



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No: 143 s. 2024

MICROLEARNING RESOURCES (MLRs) DEVELOPMENT

TO: School Head, Pantay Integrated School

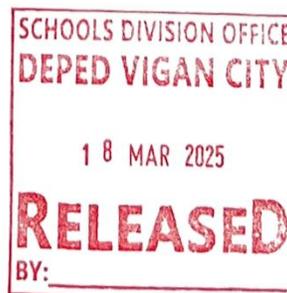
1. Per Memorandum CLMD-2025-358, the Department of Education through the Bureau of Learning Resources (BLR), initiated a project entitled "Series of Workshops on the Development of Microlearning Resources (MLRs) for the National Technical Working Group (NTWG) for the Fiscal Year 2025.
2. BLR has identified Mr. Roel Rabang, Teacher III, Pantay Integrated School, as part of the Core Creative Team because of his skills and experience that can contribute to the attainment of this initiative.
3. In view of this, the concerned personnel thru the school head is requested to submit to this Office his **clearance** to perform his specified TORs during the 30-day Mandatory End-of-School Year (EOSY) Break of Teachers and Vacation from April 19, 2025 to June 15, 2025.
4. Attached is the memorandum for reference.
5. For information and appropriate action.

VILMA D. EDA, CESO V
 Schools Division Superintendent

Enclosure: as stated
 Reference: Memorandum CLMD-2025-358

To be indicated in the Perpetual Index
 Under the following subjects:

LEARNING RESOURCES



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2803-476



Republic of the Philippines
Department of Education
REGION I



MEMORANDUM
CLMD-2025- 358

To: Schools Division Superintendents) SDO Ilocos Norte and
SDO Vigan City

MICROLEARNING RESOURCES (MLRs) DEVELOPMENT

1. The Department of Education through the Bureau of Learning Resources (BLR), initiated a project titled "Series of Workshops on the Development of Microlearning Resources (MLRs) for the National Technical Working Group (NTWG)" for the Fiscal Year 2025. This initiative aims to enhance the production of non-print, text-based learning resources (LRs) that complement digitized contents aligned with the Basic Education Development Plan (BEDP), specifically item 4, which emphasizes the commitment to high quality education.

2. **Rey P. Acojido, Master Teacher I of Bacarra National Comprehensive High School, Ilocos Norte Division, and Roel R. Rabang, Teacher III, Pantay Integrated School, Vigan City** are part of the Core Creative Team in the MLRs Development. Because they possess the necessary skills and experience to contribute effectively to this initiative, they shall engage in specific duties and responsibilities of a videographer, video editor, orbiter and graphic artist.

3. Below are the TORs of the Members of the Core Creative Team:
- a) develop and produce official background music that reflects the tone and theme of the MLR, ensuring consistency and suitability for various contents;
 - b) create graphic templates for informational boards, cards, or visual aids that will be used in the MLRs, ensuring visual consistency and adherence to brand guidelines; and
 - c) ensure all brand assets adhere to established guidelines, including logo usage, typography, color palettes, and design principles.

4. Per existing guidelines, teaching personnel shall not be allowed to be pulled-out from their respective classes. Hence, BLR through this Office seeks clearance or permission from your Office that the above-mentioned personnel will perform their specified TORs during the 30-day mandatory End-of-School Year (EOSY) break of teachers and vacation from April 19, 2025 to June 15, 2025.

5. Certificate of Recognition, and Vacation Service Credits (VSC) or Compensatory Time-Off (CTO) whichever is applicable shall be awarded to the participants who can submit complete outputs.

6. The grant of VSC and CTO for services rendered shall be computed based on CSC-DBM Joint Circular No. 2, s. 2004 "Non-Monetary Remuneration for Overtime Services Rendered" and DepEd Order 13, s. 2024 or the Revised Guidelines on the Grant of Vacation Service Credits (VSC) for Teachers.

CRD received: 3/10/25



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Doc. Ref. Code	RM-ORD	Rev	00
Effectivity	11.18.2024	Page	1 of 2



7. The identified participants are expected to join the online orientation on March 7, 2025, at 3:00 p.m. through this link: https://bit.ly/Core_CreativeMeeting. Participants who cannot attend the orientation due to conflict in their respective classes shall be provided with the orientation recording.

8. For further queries, please get in touch with Mr. Kelvin L. Tolentino, focal person of the program at kelvin.tolentino@deped.gov.ph, copy furnished blr.lrpd@deped.gov.ph or call 02-8631-4985.

9. For information and appropriate action.



TOLENTINO G. AQUINO

Director IV *fa*

CLMD/gaa/MicrolearningResourcesDevelopment
March 5, 2025



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2025-044

TO : **TOLENTINO G. AQUINO**, Regional Director, DepEd Region I
RONNIE S. MALLARI, Regional Director, DepEd Region III
GILBERT T. SADSAD, Regional Director, DepEd Region V

FROM : **GINA O. GONONG** *GG*
 Undersecretary for Curriculum and Teaching *GG*

SUBJECT : **MICROLEARNING RESOURCES (MLRs) DEVELOPMENT**

DATE : **February 21, 2025**

The Department of Education (DepEd) through the Bureau of Learning Resources (BLR), initiated a project entitled “**Series of Workshops on the Development of Microlearning Resources (MLRs) for the National Technical Working Group (NTWG)**” for the Fiscal Year 2025. This initiative aims to enhance the production of non-print, text-based learning resources (LRs) that complement digitized content in alignment with the Basic Education Development Plan (BEDP), specifically item 4, which emphasizes the commitment to high-quality education.

The following field personnel are part of the Core Creative Team in the MLRs development and shall engage in specific duties and responsibilities as specified in their terms of reference (TOR) below. These educators possess the necessary skills and experience to contribute effectively to this initiative.

NAME	POSITION/ DESIGNATION	OFFICIAL STATION	EXPERTISE
Mario M. Lagano Jr.	Teacher III	Balanga City ICT National High School SDO Balanga City	Animator, Graphic Designer, Video Editor, Colorist, Illustrator
Roel R. Rabang	Teacher III	Pantay Integrated School SDO Vigan City	Director of Photography/Videographer, Video Editor
Rey P. Acojido	Master Teacher I	Bacarra National Comprehensive High School SDO Ilocos Norte	Videographer, Video Editor and Orbiter, Graphic Artist
Felix Balde	Head Teacher I	Pawa High School SDO Legazpi City	Audio/Music Producer, Videographer, Video Editor, Illustrator, Graphics Artist
Jireh F. Orobia	Teacher II	Oro Site High School SDO Legazpi City	Animator, Video Editor, Illustrator, Composer, Videographer, Graphic Artist

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The identified teaching personnel shall observe the following TOR:

1. Develop and produce official background music that reflects the tone and theme of the MLR, ensuring consistency and suitability for various content contexts;
2. Create graphic templates for informational boards, cards, or visual aids used within MLR, ensuring visual consistency and adherence to brand guidelines; and
3. Ensure all brand assets adhere to established guidelines, including logo usage, typography, color palettes, and design principles.

The abovementioned personnel **shall not be allowed** to be pulled-out from their respective classes. Hence, this Office will seek **clearance** to perform their specified TOR during the **30-day Mandatory End-of-School Year (EOSY) Break of Teachers and Vacation** from **April 19, 2025 to June 15, 2025**.

Certificates of Recognition shall be awarded to the participants who completed the expected outputs. Vacation Service Credits (VSC) or Compensatory Time-Off (CTO), whichever is applicable, shall likewise be awarded to the participants who successfully submitted the complete outputs.

Grant of VSC and CTO for services rendered shall be computed based on **CSC-DBM Joint Circular No. 2 s. 2004 "Non-Monetary Remuneration for Overtime Services Rendered"** and **DepEd Order 13 s. 2024** or the *Revised Guidelines on the Grant of Vacation Service Credits (VSC) for Teachers*.

All participants are expected to join the **online orientation** on **March 7, 2025**, at **3:00 p.m.** through this link: https://bit.ly/Core_CreativeMeeting. Participants who cannot attend the orientation due to conflict in their respective classes shall be provided with the orientation recording.

The BLR-PD will coordinate with you regarding this endeavor. For advance coordination, you may also contact **Mr. Kelvin L. Tolentino**, focal person of this program, at kelvin.tolentino@deped.gov.ph, copy furnished blr.lrpd@deped.gov.ph or at telephone number (02) 8631-4985.

Copy Furnished:

MALCOLM S. GARMA
Assistant Secretary for Operations
Officer-in-Charge
Office of the Undersecretary for Operations