



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

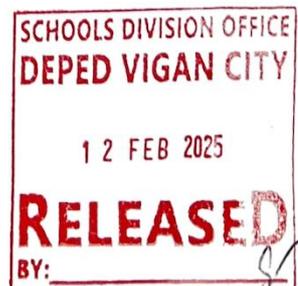
No. 65, s.2025

**LIST OF PARTICIPANST FOR THE CONDUCT OF RETRAINING PROGRAM FOR THE
 FORMAL INVESTIGATING COMMITTEE CHAIRPERSON AND MEMBERS**

To: Office of the Assistant Schools Division Superintendent
 CID Chief
 SGOD Chief
 All Others Concerned

1. Pursuant to Regional Memorandum No. 202 s. 2025, the Office of Legal Unit in DepEd RO1 will conduct a **Regional Training for Formal Investigating Committee on the Conduct of Formal Investigation on March 18-21, 2025**, at the National Education Academy of the Philippines Region 1.
2. The activity aims to capacitate Formal Investigation Committee Chairperson and Members on the Procedures on Formal Investigation and Disposition of Administrative Cases.
3. List of participants from SDO Vigan City who will be attending the event is herein attached as *Enclosure "A"*. Participants are requested to bring their own laptop and extension cord to be used during the activity.
4. For information and guidance.

VILMA D. EDA, CESO V
 Schools Division Superintendent





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Enclosure "A"

CONFIRMATION OF PARTICIPANTS
SDO VIGAN CITY

The attendance to the training of the following participants is hereby confirmed:

NAME OF PARTICIPANTS	POSITION	EMAIL ADDRESS	DIET RESTRICTION
Annie D. Pagdilaog	Assistant Schools Division Superintendent	annie.pagdilaog@deped.gov.ph	
Crispulo V. Arquero III	Master Teacher II/President, Teachers' Association	crispulo.arquero@deped.gov.ph	
Mary Joy P. Suero	Administrative Officer V/ President, National Employee Union – SDO Vigan City	Maryjoy.suero@deped.gov.ph	
Elsie C. Amorin	EPS, CID	Elsie.amorin@deped.gov.ph	
Susiemar M. Rapsura	EPS, SGOD	Susiemar.rapsura@deped.gov.ph	

Total Number of Confirmed Participants: 5

Submitted by:

CHERRY JOY D. GARMA
Legal Designate

Concurred:

VILMA D. EDA, CESO V
Schools Division Superintendent



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