



2907-1160

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

July 15, 2024

Division Memorandum
No. 211 s. 2024

**ONSITE EVALUATION OF SPECIAL PROGRAM IN TECHNICAL
VOCATIONAL EDUCATION (SPTVE) FOR SCHOOL YEAR 2024-2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
School Principal IV, ISNHS
All Others Concerned

1. As part of the process in recognizing schools seeking to offer special programs, the Schools Division of Vigan City through the Curriculum Implementation Division (CID) and School Governance and Operations Division (SGOD) shall conduct an onsite evaluation of the Special Program in Technical Vocational Education (SPTVE) of Ilocos Sur National High School, School Year 2024-2025 on July 19, 2024 at 8:30 in the morning.
2. The activity aims to validate the pertinent documents submitted by the school that will ensure compliance with the requirement specifications set for in the program.
3. In this regard, the concerned School Head, TLE Department Head, and TLE teachers are requested to be ready with the curriculum, learning resources, facilities and equipment.
4. The Division Review and Evaluation Committee (DREC) which is based on DepEd Order No. 40, s. 2014 titled "Establishment, Merging, Conversion, naming/renaming of Public Schools, and the Separation Public School Annexes in Basic Education" to conduct the said onsite validation is hereby formed to wit:
 - Chair: SDS Vilma D. Eda, CESO V
 - Co-Chair: ASDS Annie D. Pagdilao, EdD., CESO VI
 - Members: Marie Christine L. Natividad, CES, CID
Atty. Kim R. Tagorda- Division Administrative Officer V
Amelyn P. Abella- Education program Supervisor
Gloria Cabotaje- Division Planning Officer
Christopher Michael Gazmen- Division Accountant



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan, Ilocos Sur

Telephone No: (077) 722-20-23 / (077) 632-05-33

Email Address: vigan.city@deped.gov.ph

Website: www.depedviganacity.com



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Engr. Kristyl Claire Obaldo-Education Facilities Section
Leon Patacsil-PTA Federation President

5. Attached is the checklist of requirements for the establishment of Special Curricular Programs.
6. For information and guidance.

VILMA D. EDA, CESO V
Schools Division Superintendent

Encl: None

Reference:

DepEd Order No. 40 s. 2014

To be indicated in the Perpetual Index
Under the following subjects:

SPTVE

CURRICULUM



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan,
Ilocos Sur

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**ONSITE RE-EVALUATION OF THE
 SPECIAL PROGRAM IN TECHNICAL VOCATIONAL EDUCATION (SPTVE)**
 (Division Evaluation)

School: **Ilocos Sur National High School**
 School Head: Editha C. Bagcal

School: Address: Vigan City, Ilocos Sur
 School ID: 300052

Required Documents	Complied	Not Complied	Remarks
1. Proposed Program/ Curriculum			
2. Financial Statement			
3. Teaching and Non-Teaching Personnel for SPTVE			
4. Qualifications of SPTVE Teachers			
a. BSE/BSIE or BS graduate major in the specialization handled.			
b. LET Passer			
c. Specialized training/s in Technical-Vocational area of specialization			
d. NC II/ III and or TM I/II holder of the area of specialization he/she is handling			
e. Willing to undergo relevant trainings to enhance one's skills in the area of specialization			
5. Budget proposal			
6. Selection and Screening Procedure			
a. Interview			
b. Written Exam/Performance Task			
7. Selection Committee Members			
8. Physical Facilities and Equipment			
a. 8 classrooms for SPTVE classes for all year level			
b. Workshop for each area of Specialization offered			
c. Laboratory for each area of Specialization offered			



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d. 1 special Library with related references and other learning resources. e. Standard Tools and Equipment per area of specialization (Checklist of LTE) f. Air Conditioned Computer Laboratory with complete Computer peripherals g. Spacious Storage Room			
9. School development Plan			
10. Qualification of Implementers a. Excellent administrative skills			

Evaluated by:



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