



2503-1207

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

March 17, 2025

OFFICE MEMORANDUM

No. 8, s. 2025

To: Rodrigo Q. Reyes, Jr.
Chief Education Supervisor (SGOD)

NOTICE AND UTILIZATION OF ALLOTMENT

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
OSEC-1-25-0431 (BEFF-Library Hub Buildings Continuing Appropriations)	Funds for the CY 2024 Construction of Library Hub - Batch 1	7,674,304.15

2. Please prepare/oversee the corresponding procurement papers related to the Early Procurement Activities executed last FY 2024 for ready obligation.
3. Any savings incurred from the released Sub-ARO may be utilized as per DepEd Order No. 18, s. 2023, re: Revised Multi-Year Guidelines on the Allocation, Receipt, Utilization, Monitoring and Reporting of BEFF. Please prepare the Program of Works (POW) and/or necessary documents for the full implementation and utilization of the allocated funds within thirty (30) calendar days upon receipt of this memorandum.
4. For information and strict compliance.



VILMA D. EDA, CESO V
Schools Division Superintendent

83/17



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Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2025

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPAS26 310200100006000 - Continuing Appropriations BEFF - Library Hub Buildings		REFERENCE: BMB-F-24-0018336 dated 11/28/2024	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-1-25-00431
FUND CODE: 01102101		LEGAL BASIS: FY 2024 GAA R.A. No. 11975 (Continuing Appropriations)	DATE: 03-Mar-25
ORGANIZATION CODE: 070010100000			FISCAL YEAR: FY 2025
PURPOSE: Transfer of funds for the CY 2024 Construction of Library Hub - Batch 1.			
To: The Schools Division Superintendent Schools Division of Vigan City DepEd - Region I 070010801014			Region : 1
PARTICULARS	ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED	
School Buildings	CO 5060404002	7,674,304.15	
AMOUNT IN WORDS: *** Seven Million Six Hundred Seventy Four Thousand Three Hundred Four Pesos & 15/100 Only ***		Total: 7,674,304.15	
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.		Contract Amt = 6,337,713.61 Savings = 1,336,590.54	

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certification of Availability of Allotment:

MARIA-BELEN D. DEMONTEVERDE
Supervising Administrative Officer
OIC, Finance Service-Budget Division

Approval for Transfer/Downloading of Funds:

ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance
OIC, Office of the Undersecretary for Finance

IMPLEMENTING OFFICE: DIVISION OFFICE

SARO-BMB-F-24-0018336

REGION	DIVISION	SCHOOL ID	SCHOOL NAME	MUNICIPALITY	LD	Municipality Classification	TOTAL NO. OF SITES	SCOPE OF WORK	AMOUNT TO BE DOWNLOADED
Region I	Vigan City	100783	Ayusan-Paoa Elementary School	CITY OF VIGAN (Capital)	1st	1st	1	Construction of 1 Storey Library Hub Building (22.50m x 9.50m)	7,674,304.15
Region I	Vigan City Total						1		7,674,304.15

0431

Evaluated and Prepared by:


ENGR. NEHRU RAINIER P. SARMIENTO
Area Manager

Recommending Approval:


ENGR. MARJORIE H. TIBURCIO
Engineer IV
Officer-In-Charge, Education Facilities Division

Approved by:


WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development


ENGR. MICHAEL OLIVER M. DE GUZMAN
Director III
Education Facilities Division


PETER IRVING C. CORVERA
Undersecretary
Office of the Secretary