

# Republic of the Philippines

# Department of Education REGION 1

SCHOOLS DIVISION OF VIGAN CITY

## Office of the Schools Division Superintendent

November 8, 2024

#### OFFICE MEMORANDUM

No. 1020, s. 2024

To: Rodrigo Q. Reyes, Jr.

Chief Education Supervisor (SGOD)

#### NOTICE AND UTILIZATION OF ALLOTMENT

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
	Program Support Fund for the Training - Holistic Development for Non-Teaching: Cultivating Excellence through Self-Mastery in the 21st Century.	217,276.00

- 2. Please prepare the corresponding Work and Financial Plan (WFP), Program Procurement Management Plan (PPMP), Program of Works (POW), Purchase Request (PR), Contract, Payroll, Itinerary of Travel and/or necessary documents for the full implementation of the program within three (3) working days upon receipt of this memorandum.
- 3. For information and strict compliance.



YILMA D. EDA, CESO V
Schools Division Superintendent







Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur

Telephone No: (077) 722-20-23 / (077) 632-05-33 Email Address: vigan.city@deped.gov.ph







# Republic of the Philippines Department of Education



Regional Office I

**Finance Division Budget Section** 

### SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: REFERENCE: SUB-ALLOTMENT RELEASE 200000100011000 ORDER NO: OSEC-1-24-5618 dated 8/15/24 (CMI) ROI-24-1863 Organizational and Professional Development for Non-LEGAL BASIS: DATE: Teaching Personnel November 7, 2024 Republic Act No. 11975 - FY 2024 FUND CODE: ORGANIZATION CODE: FISCAL YEAR: GAA 01101101 0801014 FY 2024

Purpose:

Transfer of Program Support Funds for the conduct of the Holistic Development for Non-Teaching Personnel: Cultivating Excellence through Self-Mastery in the 21st Century

TO:

The Schools Division Superintendent

Division of Vigan City

Vigan City

PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED	
	Subsidy to Operating Units	MOOE 5021408000	217,276.00	
Total			217,276.00	

AMOUNT IN WORDS:

TWO HUNDRED SEVENTEEN THOUSAND TWO HUNDRED SEVENTY-SIX PESOS.

The Allotment herein sub-alloted is valid for obligation until December 31, 2025.

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-alloted. Pursuant to section 41. Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be used solely for the purposes indicated and disbursements therefrom shall be used solely for the purposes indicated and disbursements therefrom shall be used solely for the purposes indicated and disbursements therefrom shall be used solely for the purposes indicated and disbursements therefrom shall be used solely for the purposes indicated and disbursements therefrom shall be used solely for the purposes indicated and disbursements therefrom shall be used solely for the purposes indicated and disbursements therefrom shall be used solely for the purposes indicated and disbursements therefore the purpose indicated and disbursements the purpose of the purpose indicated and disbursements the purpose of the purpose indicated and disbursements the purpose of the purp budgetting, accounting and auditing rules and regulations.

Certified Allotment Available:

Chief Administrative Officer Finance Division

ARNOLD I. VINO

**Director IV** 

APPROVED:

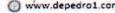






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**TOLENTINO G. AQUINO** 

