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Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

July 6, 2023

**DIVISION MEMORANDUM**

No. 078, s.2023

**RECONSTITUTING THE COMPOSITION OF THE  
ANTI-CORRUPTION COMMITTEE (ACC) IN SDO-VIGAN CITY**

To: OIC-Office of the ASDS  
Chiefs of Divisions  
All Public and Private Elementary & Secondary School Heads  
All SDO Proper Personnel  
All Others Concerned

1. Pursuant to DepEd Order No. 007, s. 2022 titled "*Creation of Anti-Corruption Committees in the Central, Regional, and Schools Division Offices of the Department of Education*", this SDO reconstitutes the Composition of its Anti-Corruption Committee, to wit:

Chairperson: Vilma D. Eda, CESO V  
Schools Division Superintendent

Vice Chairperson: Jo Eulie Mei T. Domingo, EdD  
Education Program Supervisor  
OIC, Office of the Asst. Schools Division Superintendent

Members: Anna Liza C. Aurellado  
Administrative Officer V

Marie Christine L. Natividad  
Chief Education Supervisor  
Curriculum Implementation Division

Giovanni V. Velasco  
Chief Education Supervisor  
School Governance and Operations Division

Jonathan R. Del Castillo  
Division Information Officer

Dr. Benjie Gapate  
Federated PTA President



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Secretariat: Karen Cereno  
Administrative Aide IV

3. The Division ACC shall have the following functions:
  - a. Provide inputs to RO and CO in the formulation of anti-corruption policies;
  - b. Implement anti-corruption policies, programs, and activities issued by the CO, RO and the SDO, and provide feedback on said implementation;
  - c. Regularly submit corruption incident reports to the Central Office, through the Regional Office;
  - d. In accordance with national policies and standards, conduct public information campaigns to generate support for the government's anti corruption programs.
  
4. The Members of the Committee shall have the following functions:

The Chairperson shall:

  - a. Oversee the general conduct of all activities of the Committee;
  - b. Preside over meetings of the ACC; and
  - c. Act as the official representative of the Committee, unless another is otherwise appointed by the Committee

The Vice-Chairperson shall:

  - a. Directly assist the Chairperson in the management of the Committee;
  - b. Preside over meetings of the ACC in the absence of the Chairperson; and
  - c. Provide inputs to the ACC in the formulation and implementation of its policies and/or campaigns.

Committee Members shall:

  - a. Directly assist the Chairperson in the management of the Committee; and
  - b. Provide inputs to the ACC in the formulation and implementation of its policies and/or campaigns.

The Stakeholder Representative shall:

  - a. Directly assist the Chairperson in the management of the Committee;
  - b. Provide inputs to the ACC in the formulation and implementation of its policies and/or campaigns; and
  - c. Present to the sectoral organization to which he/she belongs regular reports regarding the status of the administration of the Committee and the conduct of its affairs



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5. The SDO ACC shall submit quarterly to the CO ACC reports on the conduct of their respective affairs: 1<sup>st</sup> Quarter (April 15); 2<sup>nd</sup> Quarter (July 15); 3<sup>rd</sup> Quarter (October 15); 4<sup>th</sup> Quarter (January 15).
4. Attached is DepEd Order No. 007, s. 2022 for information and guidance of all concerned.
5. This Division Memorandum takes effect immediately.

**VILMA D. EDA, CESO V**  
Schools Division Superintendent

To be indicated in the Perpetual Index:

*Offices      Committees      Policy      Rights      Rules and Regulations*

SCHOOLS DIVISION OFFICE  
DEPED VIGAN CITY

20 JUL 2023

**RELEASED**

BY: \_\_\_\_\_

alca/admin/MEMO/070623



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