



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER

No. 113, s. 2025

Ms. Gemma T. Dela Cruz
Teacher III
San Julian Elementary School

Designation Order

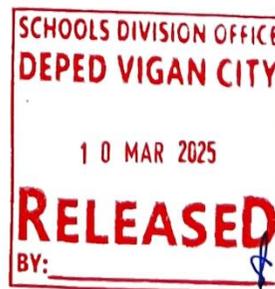
In view of the official travel of **Mr. Pablo B. Bañaga Jr.**, Head Teacher II of San Julian Elementary School, you are hereby designated as Officer-in-Charge of Office of the Head Teacher-San Julian Elementary School on **March 13 – 15, 2025**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Please be guided accordingly.


VILMA D. EDA, CESO V
Schools Division Superintendent



Copy Furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201 – G. Dela Cruz



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