



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
**DISASTER RISK REDUCTION AND MANAGEMENT SERVICE**  
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**SCHOOLS DIVISION OFFICE**  
**DEPED VIGAN CITY**  
 18 JUN 2024  
**RELEASED**  
 BY: *[Signature]*

**MEMORANDUM**  
 No: DRRMS-05-16-2024-0003

**TO :** ALL REGIONAL DIRECTORS  
 ALL REGIONAL DRRM COORDINATORS  
 ALL DIVISION DRRM COORDINATORS

**FROM :** *[Signature]* **NENNETH ESPLANA - ALAMA** ✓  
*Director IV, Disaster Risk Reduction & Management Service*

**SUBJECT :** Reporting of the conducted BLS-FA Training in Field Offices and Schools

**DATE :** 03 June 2024

The Basic Life Support (BLS) Training program, in compliance with RA 10871 or Basic Life Support Training in Schools Act, equipped the participants with life-saving skills crucial for ensuring safety in schools and communities. Through hands-on workshops, attendees gain practical knowledge and skills essential for enhancing the well-being of learners, DepEd's teaching and non-teaching personnel, and stakeholders. This initiative represents a significant step in bolstering resilience in the education sector. Spearheaded by the Disaster Risk Reduction and Management Service (DRRMS), this capacity-building investment underscores a commitment to safeguarding lives and strengthening disaster preparedness in schools and communities.

Currently, the DRRMS is conducting monitoring and consolidation of conducted BLS Training in field offices and schools to effectively identify gaps and provide necessary technical assistance in relation to this activity.

In this regard, the DRRMS requests all regional offices to report the training conducted by filling out the following forms:

- A. For Regional Offices ONLY - <https://bit.ly/3Vq0sKZ>
- B. For Division Offices and Schools- <bit.ly/3UAaQho>  
 Excel Form Template: <bit.ly/4buNjoT>

For Division Offices, please take note that the report to be submitted shall include the consolidated reports on the training conducted at the school level. Please see Annex A for the reporting template on the BLS-FA Training conducted at the school level to be attached to the Division level report.

Accomplished forms are expected to be submitted no later than Thursday, June 27, 2024, 5:00 p.m.

For questions and clarifications, you may contact our technical assistant, Mr. Rizaldy A. Arao, through email at [rizaldy\\_arao@deped.gov.ph](mailto:rizaldy_arao@deped.gov.ph) or mobile number 09763705935 (Viber).

For information and appropriate action.

June 13, 2024

To: Public Elementary and Secondary School Heads

For information, guidance, and compliance.

*[Signature]*  
**VELMA D. EDA, CESO V**  
 Schools Division Superintendent



**ADVISORY NO. 1**  
**Reporting of the Conducted Basic Life Support – First Aid (BLS-FA)**  
**Training in DepEd Field Offices and Schools**  
06 June 2024

Following Memorandum No. DRRMS-05-16-2024-0003 regarding the reporting of the conducted BLS-FA training in field offices and schools, the following clarifications on completing the forms are hereby provided:

1. The period covered for the conducted training is from January 2022 to the present.
2. The conducted Training of Trainers (ToT) shall be included. Kindly indicate in the “Others” section that the training conducted is a ToT.
3. For the Division Offices, the Excel form provided in the link is intended for consolidating the training conducted at the school level. It is required to download the Excel form, and after completion, it shall be uploaded to the Google Form designated for the Division Office in an Excel format.

The DRRMS appreciates your understanding and flexibility on this matter. Should you have any concerns or require further clarification, please communicate with Mr. Rizaldy A. Arao, Technical Assistant II, through email at [rizaldy.arao@deped.gov.ph](mailto:rizaldy.arao@deped.gov.ph) or by mobile number 0976-370-5935 (Viber).

For your information and appropriate action.

**NENNETH ESPLANA-ALAMA**  
Director IV, DRRMS

