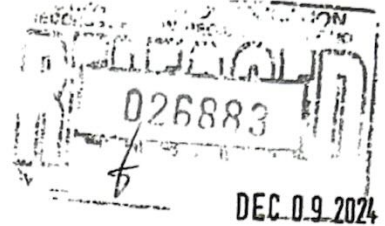




Republic of the Philippines  
**Department of Education**  
REGION I



December 5, 2024

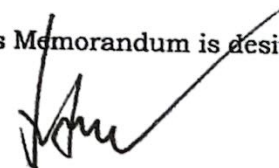
**REGIONAL MEMORANDUM**

No. 167s. 2024

**SUBMISSION OF THE 2024 ANNUAL ACCOMPLISHMENT  
REPORT FOR PRIVATE SCHOOLS**

To: Schools Division Superintendents

1. The Department of Education Regional Office I through the Quality Assurance Division (QAD) issues the prescribed template for submission of the Annual Accomplishment Report for Private Schools, Fiscal Year 2024.
2. The Annual Accomplishment Report (AAR) shall summarize the private schools' accomplishments relative to their mandate of providing access to quality basic education, and academic/co-curricular winnings regional, national, and international. The SDO personnel in-charge of private schools shall prepare a Summary Report on the Annual Accomplishment of the Private Schools.
3. For the SDOs and Private Schools to accomplish the report, please access <https://tinyurl.com/2024AARTemplate>. The duly signed report shall be uploaded to this link <https://tinyurl.com/2024PrivateSchools> not later than **December 20, 2024**.
4. For clarifications and inquiries, please contact the Quality Assurance Division at telephone number (072) 682-2324 local 117 or email at [qad.ro1@deped.gov.ph](mailto:qad.ro1@deped.gov.ph) or Dr. Oliver F. Gutierrez, and Dr. Melisa G. Del Prado, Education Program Supervisors through mobile number 099589 2177/09458006585.
5. Immediate dissemination of and strict compliance with this Memorandum is desired.

  
**TOLENTINO G. AQUINO**  
Director IV

December 12, 2024

To: Private Elementary and Secondary School Heads

Please download the template, which can be accessed using this link: <https://tinyurl.com/2024AARTemplate>. The duly signed report must be uploaded via this link: <https://tinyurl.com/2024PrivateSchools> on or before December 17, 2024.

For information and strict compliance.



  
**VILMA D. EDA, CESO V**  
Schools Division Superintendent