



Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**

No. 1656 s. 2024

**LEARNING FACILITATORS AND PROGRAM MANAGEMENT TEAM OF THE  
 REGIONAL ASSESSORS' TRAINING IN RELATION TO THE IMPLEMENTATION  
 OF EXECUTIVE ORDER 174 RE: EXPANDED CAREER PROGRESSION  
 SYSTEM FOR TEACHERS (BATCH 1)**

To: Schools Division Superintendents  
 All Others Concerned

1. This Office, through the Human Resource Development Division, will conduct a **Regional Assessors' Training in Relation to the Implementation of EO 174 re: Expanded Career Progression System for Teachers (Batch 1)** on December 10-13, 2024, at J&V Hotel and Resort, City of San Fernando, La Union.
2. The training program aims to build a pool of trainers from various Schools Division Offices in the Region who will facilitate the capability building of potential assessors for implementing the Expanded Career Progression System in their respective field offices.
3. Relative to this, the following personnel are requested to serve as Learning Facilitators and Program Management Team during the said activity:

Name	Division
Christian Giron	Ilocos Sur
Elsie Mayo	La Union
Wilma Carrera	Pangasinan I
Arvin Purisima	Pangasinan II
Dinah Bonao	HRDD
Raymund Molano	HRDD
Ritchelle Legaspi	HRDD
Abigail Cabilin	HRDD
Georgina Nerida	AD-Personnel Section
Laarni Grace Madayag	AD-Personnel Section

4. Learning Facilitators and Program Management Team are requested to arrive at the venue before 10:00 AM of December 10 (Day 1) for registration. The first meal to be served is lunch of Day 1 while the last meal is PM snacks of Day 4. They are requested to bring a laptop, Wi-Fi, and extension cord for the training activities.
5. This Memorandum serves as the **Authority to Travel** of the Regional Office personnel.



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6. Expenses related to this activity such as board and lodging, meals, supplies and materials shall be charged to OSEC-1-24-2602. Transportation, per diem, and other incidental expenses of participants shall be charged against local funds subject to usual accounting and auditing rules and regulations.
7. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 53, s. 2003 on the Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
8. Immediate dissemination of this Memorandum is desired.

TOLENTINO G. AQUINO  
Director IV

HRDD/irm/RM RTOTAssessorLFPMT  
November 25, 2024

December 6, 2024

To: **Assistant Schools Division Superintendent**  
**Administrative Officer V**  
**School Head of TES**

For information and guidance of the identified participants.



**VILMA D. EDA, CESO V**  
Schools Division Superintendent



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