



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

January 23, 2025

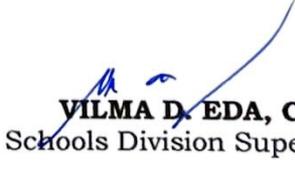
Division Memorandum  
No. 32 2025

**ATTENDANCE TO THE GRAND PARADE ON JANUARY 25, 2025**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors  
All SDO Personnel  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In connection with the celebration of the Cityhood Anniversary of Vigan, the Feast of the Conversion of St. Paul and the Vigan Longganisa Festival, the City Government of Vigan shall be holding a Grand Parade on January 25, 2025, at 7:00 AM.
2. All teaching and non-teaching personnel are enjoined to attend the parade. To complement the festive occasion, please wear your modern "abel" paired with a matching hat, cap or headdress.
3. Since the conduct of the activity falls on a Saturday, service credits/compensatory overtime credits shall be granted to the personnel who will be attending the abovementioned activity with the required documents as stated in DepEd Order No. 53, s. 2003 and CSC-DBM Circular No. 2 s, 2024.
4. School heads shall be responsible in recording official time in and time out during the conduct of the parade. Utmost honesty in filling out necessary documents is highly enjoined.
5. The order and route of the parade are enclosed for ready reference.
6. This memorandum shall serve as the locator slip of all the participants.
7. Immediate dissemination of this memorandum is desired.



  
**VILMA D. EDA, CESO V**  
Schools Division Superintendent



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