



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

TC: 2412-804

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 432, s.2024

**SUBMISSION OF REQUIREMENTS FOR THE PROCESSING OF FUNDS TO BE
DOWNLOADED FOR ESTABLISHMENT/REFURBISHMENT OF TEEN CENTER
IN SECONDARY SCHOOLS**

To: Public Secondary School Heads

1. The Regional Office I issued Sub-ARO No. ROI-24-1956 dated November 15, 2024 for Learner Support Program (Current Appropriations) amounting to Three Hundred Thousand Pesos (P300,000.00) for the purpose of the conduct of various activities relative to Child and Adolescent Reproductive Health Program.
2. In connection with this, the following secondary schools are instructed to submit **Project Proposal on or before December 13, 2024.**

SCHOOL	AMOUNT
Pantay Integrated School	Php 25,000.00
Ilocos Sur National High School	Php 25,000.00
Vigan National High School East	Php 25,000.00
Vigan National High School West	Php 25,000.00
Total	Php 100,000.00

3. Enclosed is a copy of the guidelines on the utilization of the fund.
4. For information, guidance and strict compliance.



VILMA D. EDA, CESO V
Schools Division Superintendent



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Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

DM-OUOPS-2024-07-0860

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
ESSD AND SGOD CHIEFS
ARH FOCALS/COORDINATORS
ALL OTHERS CONCERNED

FROM :  **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations 

SUBJECT : UTILIZATION OF THE PROGRAM SUPPORT FUND OF ARH
FOR FY 2024 ON THE REFURBISHMENT, REACTIVATION
AND ESTABLISHMENT OF THE LEARNER SUPPORT
CENTER IN SCHOOLS

DATE : 3 July 2024

1. Pursuant to **R. A. No. 10354**, known as the **Responsible Parenthood and Reproductive Health (RPRH) Act of 2012**, under Section 11.03 of the Implementing Rules and Regulations (IRR) states that DepEd shall provide young people in public schools with supportive environments where they have access to (a) Counseling and psycho-social support services; (b) Facilities for information on prevention of risky behaviors, including addiction; (c) Facilities for information on prevention and diagnosis and proper management/treatment of STIs; and (d) Facilities for referral to service providers on all RPRH concerns.
2. Furthermore, **DepEd Order No. 28, series of 2018** or the **Oplan Kalusugan Sa Department of Education (OK sa DepEd)** defines an Adolescent Reproductive Health Education (ARH) program as a program that aims to strengthen DepEd's delivery of its mandates under the RPRH Act of 2012, through a guidance and counseling program by enhancing capacities of guidance counselors or designated homeroom guidance teachers and selected non-teaching and health personnel, and develop a referral network to service providers for RPRH concerns.
3. The Program Support Fund (PSF) for the refurbishment, reactivation, and establishment of the school-based Learner Support Center (LSC) aims to:
 - a. Provide a safe, supportive, accessible, and confidential environment for learners;
 - b. provide the supplies and equipment essential for the operations of the school-based LSC for the SDO's identified schools; and



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OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

DM-OUOPS-2024-04 0500

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ESSD AND SGOD CHIEFS
ARH FOCALS/COORDINATORS
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- c. provide orientation, training, technical assistance, and other activities related to the ARH program;
3. A Learner Support Center will serve as the center for information, providing a supportive, accessible, and confidential environment. It also provides guidance on positive sexual behaviors. It serves as a hub for learners with health, psychosocial, and RPRH concerns and other learner support services. It will also serve as an avenue for referral mechanisms to the community adolescent-friendly facility.

The LSC will be the generic name for the new and existing centers. However, the existing centers, such as the Teen Health Kiosk, Teen Center, Kabataan Center, KADA Center, TeenDig, etc, that partners and stakeholders support will retain their original brand names.

4. Structurally, schools may assign a room or corner as LSC. It can be an existing space, a separate space within the school premises, or an available room but not used as a classroom, where adolescents can congregate and receive information and services. Considering the sizes and the limited space, schools may provide a room or sufficient space for privacy and confidentiality that can be used for guidance or counseling. The center shall have the following areas, at the minimum:
- Reception area (which includes signages, way finders, etc.) It will serve as the learners' support desk, where the learner can assess queries and concerns of fellow learners and can be the point of referral to relevant support services;
 - Guidance room/ corner; and
 - Activity area which can be used for recreational activities.
5. The identified two (2) secondary schools per SDO will be provided with a program support fund amounting to P50,000.00 each to refurbish, reactivate, and establish the LSC. School Heads shall submit a signed Work and Financial Plan (Annex A) to the Schools Division Office (SDO) for reference.
6. For the procurement of supplies and equipment/ materials, please refer to the Unnumbered Memorandum entitled Implementing Guidelines on the Allocation, Utilization, Documentation, and Reporting of Program Support Funds (PSF) for the Field Implementation of the Adolescent Reproductive Health Program for FY 2024.
7. All procurements relative to the school-based LSC's refurbishment, reactivation, and establishment shall be subject to the usual accounting and auditing rules and regulations.
8. The Learner Support Center's comprehensive operational guidelines will be issued separately. For other references, please access this link: <https://rb.gy/vgaz7q>.
9. For questions and clarification, please contact **Dr. Maria Corazon C. Dumlao**, Chief Health Program Officer, and **Ms. Phanny S. Ramos**, Health Education and Promotion Officer III of BLSS-School Health Division, via email at blss.shd@deped.gov.ph, copy furnished arh@deped.gov.ph, or telephone number (02) 8632-9935.

BLSS-SHD/PSR



Republic of the Philippines
Department of Education

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