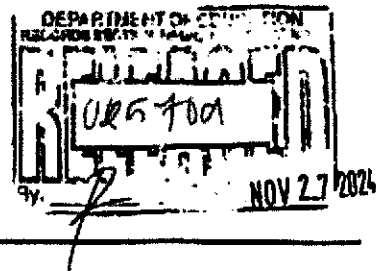




Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 1604

**QUALITY ASSURANCE OF TEXTBOOKS AND TEACHER'S
MANUALS FOR GRADE 1 GMRC, AND LANGUAGE
(FINAL CHECKING AND SIGNING OFF PHASE)**

To: Schools Division Superintendents | SDO Batac City, SDO Ilocos Norte,
SDO Ilocos Sur, SDO Laoag City, SDO La Union, and SDO Vigan City
Chief, Curriculum and Learning Management Division
Chief, Quality Assurance Division

1. Guided by DepEd Order No. 025, s. 2023 titled Guidelines on the Procurement and Quality Assurance of Textbooks and Teacher's Manuals, the Bureau of Learning Resources in partnership with the Department of Education Regional Office I, through the Curriculum and Learning Management Division shall conduct the Quality Assurance of Textbooks (TXs) and Teacher's Manuals (TMs) for Grade 1 GMRC, and Language (Final Checking and Signing Off Phase) on November 28 to December 2, 2024 at 456 Hotel, Legarda Road, Baguio City.
2. The Final Checking and Signing Off Phase is the last step in checking the revised sets of TXs and TMs to ensure conformity to the standards set by DepEd before the TXs and TMs are approved for use in public schools for basic education.
3. Technical Working Group for Quality Assurance or the Learning Resource Evaluators and the Program Management Team (Please see Annex A) in the attached list are requested to attend the activity.
4. Below are the Terms of Reference (TOR) of the TWG-QA or LREs who were identified based on their exposure and engagement in the Evaluation of Textbooks and Teacher's Manuals and have attended training-workshops conducted by the Bureau of Learning Resources (BLR):
 - a. Check if the provided comments/recommendations and the identified deficiencies during the review are properly, accurately and sufficiently implemented/corrected.
 - b. Ensure that the final evaluation copies attain the acceptable threshold as prescribed in the guidelines in the development and quality assurance of TXs and TMs.
5. First meal will be on November 28, 2024 (breakfast) and the last meal will be on December 2, 2024(dinner). Meals, venue and accommodation of the participants shall be charged to OSEC-1-24-2733, while travel expenses shall be charged to OSEC-1-23-6266 subject to the usual government accounting rules and regulations.




Flores St., Catbengan, City of San Fernando, La Union
Telephone Nos.: (072) 607-8137/682-2324
DepEd Region I | region1@deped.gov.ph
www.depedr01.com

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6. All participants who shall take part in the said activity shall be granted with service credits or COC subjected to the provision of with DepEd Order No. 53, s. 2003 and CSC-DBM Joint Circular No. 2, s. 2015.
7. This memorandum shall serve as Authority to Travel of the participants.
8. For further information, please contact the Curriculum and Learning Management Division through Arlene A. Niro, Chief Education Supervisor, Curriculum and Learning Management Division, or through Gina A. Amoyen, Education Program Supervisor In-Charge of the Learning Resource Management Section and focal person of the activity through lrmds.region1@deped.gov.ph; or call telephone number 072-607-8137 loc. 121.
9. For immediate dissemination and compliance.

For the Regional Director:


ARNOLD I. VENO
 Chief Administrative Officer
 Finance Division

Encl.: As stated
 Reference: DO No. 025, s. 2023
 To be indicated in the Perpetual Index
 Under the following subjects:

**EVALUATION
 TEXTBOOKS AND TEACHER'S MANUALS**

CLMD/gaa/Memo_FinalChecking&SigningOff
 November 27, 2024



Flores St., Catbangan, City of San Fernando, La Union
 Telephone Nos.: (072) 607-8137/882-2324
 DepEd Region I region1@deped.gov.ph
www.depedro1.com

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Annex A: TWG for Quality Assurance of Grade 1 Textbooks (Filipino) and Teacher's Manuals (Filipino) - Final Checking and Signing Off Phase
GMRC, and Language

	Name	SDO	Learning Area	Area of Evaluation
1	Azenith A. Ramos	Vigan City	Language	1
2	Maria Teresita M. Gapate	Ilocos Sur	Language	2
3	Reymart Jay Ballesteros	Ilocos Norte	Language	3
4	Joel Remigio	Laoag City	Language	4
5	Mary Jean Badongan	La Union	GMRC	1
6	Gina A. Amoyen	Regional Office	GMRC	1
7	Aileen V. Joaquin	Batac City	GMRC	2
8	Francis A. Domingo	Regional Office	GMRC	3
9	Myrna Peralta	Dagupan City	GMRC	4

Program Management Team

Arlene A. Niro	Dec. 1, 2024	Regional Office	BAC-TWG Provisional Member, Chief Education Supervisor, CLMD
Gina A. Amoyen	Nov. 28-Dec. 1, 2024	Regional Office	TWG-QA Lead EPS, In-Charge of the Learning Resource Management Section
Editha T. Giron	Nov. 28-30, 2024	Regional Office	Education Program Supervisor, CLMD
Niña Marie C. Ballada	Nov. 28-Dec. 2, 2024	Regional Office	Administrative Assistant II, CLMD-LRMS Secretariat

November 29, 2024

To: Ms. Azenith A. Ramos, School Principal I, SPBES

For information and guidance.

Please attend the aforementioned activity. Attention is invited to item 5 of the Regional Memorandum in relation to the travel expenses.



VILMA D. EDA, CESO V
Schools Division Superintendent



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