



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

No. 41, s.2025

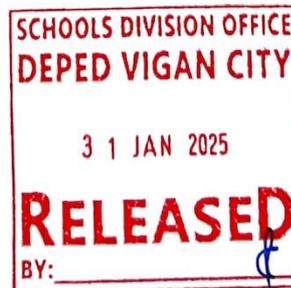
**REQUEST FOR PARTICIPANTS AND INVITATION TO THE THIRD CHILD PROTECTION E-LEARNING COURSE FOR EDUCATORS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor (SGOD & CID)  
Public Elementary & Secondary Schools  
All Others Concerned

1. For the information and guidance of all concerned, attached is a copy of the Regional Memorandum No. 142 s. 2025, Participation and Invitation for the Second Child Protection E-Learning Course for Educators, for your reference. The E-Learning course is accredited by the Professional Regulations Commission and is open for teaching and non-teaching personnel, free of charge. Participants will earn 8 Continuing Professional Development (CPD) points. Please see enclosed slot allocation per school for your reference.
2. Please submit to this office the list of identified participants on or before February 4,2025 through this link <https://forms.office.com/r/BgKvaDDWPA>.
3. Immediate dissemination of this memorandum is desired.

*Vilma D. BDA*  
**VILMA D. BDA, CESO V**  
Schools Division Superintendent

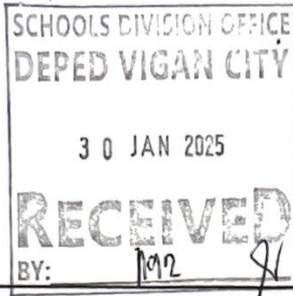
Reference: as stated  
Enclosure: Slot allocation per school  
To be indicated in the Perpetual Index  
under the following subject:  
ACCREDITATION SCHOOLS TEACHERS ORIENTATION SEMINARS  
SGOD/YFD/SDF



**SLOT ALLOCATION PER SCHOOL**

<b>No.</b>	<b>School</b>	<b>Slot</b>
1	Ayusan-Paoa Elementary School	1
2	Bulala-Paratong ES	1
3	Burgos East Mem. Sch. (Burgos Mem. School East)	1
4	Burgos Memorial School West	3
5	Cabaroan ES (Cabaroan-Cabalangegan ES)	1
6	Camangaan ES	1
7	Capangpangan ES	1
8	Gov. Evaristo Singson II MES	1
9	Jose Singson ES	1
10	Mindoro ES	1
11	Nagsangalan ES	2
12	Pantay Integrated School	2
13	Raois ES	1
14	Rugsuanan-Puroc ES	1
15	Salindeg ES (Salindeg-Pong-ol, Barraca ES)	1
16	San Julian ES	1
17	Tamag ES	1
18	Vigan Central School	3
19	Ilocos Sur National High School	5
20	Vigan National High School West	3
21	Vigan National High School East	3
	<b>TOTAL</b>	<b>35</b>

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Republic of the Philippines  
Department of Education  
REGION I



**REGIONAL MEMORANDUM**  
No. 142, s. 2025

**REQUEST FOR PARTICIPANTS AND INVITATION TO THE THIRD CHILD PROTECTION E-LEARNING COURSE FOR EDUCATORS**

To: Schools Division Superintendents

- Reference is made to Memorandum OM-OUOPS-2025-11-00119 regarding the request for participants and invitation to the Third Child Protection E-Learning Course for Educators. This course is organized by the Learner Rights and Protection Office (LRPO) in collaboration with Stairway Foundation, Inc. The course will be fully asynchronous, available both online and offline, free of charge, and open to both teaching and non-teaching personnel.
- The objective of the course is to equip educators with essential tools and educational materials to advocate for learner rights and address learner protection concerns. Additionally, participants will earn 8 Continuing Professional Development (CPD) points, as the e-learning course has been accredited by the Professional Regulation Commission (PRC).
- In line with the aforementioned memorandum, the Schools Divisions are requested to identify teaching and non-teaching personnel who will participate in this course. A list of enrollees should be submitted via the following link: <https://bit.ly/40xPsOl>. Participants may register until February 26, 2025. The course will be self-paced and will run from March 3 to April 6, 2025. Refer to the enclosed course details and step-by-step registration guide for your reference.
- The following slot allocations have been designated for each Schools Division:

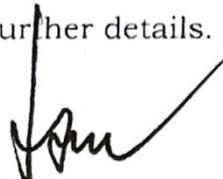
Schools Division	Slots Allotted
Alaminos City	35
Batac City	35
Candon City	35
Dagupan City	35
Ilocos Norte	35
Ilocos Sur	35
La Union	35
Laoag City	35



Republic of the Philippines  
**Department of Education**  
 REGION I

Pangasinan I	40
Pangasinan II	40
San Carlos City	35
San Fernando City	35
Urdaneta City	35
Vigan City	35
<b>TOTAL</b>	<b>500</b>

- For any inquiries or concerns, contact Darius C. Nieto, the Regional Learner Rights and Protection Focal Person, or Ms. Roxanne D. Cases, the Regional Learner Rights and Protection Alternate Focal Person, at roxanne.cases@o365.deped.gov.ph or via phone at +639542876878.
- Attached is the referenced memorandum for further details.
- Be guided accordingly.

  
**TOLENTINO G. AQUINO**  
 Regional Director

To be indicated in the PERPETUAL INDEX  
 under the following subjects:

ACCREDITATION  
 OFFICIALS  
 ORIENTATION  
 SCHOOLS  
 SEMINARS  
 TEACHERS

ESSD/dcn/RM-E-Learning-Course-CPI  
 January 28, 2025



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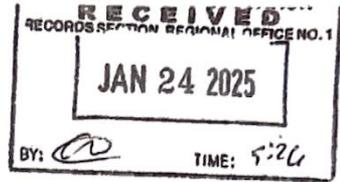
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Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS



**MEMORANDUM**  
 OM-OUOPS-2025-11 - 06/19

**FOR :** REGIONAL DIRECTORS  
 MINISTER, BASIC, HIGHER, AND TECHNICAL EDUCATION,  
 BARMM  
 SCHOOLS DIVISION SUPERINTENDENTS  
 SCHOOLS DISTRICT SUPERVISORS  
 SCHOOL HEADS  
 ALL OTHERS CONCERNED

**FROM :** MALCOLM S. GARMA  
*Assistant Secretary, Officer-in-Charge*  
 Office of the Undersecretary for Operations



**SUBJECT :** REQUEST FOR PARTICIPANTS AND INVITATION FOR THE  
 THIRD CHILD PROTECTION E-LEARNING COURSE FOR  
 EDUCATORS

**DATE :** January 7, 2025

This Office, through the Learner Rights and Protection Office (LRPO) in partnership with the Stairway Foundation Inc., (SFI) will launch the third batch of the Child Protection e-Learning Course for educators.

The e-Learning Course shall be fully asynchronous, accessible online and offline, free of charge, and open to both teaching and non-teaching personnel. The Course is designed for educators to develop a deeper understanding of all child protection concerns, both online and offline. The Course aims to provide educators with tools and educational materials that may be used to advocate learner rights and address learner rights and protection concerns. Licensed teachers who are able to complete the Course shall earn Continuing Professional Development (CPD) points, as the e-Learning Course has received accreditation from the Professional Regulation Commission (PRC).

Accordingly, we requested the assistance of the Regional Office in identifying teaching and non-teaching personnel who will undergo the course. The request is made to ensure an increased number of Course completers and allow our Regional and Division focals to check their progress.

In line therewith, may we request the assistance of the Regional Office to identify teaching and non-teaching personnel who will undergo the Course. List of enrollees shall be submitted through this link: <https://bit.ly/40xPsOl>



Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
 Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
 Email Address: [ouops@deped.gov.ph](mailto:ouops@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)

Doc. Ref. Code	OM-OUOPS	Rev	01
Effectivity	03 23 23	Page	1 of 2



The request is made to ensure an increased number of course completers per region. The breakdown is as follows:

REGION	NO. OF DIVISION	ALLOCATION OF ENROLEES
I	14	600 slots
II	9	500 slots
III	21	700 slots
CALABARZON	23	700 slots
MIMAROPA	7	500 slots
V	13	600 slots
VI	21	700 slots
VII	20	700 slots
VIII	13	600 slots
IX	8	500 slots
X	14	600 slots
XI	11	500 slots
XII	8	500 slots
CARAGA	12	600 slots
CAR	8	500 slots
NCR	16	700 slots
BARMM		200 slots

\*Region with Large Division – 700 slots; Region with Medium Division – 600 slots; Region with Small Division – 500 slots

Participants may enroll and register until February 26, 2025. The Course shall be self-paced and will start on March 3 and end on April 6, 2025.

Enclosed is a copy of the course details and a step-by-step process for creating an account, for reference.

For clarity, course enrollees must create an account before submitting their names and email addresses to the LRP Regional focal.

For details, inquiries, and clarification, you may contact the Learner Rights and Protection Division at [lrpo@deped.gov.ph](mailto:lrpo@deped.gov.ph) or contact 8638-1782.

For immediate dissemination.

Thank you very much.

[LRPO/ASPR]



## **The LRPO and Stairway Child Protection e-learning course for Educators**

### **What is the course about?**

The course is specifically designed for educators in order for them to develop a deeper understanding of the various child protection concerns that their learners might face both offline and online. Specially crafted by the DepEd Learner Rights and Protection Office and Stairway Foundation, the course aims to empower educators to have the knowledge and tools to participate more in the protection of the children they work with.

### **How is the course delivered?**

The course is **fully asynchronous and self-paced**, and thus, you can take the lessons at any time depending in your availability. The course contains short videos lessons, interactive content and resource links. There shall be no webinars.

### **Objectives of the Course**

At the end of the course, participants are expected to;

1. Identify the various offline and online child protection concerns that learners might encounter.
2. Identify the various means these child protection concerns might be perpetrated.
3. Identify the various means of integrating Child Protection into their lessons.
4. Distinguish what DepEd policy and protocol should be applied for specific child protection concerns.
5. Be introduced to the various initiatives of DepEd in relation to child protection

### **Important details to remember:**

1. Course starts on March 3 to April 6, 2025.
2. The course is credited with CPD points by the PRC Board of Teachers. Other professions will not be able to get CPD credits.
3. In the course completers survey, which you will complete towards the end of the course, ensure that the details you will enter corresponds to what is indicated in your current PRC License.
4. Please ensure that you finish the course completers survey on or before the course end date, as this is what we shall send to the PRC for successful course completers.



### **Technical Requirements:**

- An internet connection –broadband wired or wireless (3G or 4G/LTE) minimum 5 to 10MBPs
- Speakers– built-in, headset or USB plug-in or wireless Bluetooth
- We recommend that you access this course using a desktop or laptop (Windows or Mac)
- Even though you will still be able to access the course via tablets or mobile phones, we highly recommend that you use desktops or laptops for an optimal user experience
- The quality of your Internet connection will also greatly affect your user experience.

### **Course Enrollment Guidelines**

In order to participate in the course, please refer to the following steps/information;

- 1.) Create a Stairway e-learning account (if you don't have an existing one yet)
- 2.) Provide to your LRPO focal the email address you used to create a Stairway e-learning account.
- 3.) Your LRPO focal shall forward the list to the LRPO for enrollment. Once the course starts, if you have been successfully enrolled, the course should appear in your course dashboard, which you can access by logging in to your Stairway e-learning account.

### **How to create a Stairway e-learning account?**

If you already have an existing Stairway e-learning account, you do not need to create a new one. You just have to provide to your LRPO focal the email address you used to create your existing Stairway e-learning account.

If you do not have an existing Stairway e-learning account, please create a Stairway e-learning account.



**There are 2 options for creating a Stairway e-learning account. We recommend option 1 as much as possible.**

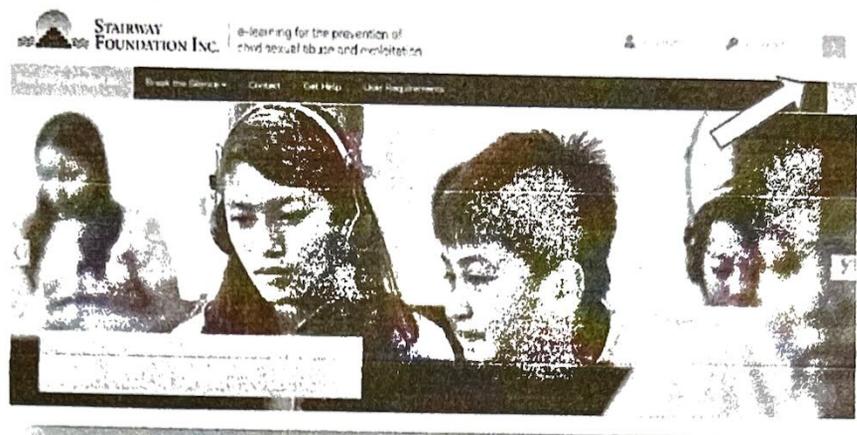
**Option 1: Recommended (For those with Gmail/DepEd accounts)**

- a. Please follow this link  
<https://elearning.stairwayfoundation.org/login/index.php>
- b. Ensuring that you have a working and accessible Gmail account, click on the "Log in using your account on:" Click Google



- c. You will be redirected to the Google account page; choose the Google account you want your e-learning account to be associated with.

- d. Every time you will login to the e-learning platform, just repeat this option, which you can access again via the home page by clicking on "Moodle Login Page" via <https://elearning.stairwayfoundation.org/> or via <https://elearning.stairwayfoundation.org/login/index.php>



**Option 2: (for Gmail and non-Gmail account holders)**

- a. Login to your Stairway eLearning account, or if you do not have one yet, create an account on this platform via this link <https://bit.ly/StairwayELearningSignUp>
- b. In creating a user account, please ensure that you shall use a valid and accessible email address, double checking for any spelling errors.
- c. After successfully entering all the required details, an account creation email shall be sent your email. Please click on this to confirm activation. If the account confirmation email can't be found in your inbox, please check your spam folder

**Once you have successfully created a Stairway e-learning account, please provide to your LRPO focal the email address you used to create an e-learning account so that we can in turn, enroll you.** Your LRPO focal shall forward the list to the LRPO for enrollment. Once the course starts, if you have been successfully enrolled, the course should appear in your course dashboard, which you can access by logging in to your Stairway e-learning account.