

Republic of the Philippines Department of Education REGION I

SCHOOLS DIVISION OF VIGAN CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

No. 256, s. 2024

CONDUCT OF EN BANC SESSION FOR SCHOOL HEADS IN THE FINALIZATION OF SCHOOL IMPROVEMENT PLAN (SIP) 2023-2028

To: Division Planning Team
Public Elementary and Secondary School Heads
All Others Concerned

- 1. In line with Division Memorandum No. 180, s. 2024 titled *Appraisal of School Improvement Plan (SIP) 2023-2028*, the division will be conducting an en banc session to finalize the SIP. This is based on the initial results and agreements established by the members of the Division Planning Team.
- 2. The session shall be held at the SDO mini conference hall on **August 22 and 23, 2024**. Please refer to Enclosure 1 for the detailed schedule.
- 3. The Division Planning Team will provide constructive feedback and suggestions for improvement. School Heads are expected to incorporate the collective input and revise their SIPs.
- 4. The finalized hardcopy (1) of SIP must be submitted on or before August 30, 2024 at the records office and shall be uploaded through the link: https://tinyurl.com/SIP-DEDP-BEDP.
- 5. For information, guidance, and compliance.

VILMA D. EDA, CESO V

Schools Division Superintenden

Enclosure/s: as indicated References: Division Memorandum No. 180, s.2024 DepEd Order No. 44, s. 2015

To be indicated in the Perpetual Index
Under the following subjects: SIP COMMITTEES

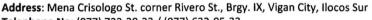
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Republic of the Philippines Department of Education REGION I

SCHOOLS DIVISION OF VIGAN CITY

Enclosure 1 DM ___

SCHEDULE OF EN BANC SESSION FOR THE SCHOOL HEADS IN THE FINALIZATION OF SIP 2023-2028

Regular PMT Members:

Annie D. Pagdilao, Ed.D. Rodrigo Q. Reyes Jr.

Marie Christine L. Natividad

Susiemar M. Rapisura

Christopher Michael T. Gasmen

Gloria P. Cabotaje

Scheduled PMT Members:

Elsie C. Amorin Peter John A. Frial Rommel A. Rabo Nelson A. Robiňol Dr. Arlyn D. Batulan Princess G. Torricer Aurelyn F. Fieldad Grace F. Castañeda

Secretariat: Gloria P. Cabotaje – August 22 & 23, 2024

Aurelyn F. Fieldad – August 22, 2024 Grace A. Castaneda – August 23, 2024

Date	Time	School	PMT Responsible
August 22, 2024 (Thursday)	8:30 - 9:00 AM	Raois ES	Regular PMT Members
	9:00- 10:00 AM	ISNHS	
	10:00-10:30 AM	Pantay IS	
	10:30-11:00 AM	Burgos Memorial School West	
	11:00–11:30 AM	Rugsuanan-Puroc ES	Regular PMT Members, Princess G. Torricer
	1:30 - 2:00 PM	Ayusan-Paoa ES	Regular PMT Members
	2:00 – 2:30 PM	Camangaan ES	Regular PMT Members, Aurelyn F. Fieldad
	2:30 - 3:00 PM	Cabaroan-Cabalangegan ES	Regular PMT Members,
	3:00 – 3:30 PM	Capangpangan ES	Dr. Arlyn D. Batulan
	3:30 – 4:00 PM	Vigan NHS East	Regular PMT Members
	4:00 - 4:30 PM	Jose Singson ES	Regular PMT Members
August	8:30 – 9:00 AM	Vigan Central School	Regular PMT Members,
23, 2024	9:00- 9:30 AM	Burgos MS East	Elsie C. Amorin
(Friday)	9:30-10:00 AM	Vigan NHS West	Regular PMT Members,
	10:00-10:30 AM	Salindeg, Pong-ol, Barraca ES	Peter John A. Frial
	10:30-11:00 AM	San Julian ES	Regular PMT Members,
	11:00-11:30 AM	Tamag ES	Rommel A. Rabo
	1:30 - 2:00 PM	Nagsangalan ES	Regular PMT Members,
	2:00 - 2:30 PM	Mindoro ES	Nelson A. Robiňol
	2:30 - 3:00 PM	Gov. Evaristo Singson MES	Regular PMT Members
	3:00 - 3:30 PM	Bulala-Paratong ES	Regular PMT Members, Grace C. Castañeda







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