



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER

No. 92, s. 2025

Ms. Helen Q. Del Cruz
Teacher III
Rugsuanan-Puroc Elementary School

Designation Order

In view of the leave of absence of **Mrs. Dina Q. Rivad**, School Principal II of Rugsuanan-Puroc Elementary School, you are hereby designated as Officer-In-Charge of Office of the School Principal-Rugsuanan-Puroc Elementary School on **February 22 – 27, 2025**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Please be guided accordingly.

VILMA D. EDA, CESO V
Schools Division Superintendent

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
24 FEB 2025
RELEASED
BY: _____

Copy Furnished:

- Office of the Schools Division Superintendent
- Office of the Assistant Schools Division Superintendent
- Chief Education Supervisor – CID & SGOD
- School Heads
- 201 – H. Del Cruz



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