



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 4/2, s.2024

**PARTICIPANTS TO THE ORIENTATION ON THE IMPLEMENTATION OF
INCLUSIVE EDUCATION CUM LITERACY AND INCLUSION SUMMIT**

TO: Chief Education Supervisor – CID
School Heads of ISNHS, VCS and NES

1. In reference to the Regional Memorandum No. 1504, s. 2024 titled *Orientation on the Implementation of Inclusive Education cum Literacy and Inclusion Summit*, the following are advised to participate in the said activity at Rupertos Inland Resort, Binalonan, Pangasinan on December 1-4, 2024:

Name	Position	School/Office
Marie Christine Natividad	Chief Education Supervisor	CID
Rodrigo Reyes Jr.	Chief Education Supervisor	SGOD
Nora Paroligan	School Principal III	VCS
Maria Theresa Redondo	Head Teacher VI	ISNHS
Eloisa Aquino	Head Teacher VI	ISNHS
Dennis Quillopo	Head Teacher VI	ISNHS
Janet Berzamina	Master Teacher I	NES

2. Participants shall pre-register through the link: <https://tinyurl.com/msu9v3dp> on or before November 28, 2024.
3. Attached is the Regional Memorandum No. 1504, s. 2024 for reference.
4. Immediate dissemination of this Memorandum is desired.



VILMA D. EDA, CESO V
Schools Division Superintendent



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2411-624

Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 1504, s. 2024

**ORIENTATION ON THE IMPLEMENTATION OF INCLUSIVE EDUCATION
CUM LITERACY AND INCLUSION SUMMIT**

To: Schools Division Superintendents

1. In line with the commitment of the Department of Education (DepEd) outlined in the MATATAG Agenda, the DepEd Regional Office I through the Curriculum and Learning Management Division (CLMD) shall conduct the Orientation on the Implementation of Inclusive Education cum Literacy and Inclusion Summit on December 1-4, 2024 at Rupertos Inland Resort, Binalonan-Dagupan Highway, Binalonan, Pangasinan.
2. This activity aims to:
 - a. address the critical role of creativity in shaping the future of education,
 - b. equip educators with the necessary tools and strategies to integrate creative resources across various educational settings; and
 - c. recognize innovators/inventors who established best practices in the delivery of basic education services which are consistently observed to be practical, effective, and inclusive.
3. In this connection, the SDOs are requested to identify the participants who shall participate in the activity. Please refer to Enclosure 1 for the details. Participants shall pre-register through this link: <https://tinyurl.com/msu9v3dp> on or before November 28, 2024.
4. The Schools Division Offices (SDOs), through the Curriculum Implementation Division (CID) and School Governance Operations Division (SGOD) are enjoined to showcase their innovation in support of Inclusive Education Programs under the following categories:
 - a. Curriculum, Teaching, and Learning Resources;
 - b. Planning, Monitoring, and Evaluation Systems, Research, and Technical Assistance;
 - c. Governance and Leadership (Human Resource Development, Income Generation, and Administration); and
 - d. Partnership and Linkages, Support to Health, and Disaster Risk Reduction Management.
5. Further, the innovators shall present the innovation during the plenary session through a PowerPoint slide deck presentation which will be submitted to clmd.region1@deped.gov.ph on or before November 28, 2024. Presentation guidelines are enclosed for guidance (*see Enclosure 2*).



Flores St., Catbangan, City of San Fernando, La Union

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DepEd Region I region1@deped.gov.ph www.depedro1.com



6. Participants are encouraged to wear formal attire on December 2 and business attire on December 3. An advocacy shirt shall be distributed and to be worn on December 4.
7. The participants shall check in on Day 1 (December 1) at 2:00 PM with PM Snacks as the first meal and the last meal is lunch on Day 4 (December 4, 2024).
8. Meals and accommodation of the participants and the members of the Program Management Team/Technical Working Group shall be charged against OSEC-1-24-5147 while the travel and other incidental expenses of the participants shall be charged against SDO/ School MOOE/local funds or other sources subject to the usual government accounting and auditing rules and regulations.
9. For advance coordination and further information, all concerned may contact the CLMD through telephone number (072) 682-2324 local 120 and email at clmd.region1@deped.gov.ph.
10. For information and guidance.

For the Regional Director


RHODA T. RAZON
Director III

Encl.: None
Reference: None
To be included in the Perpetual Index
Under the following subject

INCLUSION
LITERACY
SUMMIT



DepEd RO1



Documan 5

CLMD 241873

CLMD/magd/RM_LiteracyandInclusion
November 11, 2024

**ORIENTATION ON THE IMPLEMENTATION OF INCLUSIVE EDUCATION
CUM LITERACY AND INCLUSION SUMMIT
Rupertos Inland Resort, Binalonan-Dagupan Highway, Binalonan, Pangasinan
December 1-4, 2024**

Number of Participants

Division	Chief CID	Chief SGOD	SNED Focal/Alternate	ALS/Alternate	IPED/Alternate	Madrasah Education Program/Alternate	ADM/Alternate	LR Supervisor/Alternate	Innovation Presenter	TOTAL
Alaminos City	1	1	1	1		1	1	1	1	8
Batac City	1	1	1	1			1	1	1	7
Candon City	1	1	1	1	1	1	1	1	1	9
Dagupan City	1	1	1	1		1	1	1	1	8
Ilocos Norte	1	1	1	1	1		1	1	1	8
Ilocos Sur	1	1	1	1	1	1	1	1	1	9
Laoag City	1	1	1	1		1	1	1	1	8
La Union	1	1	1	1	1	1	1	1	1	9
Pangasinan I	1	1	1	1	1	1	1	1	1	9
Pangasinan II	1	1	1	1	1	1	1	1	1	8
San Carlos City	1	1	1	1			1	1	1	7
San Fernando City	1	1	1	1		1	1	1	1	8
Urdaneta City	1	1	1	1		1	1	1	1	8
Vigan City	1	1	1	1			1	1	1	7
TOTAL	14	14	14	14	6	9	14	14	14	113

RO - 15 Speakers/Keynote Speaker - 3
 TWG - 7
 TOTAL: 138
Handwritten notes: "Total", "Rod", "Kela", "Kaya", "Formal", "Yuni"

GUIDELINES FOR INNOVATION DISPLAY AND PRESENTATIONS

1. The innovation posters shall be displayed at the summit venue on Day 1, December 1, 2024, at 3:00 p.m.
2. For uniformity, innovation posters shall be mounted on an X-stand that shall be provided by each SDO.
3. Innovators are advised to use a one-piece vertical (portrait) tarpaulin lay-out measuring 5x2 feet. The poster should include the following: Impact of Achievement, Reliability and Effectiveness, Economy in Operation, and Relevance.

CRITERIA	DESCRIPTION
Impact of Achievement	The extent to which the idea has increased productivity /academic achievement and improved systems and procedures; the paradigm shift it has caused; and the number of persons (learners, personnel) that benefited from it.
Reliability and Effectiveness	The extent to which the bright ideas have effectively and efficiently addressed a pressing need and improved service delivery.
Economy in Operation	The extent in which a minimum amount of resources (people, time, etc.) have been used to achieve the output
Relevance	Addresses the improvement of working conditions or services beneficial to clientele/stakeholders

4. The innovation poster should provide a clean and consistent lay-out, emphasize the above listed criterion, utilize purposeful graphics and visuals, have readily accessible text, and include citations.
5. Important information should be readable from about 10 feet away. The title should be short and draws interest. Word count shall be about 800 to 1500 words.
6. The use of bullets, numbering, and headlines and the effective use of graphics, color, and fonts shall be considered.
7. The posters shall be displayed in the designated area throughout the three-day summit.
8. The innovators shall be entertaining questions/queries from the participants during breaks/Gallery Walk Sessions.

GUIDELINES FOR INNOVATION PRESENTATIONS

1. The e-copy of the presentation shall contain a maximum of 15 slides.
2. Each presenter is given 15 minutes to deliver the presentation. A digital timer shall be flashed to give cues to the presenter.
3. Presenters are advised to use a readable font size and eye-friendly color scheme.
4. Deliver the presentation in a clear and simple manner with jargon-free terms.
5. Presenters should speak with confidence and with an audible voice.
6. Presenters shall wear corporate attire.
7. An open forum shall be facilitated by the Members of the Program Management team after the presentation.