



Republic of the Philippines  
**Department of Education**  
 REGION I  
 SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

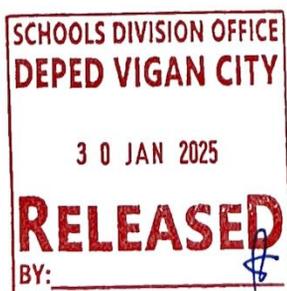
**Division Memorandum**

No. 40 s. 2025

**EXTENSION OF SUBMISSION OF SWORN STATEMENT OF ASSETS,  
 LIABILITIES AND NET WORTH (SALN), PERSONAL DATA  
 SHEET (PDS) AND PRC LICENSE**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 School Heads of Public Elementary and Secondary Schools  
 All Others Concerned

1. This is in reference to Division Memorandum No. 007, s. 2025, which pertains to the Annual Submission of Sworn Statement of Assets, Liabilities and Net Worth (SALN), Personal Data Sheet (PDS) and Updated PRC License. The memorandum initially set the deadline for submission on January 31, 2025.
2. Considering the multiple activities of the Schools Division Office, this office hereby extends the submission deadline on February 4, 2025.
3. Administrative Officers II in the field are reminded to thoroughly check the documents submitted.
4. All other provisions of Division Memorandum No. 007s. 2025, shall remain in effect.
5. Widest dissemination of this memorandum is desired.



*Ami L. Flores*  
**VILMA D. EDA CESO V**  
 Schools Division Superintendent



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