



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 240 s, 2024

AUGUST 2024 DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

To: Office of the Assistant Schools Division Superintendent
 Chief Education Supervisor (SGOD & CID)
 Education Program Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. This office shall conduct a Division Management Committee (MANCOM) Meeting on August 7, 2024, 9:00 am, at the SDO Conference Hall.
2. The meeting aims to gather all DepEd Vigan key officials and personnel to discuss crucial issues and concerns on the school operations and important updates relevant to DepEd priorities and programs.
3. Participants to this activity are the following:

OSDS	<ul style="list-style-type: none"> • Schools Division Superintendent • Assistant Schools Division Superintendent • Section Heads • Unit Heads
CID	<ul style="list-style-type: none"> • Chief Education Supervisor • Education Program Supervisors
SGOD	<ul style="list-style-type: none"> • Chief Education Supervisor • Education Program Supervisor • Section Heads (SocMob, Networking, SME, Planning and Research, HRD, Education Facilities, Health and Nutrition)
SCHOOLS	<ul style="list-style-type: none"> • Public School Heads • Assistant School Principals • Department Heads

4. The following agenda shall be discussed:
 - a. **Results of Opening of Classes Monitoring** – Atty. Kim R. Tagorda, AO-V / Legal Designate
 - b. **MATATAG Curriculum Updates and FAQs, Updates on LRs, and Upcoming Activities** – Ms. Marie Christine L. Natividad, Chief Education Supervisor, CID



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- c. **Updates on Enrollment, RPIRPA Results, APE Initial Results, CSM 1st Quarter Results**– Mr. Rodrigo Q. Reyes, Jr., Chief Education Supervisor, SGOD
 - d. Other matters.
5. Morning snacks shall be served to all participants, chargeable against SDO Proper MOOE, subject to usual auditing and accounting procedures and policies.
 6. For information and strict attendance. No proxies allowed except for those with official designation as OIC.
 7. This Memorandum shall serve as locator slip of all personnel concerned.
 8. Immediate dissemination of this Memorandum is desired.

VILMA D. EDA, CESO V
Schools Division Superintendent



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