



Republic of the Philippines  
**Department of Education**  
 REGION I  
 SCHOOLS DIVISION OF VIGAN CITY

**DIVISION MEMORANDUM**

No: 180 s. 2024

**ONLINE PLANNING CONFERENCE ON THE SKILLS ENHANCEMENT ON  
 SCRIPTWRITING AND STORYBOARD DEVELOPMENT OF MICROLEARNING  
 RESOURCES BASED ON SLM CONTENTS**

**TO:** School Head, Pantay Integrated School

1. Per Memorandum CLMD-2025-464, please advise Mr. Roel Rabang, Teacher III, Pantay Integrated School, to attend the online planning conference which will be conducted on March 28, 2025 at 3:00-4:00 p.m. via google meet using the link: <https://meet.google.com/cdk-fnjt-ppd>.
2. Attached is the memorandum for reference.
3. For information, guidance and immediate dissemination.

**VILMA D. EDA, CESO V**  
 Schools Division Superintendent

Enclosure: as stated  
 Reference: Memorandum CLMD-2025-464

To be indicated in the Perpetual Index  
 Under the following subjects:

LEARNING RESOURCES



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Republic of the Philippines  
Department of Education  
REGION I



MEMORANDUM

CLMD-2025- 464

To: Schools Division Superintendents ) SDO Laoag City, SDO Pangasinan I,  
SDO Urdaneta City and SDO Vigan City

**ONLINE PLANNING CONFERENCE ON THE SKILLS ENHANCEMENT ON  
SCRIPTWRITING AND STORYBOARD DEVELOPMENT OF MICROLEARNING  
RESOURCES BASED ON SLM CONTENTS**

1. The Department of Education through the Curriculum and Learning Management Division-Learning Resource Management Section initiated a project focusing on the Production of Microlearning Resources (MLRs) based on SLM contents anchored on the MATATAG Curriculum.
2. This initiative intends to enhance the production of non-print, text-based learning resources (LRs) that complement digitized contents aligned with the Basic Education Development Plan (BEDP), specifically item 4, which emphasizes the commitment to high quality education.
3. In view of the above, CLMD requests the members of the National Technical Working Group (Please see Enclosure I) who attended the series of activities relative to MLRs development, quality assurance, validation and finalization managed by the DepEd Central Office to form part of the Training Team of Regional Office I in the forthcoming series of activities on MLRs. Creative Team members who were engaged in the development of similar non-print LRs in the national and regional levels are also requested to be part of the pool of the training team.
4. To fully prepare the team in the Skills Enhancement on Scriptwriting and Storyboard Development of Microlearning Resources based on SLM Contents, an online planning conference will be conducted on March 28, 2025 at 3:00-4:30 p.m. via google meet using this link: <https://meet.google.com/cdk-fnjt-ppd>.
5. The following will be discussed during the online planning conference:
  - A. Matrix of Activities
  - B. Trainers and Facilitators
  - C. Terms of Reference
6. For information, guidance and immediate dissemination.



**TOLENTINO G. AQUINO**  
Director IV

CLMD-LRMS/gaa/OnlinePlanningConferenceMLs  
March 28, 2025



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Enclosure 1: Names of the Members of the Technical Working Group

Name	SDO/Office	Designation
Michael E. Rame	Pangasinan I	Chief ES, SGOD
Mark Ian Tamayo	Pangasinan I	HT-III
Virgilio O Carolino	Pangasinan I	HT-III
Michael Domondon	Pangasinan I	HT-III
Rhodora A. Yanes	Pangasinan I	HT-III
Roldan Eden	San Carlos City	EPS, LRMS
Eunice B. Madriaga	Urdaneta City	EPS, LRMS
Jean A. Tropel	Urdaneta City	EPS, EPP/TLE/TVL
Teresa F. Rabago	Urdaneta City	PDO II
Luzviminda B. Solis	Urdaneta City	HT-III
Ramil B. Leano	Urdaneta City	ADA VI
Jasper A. Domingcil	Laoag City	EPS, LRMS
Juanito V. Labao	Laoag City	EPS, Values Education
Arlo Carl A. Figuracion	Laoag City	ICT Assistant
Dicto Rey R. Juan	Laoag City	PDO I
Rey P. Acojido	Laoag City	Master Teacher I
Roel R. Rabang	Vigan City	Teacher III
<b>Program Management Team</b>		
Arlene A. Niro	Regional Office I	Chief ES, CLMD
Gina A. Amoyen	Regional Office I	EPS, LRMS
Nida N. Carbajal	Regional Office I	Librarian II
Alvin I. Orine	Regional Office I	Teaching Aids Specialist
Niña Marie C. Ballada	Regional Office I	Administrative Assistant II