



Republic of the Philippines  
**Department of Education**  
 REGION I  
 SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

No. 174, s.2024

**GYMNASTICS TRAINING IN PREPARATION TO 2024 PALARONG PAMBASA**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisor (SGOD & CID)  
 Administrative Officer V  
 School Head – ISNHS, TES, MES and BMSE  
 All Others Concerned

- Pursuant to Regional Memorandum No. 608, s. 2024, titled Region 1 Athletic Association (R1AA) Participation in the 2024 Palarong Pambansa, the Vigan City Gymnastics Team will conduct training from June 22 – July 7, 2024, to hone and diversify their skills in preparation for the Palarong Pambansa in Rizal Memorial Stadium, Pasay City while the accommodation will be at the Villa Fernandina de Vigan, Taguig City.
- Attached is the list of participants of the Gymnastics training.
- The departure call time is 5:00 PM on June 22, 2024. Assembly will be at the Schools Division Office. All the participants are advised to bring their tumblers and sleeping paraphernalia.
- This memorandum serves as the Official Authority to Travel of the participants while learners must secure their parent's permit prior to the conduct of the training.
- Compensatory overtime credits shall be granted to the personnel who will be attending the abovementioned activity with the required documents as stated in DepEd Order 53 s. 2003 and CSC-DBM Circular No. 2 s. 2004.
- Incidental expenses of the participants relative to their participation in the said event may be charged against local funds subject to the usual accounting and auditing rules and regulations.
- Immediate dissemination of this memorandum is desired.



**VILMA D. LEDA, CESO V**  
 Schools Division Superintendent

Incl: As stated  
 To be indicated in the perpetual index  
 under the following subject:

GYMNASTS ATHLETES  
 TRAINING SPORTS  
 SGOD/ DSO/ SDF



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Enclosure 1

(Attachment to Division Memorandum No. 174, s. 2024)

**PARTICIPANTS OF THE GYMNASTICS TRAINING**

No.	Name	Position	Role	Schedule		School/ Official Station
1	Khayelyn Pearl G. Ilmeng	Learner	Gymnast	From June 22, 2024	To: July 7, 2024	Tamag Elementary School
2	Marlyn Jane W. Cuanico	Learner	Gymnast	From June 22, 2024	To: July 7, 2024	Burgos Memorial School East
3	Jamila Jane A. Maga	Learner	Gymnast	From June 22, 2024	To: July 7, 2024	Ilocos Sur National High School
4	Grace Formoso	Admin. Asst. III	Chaperon	From June 22, 2024	To: July 1, 2024	SDO Vigan City
5	Marc Andrew Tomines	Trainer	Trainer	From June 22, 2024	To: July 7, 2024	Ilocos Sur National High School
6	Jeffrey S. Pido	Teacher III	Coach	From July 1, 2024	To: July 7, 2024	Ilocos Sur National High School
7	Margie Bulaoat	Master Teacher I	Chaperon	From July 1, 2024	To: July 7, 2024	Mindoro Elementary School
8	Herman Arruejo	Driver		From June 22, 2024	To: July 7, 2024	SDO Vigan City