



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 188, s.2024

**SCHOOLS DIVISION RESEARCH COMMITTEE (SDRC) AND DIVISION
RESEARCH ADVISORY COUNCIL (DRAC) MEETING ON THE REVIEW OF 2024
VIGAN CITY DIVISION RESEARCH MANAGEMENT GUIDELINES**

To: Assistant Schools Division Superintendent
Chief Education Supervisor-SGOD
Administrative Officer V-Administrative Services
School Heads-NES, RES, ISNHS, VNHSW

1. The Department of Education, School Division Office Vigan City, through the Schools Division Research Committee, will have a meeting on July 3, 2024, 2:00pm at the SDO Conference Hall.
2. The meeting will focus on the review of the 2024 Vigan City Division Research Management Guidelines to ensure alignment of researches to the 2023-2025 Vigan City Research Agenda and the MATATAG Curriculum.
3. The following are the participants of the said meeting:
 - **Susiemar M. Rapisura**, EPS-SGOD/SDRC Member
 - **Kim R. Tagorda**, AOV/SDRC Member
 - **Grace F. Castaneda**, SP2/QAME/SDRC Secretariat
 - **Gloria P. Cabotaje**, PO3/SDRC Secretariat
 - **Aurelyn F. Fieldad**, EPS2/SDRC Coordinator
 - **Reynario T. Viloria**, Principal I
 - **Ana A. Castor**, School Principal II
 - **Ricky F. Bosque**, Master Teacher II
 - **Jeffrey L. Acena**, Master Teacher II
4. For information, guidance and attendance of all concerned.



VILMA D. EDA, CESO V
Schools Division Superintendent