



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 208, s.2024

FINALIZATION OF 2024 RESEARCH MANAGEMENT GUIDELINES

To: Assistant Schools Division Superintendent
Chief Education Supervisor-SGOD and CID
Administrative Officer V-Administrative Services
School Heads-NES, RES, ISNHS, VNHSW

1. The Department of Education, School Division Office Vigan City, through the Schools Division Research Committee, will have a meeting on July 12, 2024, 3:00pm at the SDO Conference Hall.
2. The meeting will focus on the finalization of the 2024 Vigan City Division Research Management Guidelines to ensure alignment of researches to the 2023-2025 Vigan City Research Agenda and the MATATAG Curriculum.
3. The following are requested to attend the said meeting:
 - **Annie D. Pagdilao**, CESO V/SDRC Chair
 - **Rodrigo Q. Reyes Jr.**, CES-SGOD/SDRC Co-Chair
 - **Marie Chrsitine L. Natividad**, CES-CID/SDRC Co-Chair
 - **Peter John A. Frial**, EPS-Science/SDRC Member
 - **Susiemar M. Rapisura**, EPS-SGOD/SDRC Member
 - **Kim R. Tagorda**, AOV/SDRC Member
 - **Gloria P. Cabotaje**, PO3/SDRC Secretariat
 - **Aurelyn F. Fieldad**, EPS2/SDRC Coordinator
 - **Reynario T. Vilorio**, Principal I
 - **Ana A. Castor**, School Principal II
 - **Ricky F. Bosque**, Master Teacher II
 - **Jeffrey L. Acena**, Master Teacher II
4. For information, guidance and attendance of all concerned.



VILMA D. EDA, CESO V
Schools Division Superintendent