



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

**OFFICE ORDER**

No. 275, s. 2024

**Mrs. Sherelyn Riodil**

Administrative Officer IV (Records)  
School Division Office  
Vigan City

**Designation Order**

In view of the official travel of **Atty. Kim R. Tagorda**, Office of the Administrative Officer V, you are hereby designated as Officer-In-Charge of the Office of the Administrative Officer V on **June 17 – 19, 2024**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

Please be guided accordingly.

  
**VILMA D. EDA, CESO V**  
Schools Division Superintendent



Copy Furnished:

Office of the Schools Division Superintendent  
Office of the Assistant Schools Division Superintendent  
Chief Education Supervisor – CID & SGOD  
School Heads  
201 – S. Riodil

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