



Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 059 s. 2024

REMINDER FOR THE TAGGING OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP) BENEFICIARIES IN THE LEARNER INFORMATION SYSTEM (LIS)

To: Schools Division Superintendents

1. This pertains to the attached communication from Undersecretary for Operations, Atty. Revsee A. Escobedo, Department of Education, Central Office, Meralco Avenue, Pasig City, dated July 4, 2024 regarding the subject above.
2. The retention rate measurement of SBFP beneficiaries for School Year 2023-2024 and onwards will be coordinated through the Planning Service-Education Management Information System (LIS) to ensure proper tracking. Therefore, SBFP focal persons are urged to collaborate with schools to ensure timely tagging of SBFP beneficiaries in the LIS school database at the commencement and conclusion of each School Year starting SY 2023-2024. Please refer to the attached SBFP Tagging Tutorial Guide for detailed instructions to facilitate comprehensive tagging across all schools.
3. For information and guidance.

For the Regional Director:

RHODA T. RAZON
Director II

Incl.: As Stated.

To be included in the Perpetual Index under the following subjects:

PROGRAMS
REPORTS

ESSD-SQC/mar/RM 2024
July 23, 2024



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July 30, 2024

To:

Chief Education Supervisor - SGOD
Elementary School Heads
All Others Concerned

Elementary School Heads are reminded to ensure that SBFP beneficiaries are tagged in the LIS for SY 2023-2024 and every Start of the School Year (SOSA).

For your information, guidance and strict compliance.



VILMA D. EDA, CESO V
Schools Division Superintendent



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For the Regional Director:

RHODA T. RAZON
Director III

Incl.: As Stated.

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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM
 OM-OUOPS-2024-9 - 05523

FOR : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS

FROM : *[Signature]*
ATTY. REVSEE A. ESCOBEDO
 Undersecretary for Operations

[Signature]
DR. DEXTER A. GALBAN
 Assistant Secretary for Operations

SUBJECT : **REMINDER FOR THE TAGGING OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP) BENEFICIARIES IN THE LEARNER INFORMATION SYSTEM (LIS)**

DATE : 4 July 2024

This has reference to the Memorandum OUOPS No. 2023-03-4363 regarding the request of the Bureau of Learner Support Services (BLSS), through the School Health Division (SHD), on the measurement of the retention rate of the SBFP beneficiaries for SY 2023-2024 and onwards through the Learner Information System (LIS), this will ensure tracking of the SBFP beneficiaries.

BLSS-SHD coordinated with the Planning Service-Education Management Information System Division (PS-EMISD) to retrieve the retention rate of the SBFP beneficiaries for SY 2023-2024. However, only 100,000 beneficiaries have been tagged.

Therefore, all SBFP Focal Persons are requested to coordinate with the schools to ensure that SBFP beneficiaries are tagged in the LIS school database at the Start of the School Year (SOSY) and again at the End of the School Year (EOSY) starting SY 2023-2024. For guidance, please refer to the attached SBFP Tagging Tutorial Guide to ensure that all schools tag their SBFP beneficiaries.

For further inquiries or clarification, please contact Dr. Maria Corazon C. Dumlaog, Ms. Magdalene Portia T. Cariaga, or Ms. Mei-Ling V. Duhig, BLSS-SHD, at cell phone numbers 09175620849 or 09993056058, tel. no. 8632-9935/or via email at sbfp@deped.gov.ph.



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Doc. Ref. Code	DM-OUOPS	Rev	01
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SBFP Tagging Facility

Reminders:

- A facility to tag learners who are School Based Feeding Program beneficiaries.
- This facility is only available for public schools to all levels (K-12).
- For SHS, only learners enrolled 2nd semester are allowed to be tagged.

Steps:

1. Go to LIS website <http://lis.deped.gov.ph> and login using the School user account.

Please sign in

Sign In



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Steps:

For SHS:

Click the SHS Tagging Facility. Then, click SBFP.



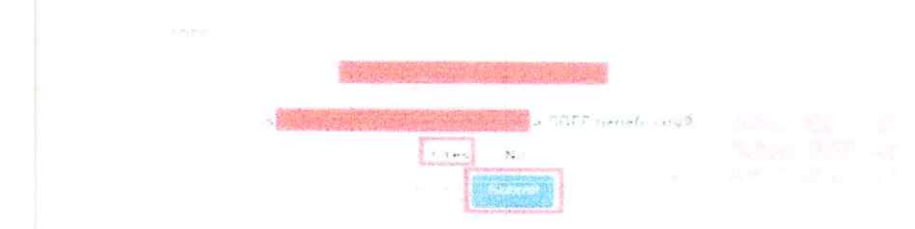
- In the dropdown, select Not tagged SBFP



- Click the pencil icon alongside the learner's profile to be tagged updated



- Click Yes option. Then click the Submit button.





Republic of the Philippines
Department of Education
OPERATIONS

OUOPS No. 2023-01-4643

MEMORANDUM

TO : **ROGER B. MASAPOL**
 Director IV, Planning Services

FROM : *[Signature]*
ATTY. REVSEE A. ESCOBEDO
 Undersecretary for Operations

[Signature]
DR. DEXTER A. GALBAN
 Assistant Secretary for Operations

[Signature]
NENNETH ESPLANA-ALAMA
 Director III

SUBJECT : Request for the Measurement of the Retention Rate of the School-Based Feeding Program (SBFP) Beneficiaries for SY 2023-2024

DATE : 2 May 2023

The School-Based Feeding Program (SBFP) is one of the Department's big ticket programs which aims to address hunger and encourage learners to enroll and attend school, contribute to the improvement of their nutritional status, provide nourishment for their growth and development and help boost their immune system, and enhance and improve their health and nutrition values and behavior. As a learner-support program, it aims to feed the undernourished learners and keep them in school.

Anent to this, the Bureau of Learner Support Services (BLSS), through the School Health Division (SHD), is respectfully requesting for the measurement of the retention rate of the in-coming SBFP beneficiaries for SY 2023-2024 and onwards either through the Learner Information System (LIS) or the Enhanced Basic Information System (EBEIS). The data is being requested to assess the program's contribution to the beneficiaries' learning outcomes. These data are important and

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Republic of the Philippines
Department of Education

9-05523

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Sender: **Ellafher Ramos**
 Subject: **Reminder for the Tagging of the School-Based Feeding Program (SBFP) Beneficiaries in the Learner Information System (LIS)**
 Document Code: **CO-BLSS1-2024-07-1075**
 Date and Time Added: **2024-JUL-05 09:56:15 AM**
 Created by: **BLSS - School Health Division**



To ensure the traceability and continuity of the document, kindly update all actions taken using the same document code.

DATE (y-m-d)	FROM (Please indicate Name, Position and Office)	FOR (Please indicate Name, Position and Office)	NOTES / RECOMMENDATION / INSTRUCTION	RECEIVED BY (Please indicate Name, Office, Date and Time)
07/05	SHD	OD	FOR APPROVAL	Ania 7-5-24 1.26 PM
7-5-24	OD	SHD	w/ Initial	OWA 07/05/24 6:00 PM
7-6-24	SHD	OASOPS	FOR APPROVAL	
7-8-24	OASOPS	SHD	for release	Received by: JO LIQUIGAN Date/Time: 7/8/24 9:00 AM
7-9-24	SHD	OADRS	FOR APPROVAL	DEPARTMENT OF EDUCATION OFFICE OF THE UNDERSECRETARY FOR OPERATIONS RECEIVED BY: NINDO DATE: 7/9/24 TIME: 2:52
		SHD	Signed	Received by: NINDO Date: 7/9/24 6:08 PM

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TIME: 7:50 PM

D3343

Steps:

A notification message will be displayed once successfully updated.

- To see the list of learners' who were tagged as SBFP beneficiaries, click the SBFP in the dropdown.



The learner with Y under SBFP column indicates that the learner is already tagged as SBFP beneficiary.



steps:

2. Once logged-in, click the Learner Information System link.



Notes:

For Integrated Schools, user need to switch account context to secondary level to reflect the masterlist for secondary learners (including SHS).

3. In the Dashboard, click the **List of Classes** tab



4. Click "Select Item" dropdown list, then select "SBFP"



part of the verification that may directly or indirectly connect to the gains of the SBFP to the learners.

For any concerns and clarifications regarding this matter, you may contact Ms. Magdalene Portia T. Cariaga, Senior Education Program Specialist and SBFP Team Lead, and Ms. Mei-Ling V. Dubig, Health Education Program Officer III, thru email at sbfp@deped.gov.ph or cp no. 0923-8715146.

Thank you very much.