



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

November 20, 2024

OFFICE MEMORANDUM

No. 082, s. 2024

To: Rodrigo Q. Reyes, Jr.
Chief Education Supervisor (SGOD)

NOTICE AND UTILIZATION OF ALLOTMENT

- 1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
ROI-24-1956 Learner Support Program (Current Appropriations)	Program Support Fund for the expenses in connection with the conduct of various activities relative to Child and Adolescent Reproductive Health Program.	300,000.00
ROI-24-1970 Learner Support Program (Current Appropriations)	Program Support Fund for the School Dental Health Care Program Clinics with Medical and Dental Supplies.	150,000.00
ROI-24-1984 Learner Support Program (Current Appropriations)	Program Support Fund for the School Dental Health Care Program Clinics with Medical and Dental Supplies.	16,800.00

- 2. Please prepare the corresponding Work and Financial Plan (WFP), Program Procurement Management Plan (PPMP), Program of Works (POW), Purchase Request (PR), Contract, Payroll, Itinerary of Travel and/or necessary documents for the full implementation of the program within three (3) working days upon receipt of this memorandum.

- 3. For information and strict compliance.



VILMA D. EDA, CESO V
Schools Division Superintendent



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Republic of the Philippines
Department of Education
 Regional Office I

Finance Division
 Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 200000100006000 Learner Support Programs		REFERENCE: OSEC-1-24-2932 dated 4/26/24 (CMI)	SUB-ALLOTMENT RELEASE ORDER NO: ROI-24-1956
FUND CODE: 01101101	ORGANIZATION CODE: 0801014	LEGAL BASIS: Republic Act No. 11975 - FY 2024 GAA	DATE: November 15, 2024
Purpose: Transfer of Program Support Funds to cover expenses in connection with the conduct of various activities relative to Child and Adolescent Reproductive Health Program		FISCAL YEAR: FY 2024	
TO: The Schools Division Superintendent Division of Vigan City Vigan City			
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	300,000.00
Total			300,000.00
AMOUNT IN WORDS: THREE HUNDRED THOUSAND PESOS.			
NOTE: The Allotment herein sub-alloted is valid for obligation until December 31, 2025.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

ARNOLD I. VINO
 Chief Administrative Officer
 Finance Division

APPROVED:

TOLENTINO G. AQUINO
 Director IV



Flores St., Catbangan, City of San Fernando, La Union
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Department of Education
Regional Office I

Finance Division
Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 200000100006000 Learner Support Programs		REFERENCE: OSEC-1-24-2907 dated 4/25/24 (CMI)	SUB-ALLOTMENT RELEASE ORDER NO: ROI-24-1970
FUND CODE: 01101101	ORGANIZATION CODE: 0801014	LEGAL BASIS: Republic Act No. 11975 - FY 2024 GAA	DATE: November 15, 2024
Purpose: Transfer of Program Support Funds to cover expenses for the School Dental Health Care Program Clinics with Medical and Dental Supplies			
TO: The Schools Division Superintendent Division of Vigan City Vigan City			
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	150,000.00
Total			150,000.00
AMOUNT IN WORDS: ONE HUNDRED FIFTY THOUSAND PESOS.			
NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2025.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

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Chief Administrative Officer
Finance Division

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TOLENTINO G. AQUINO
Director IV



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Department of Education
 Regional Office I


Finance Division
 Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 200000100006000 Learner Support Programs		REFERENCE: OSEC-1-24-3739 dated 5/22/24 (CMI)	SUB-ALLOTMENT RELEASE ORDER NO: ROI-24-1984
FUND CODE: 01101101		ORGANIZATION CODE: 0801014	LEGAL BASIS: Republic Act No. 11975 - FY 2024 GAA
DATE: November 15, 2024		FISCAL YEAR: FY 2024	
Purpose: Transfer of Program Support Funds to cover expenses for the School Dental Health Care Program Clinics with Medical and Dental Supplies			
TO: The Schools Division Superintendent Division of Vigan City Vigan City			
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	16,800.00
Total			16,800.00
AMOUNT IN WORDS: SIXTEEN THOUSAND EIGHT HUNDRED PESOS.			
NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2025.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

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