



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 27, s. 2025

RECOMPOSITION OF PLANNING TEAM FOR THE DIVISION EDUCATION DEVELOPMENT PLAN (DEDP) AND SCHOOL IMPROVEMENT PLAN (SIP)

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. To provide guidance in the preparation of the strategic plans at the schools & Schools Division Office and to ensure that basic strategic plans at these governance levels are geared toward achieving the vision and emerging priorities of the Department aligned with the Basic Education Development Plan (BEDP) 2030 as stipulated in DepEd Order No. 24, s. 2022, this office reiterates the composition of Planning Team for the appraisal of Division Education Development Plan (DEDP) and directs all school to align and update the composition of Planning team in appraising their School Improvement Plan, to wit:

1.1 DIVISION PLANNING TEAM

Chairperson: **Annie D. Pagdilao, EdD, CESO VI**
Assistant Schools Division Superintendent

Members: **School Governance and Operations Division**

Rodrigo Q. Reyes Jr. - Chief Education Supervisor

Susiemar M. Rapisura - OIC, Office of the EPS – SGOD
and SEPS-SMME

Cherry Joy D. Garma -Senior Education Program Specialist

Gloria P. Cabotaje – Planning Officer III

Dr. Arlyn D. Batulan - Medical Officer

Curriculum Implementation Division

Marie Christine L. Natividad -Chief Education Supervisor

Elsie C. Amorin -Education Program Supervisor-ALS/SNED

Peter John A. Frial -Education Program Supervisor-Science

Rommel A. Rabo -Education Program Supervisor-LRMD

Nelson A. Robinol -Education Program Supervisor—English

Office of the Schools Division Superintendent

Atty. Kim R. Tagorda – Administrative Officer V

Mary Joy P. Suero - Budget Officer III

Relevant Stakeholders

Ada Joana Fe Artajos –City Councilor – Committee on
Education



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Edmund Supnet – Association of Barangay Council Vice President

Brett T. Rojas - President Federated Parents Teacher Association
Crispulo V. Arquero III – Teachers' Association Representative
Nora P. Paroligan – PESPA Representative
Anita R. Presto – NAPSSPHIL Representative

Technical Secretariat:

Aurelyn F. Fieldad - Education Program Specialist II
Grace F. Castañeda - School Principal II
Neil Onemig Purisima – Administrative Assistant III

1.2 SCHOOL PLANNING TEAM

Chairperson : School Head
Members : Student Representative
 Teacher Representative
 Barangay/LGU Representative
 Member of BDRRMC
 Member of School Child Protection Committee
 SGC Representative
 PTA Representative
 Other Related Stakeholder

2. All schools are directed to have a copy of the Basic Education Development Plan aligned with MATATAG key initiatives of the Department of Education as a major reference in the appraising of their respective School Improvement Plan.
3. Previous division issuances, which are inconsistent with this memorandum are hereby repealed, rescinded or modified accordingly.
4. Immediate dissemination of this memorandum is desired.

VILMA D. EDA, CESO V
 Schools Division Superintendent

Enclosure: MATATAG Education Agenda 45 key initiatives
 BEDP Framework
 Reference: DepEd Order No. 24, s. 2022

gpc/DEDP.SIP
 /January 20, 2025

SCHOOLS DIVISION OFFICE
 DEPED VIGAN CITY
 21 JAN 2025
RELEASED
 BY: 



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