



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

10 November 2023

**DIVISION MEMORANDUM**

No. 152, s. 2023

**CONDUCT OF CAPACITY BUILDING ON LEARNERS' RIGHTS AND PROTECTION**

To: All SDO Proper Personnel (Thru the Division Chiefs/Section Heads)  
All Public School-based Personnel (Thru the Schools Heads)  
All Others Concerned

1. The Department of Education has transformed national legislation into various department orders for the betterment of learners. Pertinently, **DepEd Order No.18, s. 2015** established the DepEd Guidelines and Procedures on the Management of Children-At-Risk (CAR) and Children in Conflict with the Law (CICL). **DepEd Order No. 40, s.2012** enshrined the DepEd Child Protection Policy while **DepEd Order no.49, s.2006** provides for the Revised Rules of Procedure of the Department of Education in Administrative Cases.
2. Thus, in order to strengthen reporting and intervention protocols, the Schools Division of Vigan City will conduct a **Capacity Building on Learners' Rights and Protection** at SDO-Vigan Conference Hall on November 17, 2023 starting at 8:00 am up to 5:00 pm.
3. **Participants** to the activity are the **School Heads**, as chairpersons of the School Child Protection Council, and **Guidance Designate/Guidance Counselor**, as vice-chairperson. No proxies are allowed unless justified by circumstances amounting to risk to life, safety, security or property, emergency, and unforeseen and uncontrollable circumstances.
4. Lunch, snacks, and materials will be provided during the conduct of the activity. Personal laptops may also be used by the participants. A copy of the program is attached for your guidance.
5. For your information and guidance.



**VILMA D. EDA, CESQ V**  
Schools Division Superintendent



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur  
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Program Flow

|            |  |
|------------|--|
| 8:00-8:15  | Registration and Attendance  |
| 8:15-8:30  | Opening Program<br>1. Prayer<br>2. Nationalistic Song<br>3. Goal Setting<br>4. Introduction of Guest Speaker |
| 8:30-12:00 | Seminar Proper with working morning break  |
| 12:00-1:00 | Service Lunch  |
| 1:00-3:00  | Breakout Session   |
| 3:00-4:00  | Q and A on Legal and Administrative Matters  |
| 4:00-5:00  | Ways Forward   |

Program Facilitator: Mr. Kim R. Tagorda  
Division Legal Officer Designate  
For Official Concerns: 0917-832-9007 



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