



Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

2408-996

Republic of the Philippines  
 Department of Education  
 REGION I

RECEIVED  
 016924  
 AUG 12 2024

REGIONAL MEMORANDUM  
No. 934 s. 2024

**GRANT OF COMPENSATORY TIME-OFF AND SERVICE CREDITS FOR TEACHING AND NON-TEACHING PERSONELL WHO SERVED DURING THE 2024 PALARONG PAMBANSA**

To: **Schools Division Superintendents**

- This pertains to Regional Memorandum No. 608, s. 2024 dated May 30, 2024 titled "Region I Athletic Association (R1AA) Participation in the 2024 Palarong Pambansa and Related Matters."
- The grant of Service Credits and Compensatory Time-Off shall be equivalent to nine (9) days instead of six (6) days as stipulated in paragraph 8 of the aforementioned regional memorandum. However, this shall be applicable only to the delegation officials/working committee, coaches, chaperons, paramedics, team managers and training staff who were affected by the delayed departure.
- Immediate dissemination of this Memorandum is desired.

**TOLENTINO G. AQUINO**  
 Director IV

Encl.: as stated  
Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:

OFFICIALS    ORGANIZATIONS    SPORTS    TRAININGS

ESSD/den/eps/ RM Amendment Grant of CTO  
August 9, 2024

DEPARTMENT OF EDUCATION REGION I RECEIVED 016924 AUG 12 2024

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August 13, 2024

To: Assistant Schools Division Superintendent  
CES – SGOD  
CES – CID  
Public School Heads  
All SDO Personnel

SCHOOLS DIVISION OFFICE  
 DEPED VIGAN CITY  
 15 AUG 2024  
 RELEASED  
 BY: [Signature]

Attention is invited to the third paragraph, which provides for the grant of compensatory time – off and service credits for teaching and non – teaching personnel who served during the 2024 Palarong Pambansa. For information, assistance, and reference.

**VILMA D. EDA, CESO V**  
 Schools Division Superintendent



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2408-990



Republic of the Philippines  
Department of Education  
REGION I



REGIONAL MEMORANDUM  
No. 934, s. 2024

**GRANT OF COMPENSATORY TIME-OFF AND SERVICE CREDITS FOR TEACHING AND NON-TEACHING PERSONELL WHO SERVED DURING THE 2024 PALARONG PAMBANSA**

To: **Schools Division Superintendents**

1. This pertains to Regional Memorandum No. 608, s. 2024 dated May 30, 2024 titled "Region 1 Athletic Association (R1AA) Participation in the 2024 Palarong Pambansa and Related Matters."
2. The grant of Service Credits and Compensatory Time-Off shall be equivalent to nine (9) days instead of six (6) days as stipulated in paragraph 8 of the aforementioned regional memorandum. However, this shall be applicable only to the delegation officials/working committee, coaches, chaperons, paramedics, team managers and training staff who were affected by the delayed departure.
3. Immediate dissemination of this Memorandum is desired.

**TOLENTINO G. AQUINO**  
Director IV *N*

Encl.: as stated  
Reference: None  
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ESSD/dcn/eps/ RM\_Amendment\_Grant\_of\_CTO  
August 9, 2024



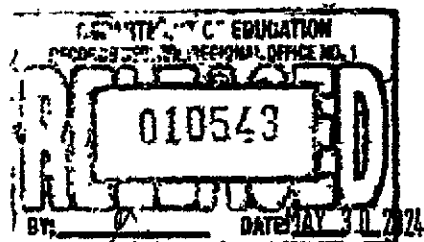
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Republic of the Philippines  
**Department of Education**  
REGION I



REGIONAL MEMORANDUM

No. 608, s. 2024

**REGION 1 ATHLETIC ASSOCIATION (RIAA) PARTICIPATION IN THE 2024  
PALARONG PAMBANSA AND RELATED MATTERS**

To: Schools Division Superintendents

1. The Region I Athletic Association (RIAA) is set to engage in the 2024 Palarong Pambansa, taking place from July 6 to July 17, 2024, in Cebu City. The comprehensive schedule of activities tailored for RIAA delegates is provided in Annex A for reference.
2. The RIAA delegation will be hosted at Don Vicente Rama Memorial Elementary School, situated on Macopa St, Basak San Nicolas, Cebu City. The Official Delegation list is detailed in Annexes B, C, D, E and F for your convenience and reference.
3. All Athletes, Coaches, and Chaperones (ACCs), along with designated Division Sports Officers and members of the Technical Working Committee, are required to be present at the billeting school no later than July 6, 2024. The National Screening and Accreditation Committee (NSAC) will oversee screenings for RIAA ACCs on July 7, 2024. Failure to attend the on-site interview will result in the disqualification of the ACCs.
4. The delegation is scheduled to depart Manila via ship/ferry on July 4, 2024, at 8:00 AM, with an anticipated arrival in Cebu on July 5, 2024, at 6:00 AM. Similarly, the return journey from Cebu City is set for July 19, 2024, departing at 9:00 AM, and expected to reach Manila on July 20, 2024, at 7:00 AM. Schools Divisions are tasked with ensuring the timely arrival of their ACCs at Pier 4 of Manila North Harbor no later than 6:00 AM on July 4, 2024, and facilitating their return from Manila to their respective divisions on July 20, 2024.
5. ACCs are encouraged to bring essential items including sleeping gear, eating utensils (lunch boxes, utensils, glasses/cups), and bags for take-out meals. Additionally, they should pack playing equipment and training necessities for the competition, including but not limited to chess boards, rackets, vaulting poles, and throwing equipment.
6. ACCs are encouraged to bring their previous RIAA playing attire. Additionally, they have the option to bring any previous Division/RIAA uniforms, if available, in addition to the general and playing attires to be provided by the Regional Office.
7. The accommodation of ACCs will be at the designated billeting school. It is expected that everyone will reside there for the entire duration of the Palarong Pambansa for the welfare and safety of everyone. The DepEd Ecotech has been chosen to oversee the provision of food and snacks throughout the delegation's stay in Cebu.



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8. Service Credits and Compensatory Time-Off (CTO) equivalent to six (6) days shall be granted to teachers and non-teaching personnel, respectively, who will serve as delegation officials/working committee, coaches, chaperons, paramedics, team managers and training staff during the Palaro proper subject to existing guidelines on the grant of Service Credits and Compensatory Time-off.

9. The entire RIAA delegation is required to always maintain proper decorum and discipline, ensuring compliance with policies on Learner Rights Protection, NO SMOKING, NO LIQUOR, NO GAMBLING, and NO BULLYING. Violations will result in ineligibility to participate in future local meets and Palarong Pambansa as part of the official delegation. In the case that DepEd Personnel commits such violations, he/she will face a ban or suspension from participating in future school sports competitions. The duration of this ban or suspension, ranging from one (1) to three (3) years, will be determined based on the gravity of the offense. This disciplinary action will be implemented without prejudice to the individual's liability (civil, criminal, or administrative) under other relevant laws, rules, and regulations.

10. Winners of the RIAA Meet are enclosed in Annexes B, C, D and E. Separate Memo will be released for the participation of the measurable sports in Palarong Pambansa once official memo is released by the Central Office.

11. Immediate and wide dissemination of the contents of this Memorandum is desired.

  
**TOLENTINO G. AQUINO**  
Regional Director

To be indicated in the Perpetual Index  
under the following subjects:

OFFICIALS  
ORGANIZATIONS  
SPORTS  
TRAINING

Annexes: As Stated

ESSD/rch/Palaro-Memo-2024  
May 29, 2024