



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

2406-597

OFFICE MEMORANDUM

No. 024, s. 2024

RESUMPTION OF CONSERVATION AND AUSTERITY MEASURES IN THE USE OF AIR-CONDITIONING UNITS

To: Assistant Schools Division Superintendent
Division Chiefs (CID and SGOD)
Section Heads / Unit Heads
All SDO-Proper Personnel

1. The Office of the Schools Division Superintendent released Office Memorandum No. 12, s. 2024 on the Suspension of Implementation of the Scheduled Utilization of Air-conditioning units in SDO Vigan City Offices due to Prevailing Heat Index.
2. On May 29, 2024, the Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA) released an issuance regarding the onset of the rainy season.
3. In line with these, this office now resumes the conservation and austerity measures in the use of air-conditioning units, specifically the following:
 - a. **Turning On of AC Units are from 9:00 AM to 4:00 PM.**
 - b. **Fan mode shall be used from 12 Noon to 1:00 PM.**
 - c. **The thermostat shall be set at not lower than 24 Degrees Celsius.**
4. This memorandum shall take effect immediately upon its publication.
5. Immediate dissemination of this memorandum is desired.



VILMA D. EDA, CESO V
Schools Division Superintendent

