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Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**OFFICE ORDER**

No. 548, s. 2024

**ANNIE D. PAGDILAO, EdD, CESO VI**

Assistant Schools Division Superintendent  
SDO Vigan City

**DESIGNATION ORDER**

In view of the official travel of the undersigned to attend the 3rd Teacher Education Institutions (TEIs) Convergence and Ceremonial Signing of the Memorandum of Agreement (MOA) for Teaching Internship at Ynad's Place Hotel and Resort, Namtutan, City of San Fernando, La Union, you are hereby designated as the Officer-In-Charge of the Schools Division Office on **December 3, 2024**.

You shall act only on routine matters not needing any disbursement of funds and personnel actions not needing the discretion of the undersigned.

Please be guided accordingly.

  
**VILMA D. EDA, CESO V**  
Schools Division Superintendent



Copy furnished:

Office of the Schools Division Superintendent  
Office of the Assistant Schools Division Superintendent  
Chief Education Supervisor – CID & SGOD  
School Heads  
201- A. Pagdilao



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