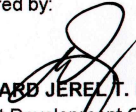


**Department of Education
Region I
Schools Division office
Vigan City**

**Indicative Annual Procurement Plan
for FY 2024**

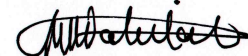
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020100000	Procurement of Utilities (Water, Electricity, Telephone, and Internet Connectivity)	OSDS	NO	Direct Contracting	N/A	N/A	First week of the following month	First week of the following month	GoP	1,296,000.00	1,296,000.00		Procurement of Utilities (Water, Electricity, Telephone, and Internet Connectivity)
5020100000	Travelling/Attendance to Training Expenses	OSDS	NO						GoP	650,000.00	650,000.00		Travelling/Attendance to Training Expenses
5020100000	Procurement of Common Supplies and Equipment (CSE)	OSDS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	740,000.00	740,000.00		Payment of Common Supplies and Equipment (CSE) and other items charged against Petty Cash
5020100000	Communication Expenses	OSDS	NO	Direct Contracting	N/A	N/A	First week of the following month	First week of the following month	GoP	588,000.00	588,000.00		Communication Expenses
5020100000	Auditing Services	OSDS	NO						GoP	35,000.00	35,000.00		Auditing Services
5020100000	Janitorial and Security Services	OSDS	NO						GoP	300,000.00	300,000.00		Janitorial and Security Services
5020100000	Procurement of Repair Services (e.g. Office Building, equipment, furniture and fixtures, motor vehicles)	OSDS	NO	NP-53.9 - Small Value Procurement	January 2024	N/A	First week of the following month	First week of the following month	GoP	300,000.00	300,000.00		Procurement of Repair Services (e.g. Office Building, equipment, furniture and fixtures, motor vehicles)
5020100000	Payment to Fidelity Bond	OSDS	NO						GoP	270,000.00	270,000.00		Payment to Fidelity Bond
5020100000	Procurement of Meals and/or Supplies for the SDO MANCOM Meetings and Conferences	OSDS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	251,000.00	251,000.00		Procurement of Meals and/or Supplies for the SDO MANCOM Meetings and Conferences
5020100000	Procurement of Meals and/or Supplies for the Budget/BEDs Preparation	OSDS	NO	NP-53.9 - Small Value Procurement	February 2024	N/A	February 2024	February 2024	GoP	25,000.00	25,000.00		Procurement of Meals and/or Supplies for the Budget/BEDs Preparation

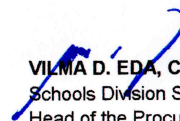
5020100000	Procurement of Meals and Supplies for theCSC Month Celebration	OSDS	NO	NP-53.9 - Small Value Procurement	October 2024	N/A	October 202	October 202	GoP	50,000.00	50,000.00		Procurement of Meals and Supplies for theCSC Month Celebration
5020100000	Procurement of Meals and/or Supplies for the Teachers' Month Celebration	SGOD	NO	NP-53.9 - Small Value Procurement	October 2024	N/A	October 202	October 202	GoP	150,000.00	150,000.00		Procurement of Meals and/or Supplies for the Teachers' Month Celebration
5020100000	Rent for Living Quarter for the ASDS	OSDS	NO						GoP	42,000.00	42,000.00		Rent for Living Quarter for the ASDS
5020100000	Procurement of Medicines and Hygiene Supplies for triage	SGOD	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	80,000.00	80,000.00		Procurement of Medicines and Hygiene Supplies for triage
310500100001000	Training for Implementation of HOTS-PLPs for Grades 7 & 8	SGOD	NO	NP-53.9 - Small Value Procurement	February 2023	February 2023	February 2023	February 2023	GoP	104,000.00	104,000.00		Training for Implementation of HOTS-PLPs for Grades 7 & 8
310500100001000	Training on and Innovative Teaching Strategies	SGOD	NO	NP-53.9 - Small Value Procurement	March 2023	March 2023	March 2023	March 2023	GoP	100,000.00	100,000.00		Training on and Innovative Teaching Strategies
310500100001000	Orientation on the Induction Program for Beginning Teachers	SGOD	NO	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	20,000.00	20,000.00		Orientation on the Induction Program for Beginning Teachers
310500100001000	Final Oral Presentation of Researches	SGOD	NO	NP-53.9 - Small Value Procurement	February 2023	February 2023	February 2023	February 2023	GoP	20,000.00	20,000.00		Final Oral Presentation of Researches
310500100001000	Research Forum	SGOD	NO	NP-53.9 - Small Value Procurement	April 2023	April 2023	April 2023	April 2023	GoP	60,000.00	60,000.00		Research Forum
310500100001000	Training on Learning Facilitation	SGOD	NO	NP-53.9 - Small Value Procurement	March 2023	March 2023	March 2023	March 2023	GoP	50,000.00	50,000.00		Training on Learning Facilitation
310500100001000	Workshop on FY 2025 Budget Preparation	SGOD	NO	NP-53.9 - Small Value Procurement	February 2023	February 2023	February 2023	February 2023	GoP	20,000.00	20,000.00		Workshop on FY 2025 Budget Preparation
104001000002000	MOOE Downloading of School-Elementary	OSDS	NO		Monthly	N/A	Monthly	Monthly	GoP	9,607,000.00	9,607,000.00		MOOE Downloading of School-Elementary
104001000002000	MOOE Downloading of School-Junior High School	OSDS	NO		Monthly	N/A	Monthly	Monthly	GoP	2,028,000.00	2,028,000.00		MOOE Downloading of School-Junior High School
104001000002000	MOOE Downloading of School-Senior High School	OSDS	NO		Monthly	N/A	Monthly	Monthly	GoP	619,000.00	619,000.00		MOOE Downloading of School-Senior High School
										17,405,000.00	17,405,000.00		

Prepared by:

MEYNARD JEREL T. LUCZON
 Project Development Officer II
 Head, BAC Secretariat

Certified Funds Available/Certified Appropriate Funds Available:

CHRISTOPHER MICHAEL T. GASMEN
 Accountant III

Recommending Approval:

MARIE CHRISTINE L. NATIVIDAD
 Chief Education Supervisor-CID
 BAC Chairperson

Approved:

VILMA D. EDA, CESO V
 Schools Division Superintendent
 Head of the Procuring Entity