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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11478182
Procuring Entity DEPARTMENT OF EDUCATION - DIVISION OF VIGAN CITY
Title Procurement of Meals and Venue for the Holistic Development for SDO Vigan City Non-Teaching Personnel: Cultivating Excellence through Self-Mastery in the 21st Century
Area of Delivery Ilocos Sur

Solicitation Number:	depedvigancity-2024-0055	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Hotel and Lodging and Meeting Facilities	Document Request List	0
Approved Budget for the Contract:	PHP 133,000.00		
Delivery Period:	4 Day/s		
Client Agency:		Date Published	14/11/2024
Contact Person:	Marie Christine Lazo Natividad Head, BAC Secretariat Mena Crisologo St. corner Rivero St. Vigan City Ilocos Sur Vigan City Ilocos Sur Philippines 2700 63-077-6320533 63-077-6320533 vigan.city@deped.gov.ph	Last Updated / Time	13/11/2024 22:48 PM
		Closing Date / Time	18/11/2024 17:00 PM

<p>Description</p> <p>Procurement of Meals and Venue for the Holistic Development for SDO Vigan City Non-Teaching Personnel: Cultivating Excellence through Self-Mastery in the 21st Century</p> <p>TECHNICAL SPECIFICATIONS: BUFFET MEALS (lunch and snacks requirements) Menu as follows: Day 1 AM Snacks: bihon guisado with 2 pcs black kutsinta, canned juice Lunch: rice, grilled porkchop, fish sinigang, fruit in season, bottled water PM Snacks: carbonara with garlic bread, canned juice Day 2 AM Snacks: Pipian with choice cut chicken, canned juice Lunch: rice, fried chicken, buttered mixed veggies, fruit in season, bottled water PM Snacks: miki with 2 slices of biko-biko, canned juice</p> <p>FUNCTION HALL</p> <ul style="list-style-type: none"> • Available starting 7:30 AM onwards on December 10-11, 2024 • Can accommodate 100 participants with enough space to move and ensure social distancing. • Well-lighted and well-ventilated. • With working tables and chairs. • With complete and clear audio-visual equipment with stand-by technicians/assistants (e.g., LCD, projection screen,

whiteboard, whiteboard eraser, clear sound system, clear microphone, extension cords, microphone stands, lectern, etc.)

- With unlimited access to stable and strong internet/wi-fi in all areas of the venue (for online monitoring and evaluation purposes)
- no pillars or posts in the middle of the function room, or anything that may obstruct participant’s view.
- Waived charges on electricity (laptops, LCD, printer, etc.)With accessible comfort rooms.
- With water and/or coffee station.

ACCOMODATION OF RESOURCE SPEAKER

- Air-conditioned Room with 1 double bed for 1 pax located on the first floor
- Inclusive of Breakfast, Lunch and Dinner
- Clean room, including the beddings/linens and restroom with the provision of toiletries
- Check-in Time: December 9 at 12 noon; and Check-out Time: December 12 at 12 noon

OTHER REQUIREMENTS

- Cleanliness – function hall, restroom, hallway, coffee/tea area, dining area
- Provision for the backdrop of the activity
- Provision of token for the resource speaker
- With standby waiters, security officers, front desk personnel, and housekeeping services
- Free use of service vehicle
- Readily available meal buffer

Prospect Service Provider: within Vigan City

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Meals and Venue for the Holistic Devtelopment	Procurement of Meals and Venue for the Holistic Development for SDO Vigan City Non-Teaching Personnel: Cultivating Excellence through Self-Mastery in the 21st Century	1	Lot	133,000.00

Created by Marie Christine Lazo Natividad

Date Created 13/11/2024

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