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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

OFFICE ORDER

No. 549, s. 2024

ATTY. KIM R. TAGORDA

Administrative Officer V
SDO Vigan City

DESIGNATION ORDER

In view of the official travel of the undersigned to attend the 3rd Teacher Education Institutions (TEIs) Convergence and Ceremonial Signing of the Memorandum of Agreement (MOA) for Teaching Internship at Ynad's Place Hotel and Resort, Namtutan, City of San Fernando, La Union and The Capability Building on Creating a Model of Transforming Education with Character and Holistic Development, you are hereby designated as the Officer-In-Charge of the Schools Division Office on **December 4-6, 2024**.

You shall act only on routine matters not needing any disbursement of funds and personnel actions not needing the discretion of the undersigned.

Please be guided accordingly.

VILMA D. EDA, CESO V
Schools Division Superintendent



Copy furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201- Atty. K. Tagorda



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