



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

**OFFICE ORDER**

No. 455, s. 2024

**Ms. Cerelina A. Verzosa**

Master Teacher I

Gov. Evaristo Singson II Memorial School

**Designation Order**

In view of the leave of absence of **Mrs. Vivian T. Del Castillo**, Head Teacher III of Gov. Evaristo Singson II Memorial School, you are hereby designated as Officer-in-Charge of Office of the School Principal-Gov. Evaristo Singson II Memorial on **October 28, 2024**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle the designate to additional remuneration and preferential attention to future promotion.

Please be guided accordingly.

**VILMA D. EDA, CESO V**  
Schools Division Superintendent



Copy Furnished:

Office of the Schools Division Superintendent  
Office of the Assistant Schools Division Superintendent  
Chief Education Supervisor – CID & SGOD  
School Heads  
201 – C. Verzosa



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