



2408-1714

Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 077, s. 2024

**TRAINING OF CAREER GUIDANCE PROGRAM CORE TEAM
TRAINERS PHASE 2 AND 3**

To: Schools Division Superintendents

- Reference is made to Memorandum tagged as DM-OUOPS-2024-11-06519 titled Training of Career Guidance Program Core Team Trainers Phase 2 and 3 dated August 8, 2024.
- The Training Sessions are scheduled as follows:
 - Phase 2: September 2-6, 2024, in Cavite
 - Phase 3: October 21-25, 2024, with the venue to be announced
- Participants include non-teaching Registered Guidance Counselors (RGCs) listed in Annex A of the attached memorandum. If a selected RGC is unable to attend Phase 2, a substitution with an RGC scheduled for Phase 3 is permissible, provided that prior notice and approval from the Regional Office are secured.
- Registration for the training can be done through the link: <https://tinyurl.com/CGP-CoreTeam-Phase2and3>. Regional Youth Formation Coordinators are instructed to submit their official list of attendees by August 23, 2024 (Friday).
- Travel Expenses of participants will be charged to their respective local funds, subject to usual accounting and auditing rules and regulations.
- Be guided accordingly.



For the Regional Director:

ARNOLD I. VINO
Chief Administrative Officer
Finance Division

August 27, 2024

To: **MS. EDITHA C. BAGCAL**
SCHOOL PRINCIPAL IV, ISNHS

Per DM-OUOPS-2024-11-06519, please advise **MS. ROWENA P. NAVARRO**, Guidance Counselor III of Ilocos Sur National High School to participate in the Training of Career Guidance Program Core Team Trainers (Phase 2) on September 2-6, 2024 in Cavite. Please refer to the attached memorandum for the details of the activity.

For information and immediate dissemination.

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VILMA D. BDA, CESO V
Schools Division Superintendent



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3. Participants include non-teaching Registered Guidance Counselors (RGCs) listed in Annex A of the attached memorandum. If a selected RGC is unable to attend Phase 2, a substitution with an RGC scheduled for Phase 3 is permissible, provided that prior notice and approval from the Regional Office are secured.
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5. Travel Expenses of participants will be charged to their respective local funds, subject to usual accounting and auditing rules and regulations.
6. Be guided accordingly.

For the Regional Director:

ARNOLD I. VINO
 Chief Administrative Officer
 Finance Division

Incls: As stated
 To be indicated in the PERPETUAL INDEX
 under the following subjects:

- CONFERENCES
- MEETINGS
- ORIENTATION
- OFFICIALS
- SEMINARS
- TRAINING PROGRAMS

ESSD/den/RM-Training of CGP Core Team-Phase 2 and 3
 August 20, 2024



Flores St., Catbangan, City of San Fernando, La Union

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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

DM-OUOPS-2024-11-0619

FOR : Regional Directors
 Minister, Basic Higher, and Technical Education, BARMM
 Regional and Division Youth Formation Coordinators
 Regional NEAP Focal Persons
 Schools Division Superintendents
 School Heads
 All Others Concerned

FROM : 
 ATTY. EVSEE A. ESCOBEDO
 Undersecretary for Operations 

SUBJECT : TRAINING OF CAREER GUIDANCE PROGRAM
 CORE TEAM TRAINERS PHASE 2 AND 3

DATE : August 08, 2024

DepEd Order No. 001 s. 2023, titled "Revised Designation of Undersecretaries and Assistant Secretaries to their Strands and Functional Areas of Responsibilities and Revised Authorities," and as highlighted in the recently disseminated joint memorandum, OUOPS No. 2023-03-8149 titled, Guidelines on the Supervision and Implementation of the DepEd Career Guidance Program (CGP) for School Year 2023-2024, the Operations Strand, through the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), Curriculum and Teaching-Bureau of Curriculum Development (CT-BCD) and the National Educators' Academy of the Philippines (NEAP), collaborate for the implementation and supervision of the CGP related activities, provide quality content for the said program, and lead the training design and delivery of the certification process for the Career Advocates (CAs), including but not limited to the conduct of professional training, assessment, and certification process of teachers and other participants on the CGP to maintain the training standards and quality of delivery.

Through the joint efforts of these three offices, various CGP endeavors have been conducted that gave way to more effective implementation and delivery of the CGP's intended outcomes.

BLSS-YFD-2024-08-47



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This year, apart from the previous initiatives being done, and in compliance with the requirements of Asian Development Bank (ADB) Secondary School Education Program (SESP) Disbursement-linked Indicator (DLI) 3.3 (i.e., at least 50% of DepEd SSS have two teachers (preferably 1 male, 1 female) trained, certified and designated as career advocates, the BLSS-YFD, together with BCD-CT, and NEAP will conduct a Training of Career Guidance Program (CGP) Core Team Trainers, with the following details:

- **Phase 2** – September 2-6, 2024, in Cavite; and
- **Phase 3** – October 21-25, 2024, with the venue to be announced.

In this regard, we would like to extend an invitation to the non-teaching **Registered Guidance Counselors (RGCs)** listed in **Annex A** to participate in the said phases of training according to the provided schedule. Please be informed that the reference list of DepEd RGCs has been provided by the NEAP. Should the selected RGC be unavailable on the scheduled date for Phase 2, it may be substituted with the RGC selected for Phase 3, provided that prior notice is given and approval is obtained from the Regional Office.

To confirm their attendance, the participants are directed to register via this link: <https://tinyurl.com/CGP-CoreTeam-Phase2and3>. Hence, all **Regional Youth Formation Coordinators (RYFCs)** are directed to submit their official list of attendees on or before **August 23, 2024, Friday**.

Meanwhile, the following CGP Lead and Core Team Trainers listed in **Annex B** are hereby requested to attend and facilitate the said events.

Travel expenses of all participants shall be charged to their respective local funds, subject to the usual accounting and auditing rules and regulations. For more information, kindly refer to **Annex C** for the indicative program of activities.

For questions and/or concerns, please contact Mr. Rovin James F. Canja, BLSS-YFD Project Development Officer IV, Officer-in-Charge at email blss.yfd@deped.gov.ph.

Looking forward to your positive response on this matter.

For your information and guidance. Thank you.

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Annex A.

NEAP LIST OF DEPED REGISTERED GUIDANCE COUNSELORS

1. Invited/Suggested RGCs to Participate in the Training of Career Guidance Program Core Team Trainers Phase 2

- **Date:** September 2-6, 2024
- **Venue:** Cavite City
- **Expected Number to Attend:** 184

REGION	DIVISION	NAME	DESIGNATION
CAR		Agapita K. Base	Guidance Counselor II
CAR	Benguet	Brenda Matias	Guidance Counselor III
CAR		Estefany D. Lesino	Guidance Counselor III
CAR	Kalinga	Janine Angelica S. Tabcao	Guidance Counselor III
CAR		Jestoni B. Balneg	Education Program Specialist
CAR	Baguio City	Maria Luisa S. Mirano	Guidance Counselor III
CAR		Maribel T. Belgica	Guidance Counselor III
CAR	Mountain Province	Renalyn B. Codod	Project Development Officer
CAR	Abra	Romelia Mae M. Balmaceda	Guidance Counselor III
CAR		Tina C. Dolnagon	Guidance Counselor III
I	Dagupan City	Alleli Jill T. Barberan	Guidance Coordinator III
I	N/A	Amante C. Ofiana, Jr.	LRP Focal Person/ Psychometrician
I		Bianca Katrina R. Mabanag	Guidance Coordinator III
I	Pangasinan II	Divinia T. Espejo	Guidance Counselor III
I	Pangasinan II	Fay Mia C. Casaclang	Guidance Counselor III
I		Maria Amor Vena Biagtan	Guidance Coordinator III
I	La Union	Maria Lourdes A. Flores	Guidance Counselor III
I	Pangasinan I	Maria Luisa V. Ragos	Guidance Counselor I
I	Pangasinan I	Melita Loida S. Catungal	Guidance Coordinator III
I	Laoag City	Theresa Angeline F. Co	Guidance Coordinator III
I	San Fernando	Dana Eulympia E. Batayola	Guidance Counselor I
I		Dorina A Volante	Guidance Counselor III
I	Pangasinan II	Jennifer P. Gamboa	Guidance Counselor III
I		Rowena P. Navarro	Guidance Counselor III
II		Fely Ann A. Palattao	Guidance Counselor III
II	Isabela	Frenor P. Carag	Guidance Counselor III
II		HARLENE A. Acupan	Guidance Counselor III
II	Nueva Vizcaya	Jannette V. Calata	Guidance Counselor III



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Annex B.

CGP TRAINED LEAD AND CORE TEAM TRAINERS

CGP Lead Writers/Trainers			
NAME	DESIGNATION / POSITION	REGION & DIVISION	SCHOOL
Lorena Maria Castillo	Guidance Counselor	NCR Schools Division Office (SDO) of Quezon City	Lagro Senior High School
Darryl Correa	Guidance Counselor/ HTC		Quezon City Science High School
Marlon Lalaguna	Master Teacher (PMT)	NCR Valenzuela City	General Tiburcio de Leon National High School
Princess P. Gonzales	Guidance Designate (PMT)	Region III	Camba Nfl. HS., Pampanga
Bernadette I. Lejarde	Master Teacher I (PMT)	Region III SDO Pampanga	Batis National High School
Mariz P. Borgoñoz-Pales	Guidance Counselor	Region IV-A SDO Laguna	Liliw National High School
Melanie O. Mandin	Senior Education Program Specialist	Region XI SDO Davao del Norte	N/A

REGION	DIVISION	NAME	DESIGNATION / POSITION
I	Laang City	Rosalie O. Lingaling	Guidance Coordinator III
I	San Carlos City	Sheridan S. Manamiam	Guidance Counselor III
II	Cagayan	Ma. Aleli M. Mabborang	Guidance Counselor III
II	Quirino	Maria Dolores M. Ibasco	Guidance Counselor III
III	San Jose City	Anna Marie A. Somera	Guidance Counselor III
III	Bulacan	Maria Nifia M. Mariñas	Guidance Counselor
III	San Jose del Monte	Marion S. Arcenas *	Guidance Designate
IV-A	Rizal	Jean U. Basas	Guidance Counselor



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Annex C.

INDICATIVE PROGRAM OF ACTIVITIES

**TRAINING OF CAREER GUIDANCE PROGRAM
CORE TEAM TRAINERS (Phases 2 and 3)**

September 2-6, 2024 / October 21-25, 2024

DAY 1 (Monday) September 2, 2024 / October 21, 2024		
Inclusive Time	Mins	Program
ARRIVAL OF PARTICIPANTS		
8:00 am – 12:00 pm		Arrival and Registration
12:00 pm – 1:00 pm	60 min	Lunch Break
1:00 pm – 2:00 pm	60 min	Opening Program <ul style="list-style-type: none"> • National Anthem • Ecumenical Prayer • DepEd QPS • Welcome Remarks/Message • Introduction of Participants • Photo Documentation • Pre-Test
2:00 pm – 3:00 pm	60 min	Plenary 1: YFD CGP Introduction
3:00 pm – 3:15 pm	15 min	Health Break
3:15 pm – 4:30 pm	75 min	Plenary 2: Overview of Career Guidance Program
4:30 pm – 5:00 pm	30 min	Pre-test/ End of the day evaluation / Writing Activity / Reflection / Other Reminders

DAY 2 (Tuesday) September 3, 2024 / October 22, 2024		
Inclusive Time	Mins	Program
8:00 am – 8:20 am	30 min	Management of Learning
8:30 am – 10:00 am	90 min	M1S1: Guidance: Principles, Goals and other related Concepts
10:00 am – 10:15 am	15 min	Health Break
10:15 am – 12:00 pm	105 min	M1S2: Guidance Service and Clientele
12:00 pm – 1:00 pm	60 min	Lunch Break
1:00 pm – 2:15 pm	75 min	M1S3: The History of Career Guidance
2:15 pm – 3:00 pm	45 min	M1S4: Career Education In the Context of Guidance
3:00 pm – 3:15 pm	15 min	Health Break
3:15 pm – 3:45 pm	30 min	M1S4: Career Education In the Context of Guidance
3:45 pm – 4:45 pm	60 min	M1S5: Theories for Career Choice and Development
4:45 pm – 5:00 pm	15 min	End of the day evaluation / Writing Activity / Reflection / Other reminders



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DAY 3 (Wednesday) September 4, 2024 / October 23, 2024		
Inclusive Time	Mins	Program
8:00 am – 8:30 am	30 min	Management of Learning
8:30 am – 10:00 am	90 min	M2S6: Legal Bases of Career Guidance in the Philippines
10:00 am – 10:15 am	15 min	Health Break
10:15 am – 12:00 pm	105 min	M2S7: The Career Advocate
12:00 pm – 1:00 pm	60 min	Lunch Break
1:00 pm – 2:30 pm	90 min	M2S8: Linkage Development
2:30 pm – 3:00pm	30 min	M3S9: Developing the Career- Conscious K-12 Graduate through instruction as the Delivery System
3:00 pm – 3:30 pm	30 min	Health Break
3:30 pm – 4:20 pm	50 min	M3S9: Developing the Career- Conscious K-12 Graduate through instruction as the Delivery System
4:20 pm – 5:00 pm	40 min	End of the day evaluation / Writing Activity / Reflection / other reminders

DAY 4 (Thursday) September 5, 2024 / October 24, 2024		
Inclusive Time	Mins	Program
8:00 am – 8:30 am	30 min	Management of Learning
8:30 am – 10:00 am	90 min	M3S10: Guidance Service as Delivery System
10:00 am – 10:15 am	15 min	Health Break
10:15 am – 12:00 pm	105 min	M3S10: Guidance Service as Delivery System (continuation)
12:00 pm – 1:00 pm	60 min	Lunch Break
1:00 pm – 3:00 pm	120 min	M3S11: Co-curricular Activities as Delivery System
3:00 pm – 3:15 pm	15 min	Health Break
3:15 pm – 4:30 pm	75 min	M3S12: DO No. 30 s. 2017 (Guidelines for Work Immersion) and DO No. 39 s. 2018 (Clarification and Additional Information to DO No. 30 s. 2017)
4:30 pm – 5:00 pm	30 min	End of the day evaluation/clearing house / other reminders

Day 5 (Friday) September 6, 2024 / October 25, 2024		
Inclusive Time	Mins	Program
8:00 am – 8:30 am	30 min	Management of Learning
8:30 am – 10:00 am	90 min	M4S13: Facilitation Skills
10:00 am – 10:15 am	15 min	Health Break
10:15 am – 12:00 pm	105 min	Individual Review Session/WAP Orientation/Post Test Closing Program End of the day evaluation/clearing house / other reminders
12:00 pm – 1:00 pm	60 min	Lunch Break
HOME SWEET HOME		

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