



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 118, s. 2025

**SUBMISSION OF TECHNICAL ASSISTANCE NEEDS
ASSESSMENT (TANA) FOR FY 2025**

To: Chief Education Supervisors
Unit and Section Heads
Division Field Technical Assistance Team (DFTAT)
All Others Concerned

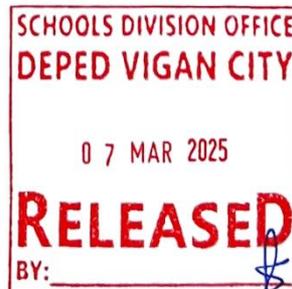
1. **Regional Memorandum No. 481, s. 2024 or Implementing Guidelines of the Enhanced Strategic Technical Assistance in Region I (STAR I)**, provides guidelines, implementation process, terms of reference, and tools on technical assistance.
2. In line with this, all SDO personnel and officials with Key Result Area in Technical Assistance shall accomplish the Technical Assistance Needs Assessment (TANA) for FY 2025.
3. Please accomplish the TANA on or before March 14, 2025, using this link:
<https://tinyurl.com/TAVigan2025>.
4. Immediate dissemination of and strict compliance to this Memorandum is desired.

VILMA D. EDA, CESO V
Schools Division Superintendent

Reference: Regional No. 481, s. 2024
Enclosure: Regional Memo No. 310 s. 2025

To be included in the Perpetual Index
Under the following subject

TANA



SGOD/smr/TANA/TAPlan
March 7, 2025



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