



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM
 NO. 57, s. 2025

**MEETING OF SCHOOL LEADERS TO ADDRESS CONCERNS ON MAKE-UP CLASSES
 AND IMPLEMENTATION OF REGIONAL MEMORANDUM NO. 1479 s. 2024**
*(Implementing the Undisturbed Instructional Engagement Between Teachers
 and Learners for the School Year 2024-2025)*

To: Assistant Schools Division Superintendent
 Chief Education Supervisor (CID)
 Administrative Officer V
 Public Elementary and Secondary School Heads
 All Others Concerned

1. Division Memorandum No. 418, s. 2024 provided for the conduct of make-up classes in this Division.

2. In monitoring the conduct of make-up classes, the Curriculum Implementation Division (CID) conducted monitoring activities resulting to the observations and the following concerns:

- a. absence of personnel during approved schedule of make-up classes;
- b. low attendance of both learners and teachers
- c. learning competencies being covered

3. To address the abovementioned concerns, a meeting shall be held this afternoon (February 7, 2025) at 1:30 p.m. at the SDO Conference Hall. The meeting will focus on the following agenda:

- a. Updates on the implementation of make-up classes
- b. Identified challenges and concerns from schools
- c. Best practices and strategies to improve conduct of make-up classes
- d. Support needed from the division
- e. Other matters

4. The following are the participants in the said meeting:

Division Office	Schools
<ul style="list-style-type: none"> • Atty. Kim R. Tagorda (AO V) • CID & SGOD Chiefs • CID Supervisors 	<ul style="list-style-type: none"> • Public School Heads (Elementary & Secondary) • Assistant Principals • Department Heads

5. This memorandum serves as the locator slip of all identified attendees.

6. For information and guidance of all concerned.

per p. Tumul
VILMA D. EDA, CESO V
 Schools Division Superintendent

Encl: As indicated

Reference:
 Regional Memorandum No. 1479, s. 2024
 Division Memorandum No. 418, s. 2024

To be indicated in the following Perpetual Index
 Under the following subjects:

CURRICULUM CLASSES

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
 07 FEB 2025
RELEASED
 BY: *[Signature]*

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