



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 368, s. 2024

Division Training on Understanding the Provisions of Republic Act 11650 and Gaining Proficiency on the Basic Filipino Sign Language (FSL)

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID/ SGOD)
Public Elementary and Secondary Schools
All Others Concerned

1. Aligned with the Department's commitment to foster inclusive education, the Schools Division Office of Vigan City through the Curriculum Implementation Division will conduct a Division Training on Understanding the Provisions of Republic Act 11650 and Gaining Proficiency on the Basic Filipino Sign Language on November 12-13, 2024. The venue will be announced in a separate memorandum.
2. This training aims to:
 - a. familiarize participants with the key provisions of RA 11650, which advocates for inclusive education practices for learners with disabilities.
 - b. provide hands-on practice and foundational knowledge in Basic FSL to improve communication with learners who are deaf or hard of hearing
 - c. deepen understanding on the Multi- Factored Assessment Tool (MFAT) and the Learner Information System (LIS) for improved application and accuracy
3. Participants in the activity are the Education Program Supervisors, School Heads, Department Heads, Subject Group Heads, School SNED Coordinators and School Guidance and Advocacy Coordinators. The list of participants is attached as Enclosure No. 1.
4. Snacks, meals, supplies and other incidental expenses shall be charged against the Program Support Fund for Special Needs Education subject to usual government accounting and auditing rules.
5. It is highly recommended that Self-Learning Modules/Learning Activity Sheets (LASs) be provided to learners of the teacher participants to ensure continuous and uninterrupted learning progress.



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6. The Program Management Team and the Training- Workshop Matrix are contained in Enclosure No. 2.
7. This Memorandum serves as the Authority to Travel of the attached list of participants and the Program Management Team.
8. Immediate dissemination of this Memorandum is earnestly desired.

VILMA D. EDA, CESO V
Schools Division Superintendent

Encl.: None
Reference: None
To be included in the Perpetual Index

RA 11650 TRAINING



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Enclosure No. 1 to Division Memorandum No. 368, s. 2024

LIST OF PARTICIPANTS

No.	Name	Position	School	No.	Name	Position	School
1	Amelyn P. Abella	EPS	SDO	42	Monette A. Refuerzo	MT II	VNHSW
2	Nelson A. Robinol	EPS	SDO	43	Marites P. Iniba	MT II	VNHSE
3	Felipa T. Regaspi	EPS	SDO	44	Roda Quereza	T III	ISNHS
4	Edgar L. Pescador	EPS	SDO	45	Mary Mae A. Javier	T III	ISNHS
5	Rommel R. Rabo	EPS	SDO	46	Lucrecia Roca	T III	VNHSE
6	Pelagio F. Cardenas	EPS	SDO	47	Flordeliza Sidingan	T III	VNHSE
7	Peter John A. Frial	EPS	SDO	48	Wilmarie T. Amongol	T III	VNHSW
8	Clarito A. Siababa	EPS	SDO	49	Vilma C. Rabang	T III	TES
9	Solito S. Cortel	EPS	SDO	50	Rissa A. Rebunal	T III	TES
10	Editha C. Bagcal	P III	ISNHS	51	Janette A. Epres	T III	BPES
11	Reynario T. Vilorina	P1	VNHSW	52	Arlene P. Velasco	T III	BPES
12	Nora P. Paroligan	P3	VCS	53	Ginalyn A. Aquino	T III	SPBES
13	Azenith A. Ramos	HT3	SPBES	54	Margie A. Bulaoat	MT I	MES
14	Paulino B. Aninag Jr.	P1	MES	55	Mercy A. Ablog	T III	MES
15	Leticia A. Pugrad.	P1	BPES	56	Cerelina A. Verzosa	MT I	GESIMS
16	Avelina T. Alon	P1	TES	57	Ria Aileen A. Aquino	T III	GESIMS
17	Marie-sol A. Castaneda	P3	APES	58	Estrella D. Adolfo	T III	BMSW
18	Maria Theresa R. Paz	P2	PIS	59	Dhesa R. Ragaza	T III	BMSW
19	Rosario A. Organo	P2	JSES	60	Brenda P. De Guzman	T II	APES
20	Richard A. Agtutubo	P2	BMSW	61	Joseph A. Bautista	T III	APES
21	Pablo B. Banaga Jr.	HT2	SJES	62	Marinel T. Valdez	T III	CAPES
22	Ana A. Castor	P3	NES	63	Laurice B. Pugal	T I	CAPES
23	Racquel A. Follante	P2	CCES	64	Vivian Camello	T III	PIS
24	Karen A. Frando	P2	CAMES	65	Larene Mary Mae Rabena	T III	PIS
25	Eric A. Bilgera	HT3	RES	66	Angelica T. Bucarili	T III	SJES
26	Glenn U. Tadena	APII	ISNHS	67	Teresita T. Pajo	T III	SJES
27	Aileen Joy R. Manzano	HT VI	ISNHS	68	Ma. Nona A. Ambida	T III	JSES
28	Ronald P. Alejo	HT VI	ISNHS	69	Teresita R. Quiton	T III	JSES
29	Ma. Theresa O. Redondo	HT VI	ISNHS	70	Joey P. Arcena	T III	NES
30	Eloisa B. Aquino	HT VI	ISNHS	71	Cherry Ann C. Andres	MT I	NES
31	Erlinda F. Anicas	HT VI	ISNHS	72	Maylene F. Alcartado	T III	CAMES
32	Efren A. Armandico	HT VI	ISNHS	73	Francisca T. Figuerres	T III	CAMES
33	Joseph Q. Obrero	HT VI	ISNHS	74	Precy Yu	T III	RES
34	Dennis Quillopo	HT VI	ISNHS	75	Annette Barcesa	T III	RES
35	Nadia Agcapan	GC	ISNHS	76	Helen Dela Cruz	T III	RPES
36	Rowena Navarro	GC	ISNHS	77	Flora Azada	T III	RPES
37	Gwyneth P. Negapatan	GC	ISNHS	78	Rubelyn Alcaín	T III	CCES
38	Debbie Gacad	GC	ISNHS	79	Josielyn Criste	T III	CCES
39	Janice V. Alonzo	MT II	ISNHS	80	Geraldine G. Lucero	T III	BMSE
40	Ricky F. Bosque	MT II	ISNHS	81	Jasmin Nina D. Rusibin	SPET I	VCS
41	Romano F. Quitevis	MT II	ISNHS	82	Ana Claire Barcesa	T III	VCS
				83	Erwin Frotunato T. Astraquillo	T III	BMSE



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Enclosure No. 2 to DM No. 368, s. 2024

PROGRAM MANAGEMENT TEAM

Consultants:	Vilma D. Eda, CESO V
	Annie D. Pagdilao, EdD, CESO VI
Program Manager	Marie Christine L. Natividad
QAME	Grace F. Castaneda
Welfare Officer/ Nurse	Maria Korynne Taborda
Secretariat	Laurence Agtutubo/Winston Pila
Documenter	Aldrich Quiocho/Allan Barrientos
Learning Facilitators	Elsie C. Amorin, EPS
	Anita R. Presto, Principal III
	Royston F. Quidolit, Head Teacher III
	Lany Q. Corpuz, Principal I
	Dina Q. Rivad, Principal II
	Vivian Del Castillo, Head Teacher III
	Ella G. Celana
	Jasmin Nina D. Rusibin
	Gloria P. Cabotaje

TRAINING- WORKSHOP MATRIX

Time	Duration	Session	Purpose/Objectives	Materials Needed
7:30- 8:00		Arrival/Registration		
8:00-8:30		Opening Program		
		National Anthem	AVP	
		Prayer.....	AVP	
		Opening Remarks	Annie D. Pagdilao, CESO VI – ASDS	
		Presentation of Participants...	Elsie C. Amorin – EPS	
		Statement of Purpose.....	Marie Christine L. Natividad – CES CID	
		Message.....	Vilma D. Eda, CESO V – SDS	
		Moderator.....	Royston F. Quidolit – HT III	
8:30- 9:30	60 mins.	Looking at the Lens of Inclusive Education	Foster an inclusive school culture that ensures all learners have equal access to quality education.	Slide Presentation Laptop
	LF: E. Amorin			



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9:30-9:45	Health Break			
9:45-10:45	60 minutes LF: R. Quidolit	RA 11650 and Its Salient Features	Increase awareness among the DepEd personnel regarding the RA 11650 and its implementation (Sections 6-10)	Meta cards
10.45- 11:45	60 minutes LF: V. Del Castillo	RA 11650 And Its Salient Features	Sections 11- 15	crayons
LUNCH BREAK				
1:00- 2:30	90 minutes LF: D. Rivad	RA 11650 And Its Salient Features	Sections 16-24	Manila paper marker
2:30- 4:00	90 minutes LF: L. Corpuz	RA 11650 And Its Salient Features	Sections 25-33	Meta cards
Day 2				
8:00- 8:30	Management of Learning			
8:30- 9:30	60 minutes LF: A. Presto	Inclusive Learning Resource Center	DepEd Order 45, s. 2021 Guide school leaders in effectively establishing and managing Inclusive Learning Resource Centers (ILRCs) to support diverse learners' needs, ensuring equitable access to resources and services for all students.	Slide Presentation laptop
9:30-9:45	Health Break			
9:45 - 11:45	120 minutes LF: E. Celana	Basic FSL	Equip participants with foundational skills in Filipino Sign Language, promoting inclusive communication and ensuring that learners who are deaf or hard of hearing are fully supported in the school community.	Laptop Photocopies of FSL
12:00-1:00	LUNCH BREAK			
1:00-2:30	90 minutes	Assessment		Laptop



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	LF: J. Rusibin	and Placement of LWDs	Explore how educational placement balances the right of learners with special needs to access mainstream education with the need for tailored support	
2:30-3:00	30 minutes LF: E. Amorin	MFAT	Ensure that participants understand how to effectively implement this tool to assess learners' diverse needs, abilities, and challenges, ensuring appropriate interventions and support are provided for their holistic development.	laptop
3:00-4:00	60 minutes LF: G. Cabotaje	LIS	Ensure school heads effectively manage and utilize the Learner Information System (LIS) for accurate tracking of student enrollment, progress, and other essential data to improve decision-making and resource allocation in schools.	laptop
4:00-4:30	30 minutes	Closing Program		

Prepared by:

E. Amorin
ELSIE C. AMORIN
 Education Program Supervisor

Reviewed by:

Marie Christine L. Natividad
MARIE CHRISTINE L. NATIVIDAD
 Chief Education Supervisor, CID

APPROVED:

VILMA D. EDA, CESO V
 Schools Division Superintendent



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