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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUMNo: 213 s. 2025**PARTICIPANTS TO THE SKILLS ENHANCEMENT ON SCRIPTWRITING
AND STORYBOARD DEVELOPMENT OF MICROLEARNING RESOURCES
BASED ON SLM CONTENTS**

TO: Asst. Schools Division Superintendent
Chief Education Supervisor- CID
Public Elementary and Secondary School Heads
All Others Concerned

1. Per Regional Memorandum No. 519, s. 2025, the Skills Enhancement on Scriptwriting and Storyboard Development of Microlearning Resources will be conducted at Ariana Hotel, Paringao, Bauang, La Union in five (5) batches with the first batch starting on April 21, 2025.
2. This initiative intends to enhance the competencies of the field personnel in writing scripts and developing storyboards essential in developing micro-learning resources to address remote and virtual teaching environments using bite-sized lessons designed for specific learning outcomes.
3. Attached is the list of participants in this division and their respective schedules.
4. Identified participants shall accomplish the Pre-Registration link using the DepEd email account: <https://tinyurl.com/MLRs-PrePod>.
5. Participants are advised to secure approved authority to travel using the prescribed format prior to attendance to the said activity. They are expected to observe and perform the Terms of Reference (TOR) in Annex A of the regional memorandum. They are also expected to be at the venue at least an hour before the activity starts. Moreover, they are requested to bring laptop and extension cord to facilitate the completion of expected outputs.
6. Meals, venue, accommodation, supplies and travel expenses of the participants shall be charged to FY 2025 GAA subject to the usual government accounting rules and regulations. Travel expenses of the participants will be downloaded to the Schools Division Office thru the issuance of Sub-Allotment Release Order (SARO). Participants involved in the activity shall be entitled to service credit in accordance with the guidelines specified in DepEd Order No. 53, s. 2003 titled, "Updated Guidelines on Grant of Vacation Service Credits of Teachers" and Civil



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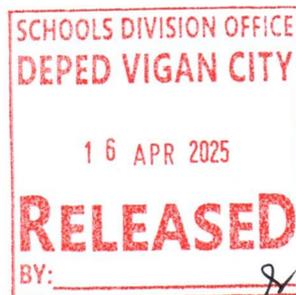
Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 2 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered, whichever is appropriate and applicable.

7. Teacher-participants whose flexible 30-day uninterrupted break schedule (DO 09, s. 2025) falls on the dates in the performance of their specified TORs are requested to resubmit their intent and new schedule to their school heads.
8. Attached is the Regional Memorandum No. 519, s. 2025 for reference.
9. Immediate dissemination of this Memorandum is desired.

VILMA D. EDA, CESO V
Schools Division Superintendent

Enclosure: as stated
Reference: RM No. 519, s. 2025, DO 9, s, 2025
To be indicated in the Perpetual Index
Under the following subjects:

MICROLEARNING



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Enclosure ____ to DM No.____, s. 2025

Batch 1 Math 5 and MAPEH 5 (April 21 A.M-April 25, 2025 P.M)

Mathematics 5

Name	School	Role
Yolanda Palas	SPBES	Scriptwriter
Marilou Aninag	PIS	Scriptwriter
Maria Theresa Redondo	ISNHS	Creative Manager/Editor/Learning Area Specialist
Hary Bert Briones	ISNHS	Illustrator
Aiman Bajet	CCES	Layout Artist
Noemi Realin	ISNHS	LR Evaluator

MAPEH 5

Name	School	Role
Christopher Arenas	PIS	Scriptwriter
Jessie Ponce	VCS	Scriptwriter
Jerick Saupan	ISNHS	Creative Manager/Editor/Learning Area Specialist
Lorena Amano	APES	Illustrator
Estrelita Refuerzo	VCS	Layout Artist
Josephine Rabaca	ISNHS	LR Evaluator

Roel Rabang	PIS	TWG
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Batch 2 Kindergarten and Araling Panlipunan/Makabansa 2 (May 13 P.M-May 18, 2025 Noon)

Kindergarten

Name	School	Role
Cherry Ann Andres	NES	Scriptwriter
Ginalyn Aquino	SPBES	Scriptwriter
Gloria Bachar	BMSW	Creative Manager/Editor/Learning Area Specialist
Aldrich Quioco	SDO	Illustrator
Joe Darwin Queja	ALS-SPBES	Layout Artist
Sharon Campos	NES	LR Evaluator



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Makabansa 2

Name	School	Role
Veronica Chan	VCS	Scriptwriter
Ma. Emma Prades	BPES	Scriptwriter
Gemma Baclig	ISNHS	Creative Manager/Editor/Learning Area Specialist
Amado Querobin	ISNHS	Illustrator
Shelanie Jean Lim	ISNHS	Layout Artist
Jeffrey Acena	RES	LR Evaluator

Batch 3 Science and Special Curricular Program (June 15, 2025 P.M-June 20, 2025 Noon)

Science 8

Name	School	Role
Lizette de Peralta	VNHSW	Scriptwriter
Ma. Cleofe Quitevis	ISNHS	Scriptwriter
Crispulo Arquero	TES	Creative Manager/Editor/Learning Area Specialist
Krislan Figuerres	ISNHS	Illustrator
Mary Angeline Ponce	ISNHS	Layout Artist
Salvador Avisa	ISNHS	LR Evaluator

SPJ

Name	School	Role
Jonel Bolor	ISNHS	Scriptwriter
Andrian Carl Aragoza	ISNHS	Scriptwriter
Aileen Joy Manzano	ISNHS	Creative Manager/Editor/Learning Area Specialist
Theodore Dan Rivero	ISNHS	Illustrator
Kniethel Rabara	ISNHS	Layout Artist
Joan Regua	ISNHS	LR Evaluator

Batch 4 English and Filipino (June 29, 2025 P.M to July 4, 2025 Noon)

English 8

Name	School	Role
Angeline Rafanan	ISNHS	Scriptwriter
Ryan Villanueva	ISNHS	Scriptwriter



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Joy Jean Marie Rapada	ISNHS	Creative Manager/Editor/Learning Area Specialist
Marc John Micenarei Acena	ALS-CCES	Illustrator
Laurence Sales	ISNHS	Layout Artist
Nelson Robinol	SDO	LR Evaluator

Filipino 8

Name	School	Role
Eliza Pajo	ISNHS	Scriptwriter
Cristina Parada	ISNHS	Scriptwriter
Julius Pajarillo	ISNHS	Creative Manager/Editor/Learning Area Specialist
Grazielle Ann Altez	ISNHS	Illustrator
Ammiel Dwayne Alquetra	VNHSE	Layout Artist
Felipa Regaspi	SDO	LR Evaluator

Batch 5 GMRC/EsP/Values Education and EPP/TLE (July 6, 2025 P.M. to July 11, 2025 Noon)

Values Education 8

Name	School	Role
Angelica Andres	ISNHS	Scriptwriter
John Lorenzo Catura	VNHSE	Scriptwriter
Clarito Siababa	SDO	Creative Manager/Editor/Learning Area Specialist
Allen Palecpec	CAMES	Illustrator
Glen Tadena	ISNHS	Layout Artist
Evangeline dela Cruz	ISNHS	LR Evaluator

TLE 8

Name	School	Role
Renante Bista Jr	ISNHS	Scriptwriter
Antonio Tagorda	ISNHS	Scriptwriter
Amelyn Abella	SDO	Creative Manager/Editor/Learning Area Specialist
Joe Raffy del Castillo	ISNHS	Illustrator
Kenneth Matthew Obrero	ISNHS	Layout Artist
Evelyn Vera Cruz	ISNHS	LR Evaluator



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Department of Education
REGION I



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REGIONAL MEMORANDUM

No. 519, s. 2025

**SKILLS ENHANCEMENT ON SCRIPTWRITING AND STORYBOARD
DEVELOPMENT OF MICROLEARNING RESOURCES BASED ON SLM CONTENTS**

To: Schools Division Superintendents

1. The Department of Education through the Curriculum and Learning Management Division initiated a series of activities on the development of Microlearning Resources (MLRs) based on SLM contents anchored on the MATATAG Curriculum.
2. This initiative intends to enhance the competencies of the field personnel in writing scripts and developing storyboards essential in developing micro-learning resources to address remote and virtual teaching environments using bite-sized lessons designed for specific learning outcomes. These MLRs will be accessible on multiple devices and platforms, providing equitable opportunities to all learners. Moreover, the development of MLRs will enhance the production of non-print, text-based learning resources (LRs) that complement digitized contents, which is one of the thrusts of the MATATAG Basic Education Agenda. This initiative is also outlined in the 2024-2025 Region I Learning Resource Agenda that the Office commits to implement to improve learning outcomes.
3. The first of the series of activities is the Skills Enhancement on Scriptwriting and Storyboard Development of Microlearning Resources Based on SLM Contents which will be conducted at Ariana Hotel, Paringao, Bauang, La Union in five (5) batches specified below:

BATCH/ES	DATE
Batch 1: Mathematics and MAPEH	April 21, 2025 A.M. to April 25 2025 P.M.
Batch 2: Kindergarten and Araling Panlipunan/Makabansa	May 13, 2025 P.M. to May 18, 2025 Noon
Batch 3: Science, ALS and Special Curricular Programs	June 15, 2025 P.M. to June 20, 2025 Noon
Batch 4: English and Filipino	June 29, 2025 P.M. to July 4, 2025 Noon
Batch 5: GMRC/EsP/Values Education and EPP/TLE	July 6, 2025 P.M. to July 11, 2025 Noon

4. To realize the objective of the activity, it is requested that the Schools Division Offices shall support this initiative by allowing **non-teaching and/or teaching personnel who have the expertise in scriptwriting, storyboard development, and editing scripts and storyboards to attend the activity based on the specified slot per SDO indicated in Annex B.** Furthermore, the members of the National Technical Working Group of Microlearning LR (Please refer to Annex C) who attended the series of activities relative to MLRs development, quality assurance, validation and finalization managed by the DepEd Central Office are also enjoined to serve as



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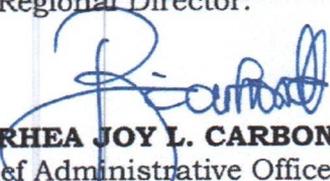
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Members of the Regional Technical Working Group (RTWG)/Training Team in the forthcoming series of activities. The Creative Team members who were engaged in the development of similar non-print LRs in the national and regional levels are also requested to be part of the pool of the Technical Working Group.

5. The participants are expected to observe and perform the Terms of Reference (TOR) in **Annex A**, which outlines their responsibilities and tasks during the workshop and development. All participants are required to register via <https://tinyurl.com/MLRs-PreProd> on or before April 15, 2025. They are expected to be at the venue at least an hour before the activity starts and shall leave after the activity on the last day. They are also requested to bring laptop and extension cord to facilitate the completion of the expected outputs.
6. Attached is the program matrix for reference.
7. Meals, venue, accommodation, supplies and travel expenses of the participants shall be charged to FY 2025 GAA subject to the usual government accounting rules and regulations. Travel expenses of the participants will be downloaded to the Schools Division Offices thru the issuance of Sub-Allotment Release Order (SARO).
8. Service credits or compensatory time off (CTO) shall be granted to the participants for services that will be rendered on weekends or holidays in accordance with the provisions of DepEd Order No. 52, s. 20023 and CSC-DBM Joint Circular No. 2, s. 2015.
9. For further queries or clarifications, please call the CLMD-LRMS through 072-682-2324 loc. 121 or email at clmd.region1@deped.gov.ph or lrmds.region1@deped.gov.ph.
10. For information, guidance and immediate dissemination.

For the Regional Director:


ATTY. RHEA JOY L. CARBONELL
Chief Administrative Officer
Administrative Division

Encl.: As stated

References: Terms of Reference from DM-CT-2024269

To be included in the Perpetual Index

Under the following subject:

MICROLEARNINGS

CLMD-LRMS/gaa/SkillsEnhancementScriptwriting&StoryboardDevtofMLRs
April 11, 2025



DepEd RO1



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Annex A:

TERMS OF REFERENCE
(Based on BLR Guidelines)

Scriptwriter:

1. Demonstrates a high understanding of the discipline being developed and proficiency in instructional design principles;
2. Attends pitch meetings and story conferences called by the team leader of the learning area to contribute ideas and insights to the project development process;
3. Collaborates with subject area specialists in the development of storyboards, shot lists, instructional design, and script outlines;
4. Conducts thorough research to gather relevant content and resources to inform script development;
5. Writes scripts based on learning objectives and other provided references, ensuring alignment with project requirements and stakeholder expectations;
6. Presents draft scripts to the team leader for review and quality assurance assessment;
7. Implements changes and revisions in the finalization of the script, incorporating feedback and recommendations from quality assurance findings (the subject area specialist can also be the scriptwriter).

Illustrator

1. Works on the illustration requirements of the script and materials endorsed by the editor, as per instructions of the team leader;
2. Ensures that images or illustrations are original and copyright-free;
3. Strictly follows timelines and ensures the efficient and timely provision of illustration requirements for each MLR;
4. Maintains constant communication with the editor and creative manager for a smooth and swift workflow;
5. Submits all materials/illustrations/visuals or project files for archiving.

Layout Artist

1. Ensures that the design and layout conform with the guidelines and standards in the development of MLRs;
2. Submits all required layout design and format.

Creative Manager/ Editor/LR Evaluator

1. Analyzes the accuracy, relevance, and effectiveness of educational content in conveying key concepts, skills and learning outcomes;
2. Evaluates the contents of the scripts to ensure alignment with established educational objectives, learning outcomes, social content guidelines, and curriculum standards;
3. Ensures that scripts align with curriculum standards, social content guidelines, learning objectives, and educational guidelines relevant to the target audience and subject area;
4. Evaluates instructional strategies, learning activities, and assessment methods proposed in the script to ensure alignment with pedagogical principles and best practices;
5. Assesses the script's ability to engage learners effectively and promote active participation through interactive elements, resources, and engaging storytelling techniques;
6. Reviews scripts to ensure accessibility and inclusivity for all learners, including those with diverse learning needs or disabilities.

7. Evaluates the clarity, coherence, and readability of the script to ensure comprehension (consider whether the language used in the script aligns with the proficiency level and understanding of the target audience).
8. Assesses scripts to ensure compliance with copyright regulations and intellectual property rights, including proper attribution of sources and permissions for copyrighted materials;
9. Provides constructive feedback and recommendations to content creators, instructional designers to improve the quality and effectiveness of the scripts.
10. Monitors feedback and evaluation data to identify areas for improvement and contribute to the continuous enhancement of script quality and instructional effectiveness.

Annex B: Slots per Schools Division Office

Batch 1: Mathematics and MAPEH (April 21 to 25, 2025)

SDO	SLOT			TOTAL
	Mathematics	Music and Arts	PE and Health	
Alaminos City	Mathematics 2 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Music and Arts 5 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator		12
Batac City	Mathematics 2 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Music and Arts 5 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator		12
Candon City	Mathematics 2 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Music and Arts 5 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator		12
Dagupan City	Mathematics 3 2 scriptwriters, 2 creative managers/editors/learning area specialists (EPS) 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Music and Arts 5 4 scriptwriters, 4 creative managers/editors/learning area EPS/specialists 4 illustrators, 2 layout artists, 2 LRMS Personnel/ LR evaluators		24
Ilocos Norte	Mathematics 3 2 scriptwriters, 2 creative managers/editors/learning area specialists (EPS) 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator		PE and Health 5 4 scriptwriters, 4 creative managers/editors/learning area EPS/specialists 4 illustrators, 2 layout artist, 2 LRMS Personnel/ LR evaluators	24

Ilocos Sur	Mathematics 3 2 scriptwriters, 2 creative managers/ editors/learning area specialists (EPS) 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator		PE and Health 5 4 scriptwriters, 4 creative managers/ editors/learning area EPS/specialists 4 illustrators, 2 layout artists, 2 LRMS Personnel/ LR evaluators	24
Laoag City	Mathematics 5 2 scriptwriters, 1 creative manager/editor/lear ning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator		PE and Health 5 2 scriptwriters, 1 creative manager/editor/1 earning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12
La Union	Mathematics 3 2 scriptwriters, 2 creative managers/ editors/learning area specialists (EPS) 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Music and Arts 8 4 scriptwriters, 4 creative managers/ editors/learning area EPS/specialists 4 illustrators, 2 layout artist, 2 LRMS Personnel/ LR evaluator		24
Pangasinan I	Mathematics 8 4 scriptwriters, 4 creative managers/ editors/learning area specialists (EPS) 3 illustrators, 3 layout artist, 1 LRMS Personnel/ LR evaluator	Music and Arts 8 6 scriptwriters, 6 creative managers/ editors/learning area specialists (EPS) 5 illustrators, 2 layout artist, 2 LRMS Personnel/ LR evaluator		36
Pangasinan II	Mathematics 8 4 scriptwriters, 4 creative managers/ editors/learning area specialists (EPS) 3 illustrators, 3 layout artist, 1 LRMS Personnel/ LR evaluator		PE and Health 8 6 scripwriters, 6 creative managers/ editors/learning area specialists (EPS) 5 illustrators, 2 layout artist, 2 LRMS Personnel/ LR evaluator	36

San Carlos City	Mathematics 5 2 scriptwriters, 2 creative managers/ editors/learning area specialists (EPS) 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator		PE and Health 8 4 scriptwriters, 4 creative manager/ editor/learning area EPS/specialist 4 illustrators, 2 layout artist, 2 LRMS Personnel/ LR evaluator	24
San Fernando City	Mathematics 5 2 scriptwriters, 1 creative manager/editor/lear ning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator		PE and Health 8 2 scriptwriters, 1 creative manager/editor/1 earning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12
Urdaneta City	Mathematics 5 2 scriptwriters, 2 creative managers/ editors/learning area specialists (EPS) 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Music and Arts 8 4 scriptwriters, 4 creative managers/ editors/learning area EPS/specialists 4 illustrators, 2 layout artist, 2 LRMS Personnel/ LR evaluator		24
Vigan City ✓	Mathematics 5 2 scriptwriters, 1 creative manager/editor/lear ning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	PE and Health 5 2 scriptwriters, 1 creative manager/editor/lea rning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator		12 ✓

Batch 2: Kindergarten and Araling Panlipunan/Makabansa (May 13, 2025 Noon to May 18, 2025 Noon)

SDO	SLOT			TOTAL
	Kindergarten	Araling Panlipunan	Makabansa	
Alaminos City	2 scriptwriters, 1 creative manager/ editor/EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	AP 8 2 scripwriters, 1 creative manager/editor/1 earning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator		12
Batac City	2 scriptwriters, 1 creative manager/editor/EPS 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator		Makabansa 2 scriptwriters, 1 creative manager/editor/lea rning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12
Candon City	2 scriptwriters, 1 creative manager/editor/EPS 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator		Makabansa 2 2 scriptwriters, 1 creative manager/editor/lea rning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12
Dagupan City	2 scriptwriters, 2 creative managers/ editors/EPS 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator		Makabansa 2 4 scriptwriters, 4 creative managers/ editors/learning area EPS/specialists 4 illustrators, 2 layout artist, 2 LRMS Personnel/ LR evaluator	24
Ilocos Norte	2 scriptwriters, 2 creative managers/ editors/EPS 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator		Makabansa 3 4 scriptwriters, 4 creative managers/ editors/learning area EPS/specialists 4 illustrators, 4 layout artists, 4 LRMS Personnel/ LR evaluator	24

Ilocos Sur	2 scriptwriters, 2 creative managers/ editors/EPS 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator		Makabansa 3 4 scriptwriters, 4 creative managers/ editors/learning area EPS/specialists 4 illustrators, 4 layout artists, 4 LRMS Personnel/ LR evaluator	24
Laoag City	2 scriptwriters, 1 creative manager/editor/EPS / specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator		Makabansa 3 2 scriptwriters, 1 creative manager/editor/lea rning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12
La Union	2 scriptwriters, 2 creative managers/ editors/EPS 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator		Makabansa 3 4 scriptwriters, 4 creative managers/ editors/learning area EPS/specialists 4 illustrators, 4 layout artists, 4 LRMS Personnel/ LR evaluator	24
Pangasinan I	3 scripwriters, 3 creative managers/ editors/EPS 3 illustrators, 3 layout artist, 2 LRMS Personnel/ LR evaluator	AP 5 6 scripwriters, 6 creative managers/ editors/learning area specialists (EPS) 5 illustrators, 4 layout artist, 1 LRMS Personnel/ LR evaluator		36
Pangasinan II	4 scripwriters, 3 creative managers/ editors/EPS 3 illustrators, 3 layout artists, 2 LRMS Personnel/ LR evaluator	AP 5 6 scripwriters, 6 creative managers/ editors/learning area specialists (EPS) 5 illustrators, 4 layout artist, 1 LRMS Personnel/ LR evaluator		36
San Carlos City	2 scripwriters, 2 creative managers/ LR evaluator	AP 8 4 scripwriters,		24

	editors/EPS 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator	4 creative managers/ editors/learning area EPS/specialists 3 illustrators, 3 layout artists, 2 LRMS Personnel/ LR evaluator		
San Fernando City	2 scripwriters, 1 creative manager/editor/EPS / specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	AP 8 2 scripwriters, 1 creative manager/editor/1 earning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator		12
Urdaneta City	2 scripwriters, 2 creative managers/ editors/EPS 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator	AP 8 4 scripwriters, 4 creative managers/ editors/learning area EPS/specialists 3 illustrators, 3 layout artists, 2 LRMS Personnel/ LR evaluator		24
Vigan City ✓	2 scripwriters, 1 creative manager/editor/EPS / specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Makabansa 2 scripwriters, 1 creative manager/editor/ learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator		12 ✓

Batch 3: Science, ALS and Special Curricular Programs (June 15, 2025 PM to June 20, 2025 Noon)

SDO	SLOT			TOTAL
	Science	ALS	Special Curricular Programs	
Alaminos City	Science 3 2 scripwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	2 scripwriters, 1 EPS-ALS/creative manager/editor 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	SPA	12
Batac City	Science 3 2 scripwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	2 scripwriters, 1 EPS-ALS/creative manager/editor 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	SPA	12
Candon City	Science 3 2 scripwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	2 scripwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	SPS	12
Dagupan City	Science 3 3 scripwriters, 2 creative managers/editors/learning area specialists (EPS) 2 illustrators, 2 layout artists, 1 LRMS Personnel/ LR evaluator	1 scripwriter, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	SPA 2 scripwriters 2 creative managers/editors/learning area EPS/specialist 2 illustrators 2 layout artists, 1 LRMS Personnel/ LR evaluator	24
Ilocos Norte	Science 3 3 scripwriters, 3 creative managers/editors/learning area EPS 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator	1 scripwriter, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	SPFL, SPS, SPA 2 scripwriters, 2 creative managers/editors/learning area EPS/specialist 2 illustrators, 2 layout artists, 1 LRMS Personnel/ LR evaluator	24

Ilocos Sur	Science 5 3 scriptwriters, 3 creative managers/ editors/learning area specialists (EPS) 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator	1 scriptwriter, 1 creative manager/ editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	SPM, SPA 2 scriptwriters, 2 creative managers/ editors/learning area EPS/specialists 2 illustrators, 2 layout artists, 1 LRMS Personnel/ LR evaluator	24
Laoag City	Science 5 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator		SPA, SPS 2 scriptwriters, 1 creative manager/editor/ learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12
La Union	Science 5 2 scriptwriters, 2 creative managers/ editors/learning area specialists (EPS) 2 illustrators, 2 layout artists, 1 LRMS Personnel/ LR evaluator	1 scriptwriter, 1 creative manager/ editor/ALS EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	SPJ, SPA, SPS 1 scriptwriter, 1 creative manager/ editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	24
Pangasinan I	Science 8 4 scriptwriters, 3 creative managers/ editors/learning area specialists (EPS) 3 illustrators, 3 layout artist, 2 LRMS Personnel/ LR evaluators	2 scriptwriters, 2 creative managers/ editors/ALS EPS 2 illustrators, 2 layout artist, 1 LRMS Personnel/ LR evaluator	SPFL, SPA, SPS 3 scriptwriters, 3 creative managers/ editors/learning area specialists 3 illustrators, 2 layout artists, 1 LRMS Personnel/ evaluator	36
Pangasinan II	Science 8 4 scriptwriters, 3 creative managers/ editors/learning area specialists (EPS) 3 illustrators, 3 layout artists, 2 LRMS Personnel/ LR evaluator	2 scriptwriters, 2 creative managers/ editors/ALS EPS 2 illustrators, 2 layout artist, 1 LRMS Personnel/ LR evaluator	SPA, SPFL, SPS 3 scriptwriters, 3 creative managers/ editors/learning area specialists 3 illustrators, 2 layout artist, 1 LRMS Personnel/ LR evaluator	36
San Carlos City	Science 5 3 scriptwriters, 2 creative managers/		SPA 1 scriptwriter, 1 creative manager/	24

	editors/learning area specialists/ EPS 3 illustrators, 2 layout artist, 1 LRMS Personnel/ LR evaluator		editor/ALS EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	
San Fernando City	Science 5 2 scriptwriters, 1 creative manager/ editor/ learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator		SPM, SPA 2 scriptwriters, 1 creative manager/ editor/ learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12
Urdaneta City	Science 8 3 scriptwriters, 3 creative managers/ editors/ learning area specialists (EPS) 2 illustrators, 2 layout artists, 1 LRMS Personnel/ LR evaluator		SPJ, SPA, SPS 3 scriptwriters, 3 creative managers/ editors/ learning area EPS/specialists 3 illustrators, 2 layout artists, 2 LRMS Personnel/ evaluators	24
Vigan City	Science 8 2 scriptwriters, 1 EPS- Science/creative manager/ editor/ specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator		SPJ 2 scriptwriters, 1 creative manager/ editor/ EP S-In-Charge of SPJ/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12

Batch 4: English and Filipino (June 29, 2025 PM to July 4, 2025 Noon)

	English	Filipino	TOTAL
Alaminos City	English 5 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Pagbasa at Literasi 2 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12
Batac City	English 5 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Pagbasa at Literasi 2 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12
Candon City	English 5 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Pagbasa at Literasi 2 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12
Dagupan City	English 5 2 scriptwriters, 2 creative managers/editors/learning area specialists (EPS) 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Pagbasa at Literasi 3 4 scriptwriters, 4 creative managers/editors/learning area EPS/specialists 3 illustrators, 3 layout artists, 2 LRMS Personnel/ LR evaluator	24
Ilocos Norte	English 5 2 scriptwriters, 2 creative managers/editors/learning area specialists (EPS) 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Pagbasa at Literasi 3 4 scriptwriters, 4 creative managers/editors/learning area EPS/specialists 3 illustrators, 3 layout artists, 2 LRMS Personnel/ LR evaluator	24
Ilocos Sur	English 5 2 scriptwriters, 2 creative managers/editors/learning area specialists (EPS) 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Wika 2 4 scriptwriters, 4 creative managers/editors/learning area EPS/specialists 3 illustrators, 3 layout artists, 2 LRMS Personnel/ LR evaluator	24
Laoag City	English 5 2 scriptwriters,	Wika 2 2 scriptwriters,	12

	1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	
La Union	English 8 2 scriptwriters, 2 creative managers/editors/learning area specialists (EPS) 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Wika 3 4 scriptwriters, 4 creative managers/editors/learning area EPS/specialists 3 illustrators, 3 layout artists, 2 LRMS Personnel/ LR evaluator	24
Pangasinan I	English 8 4 scriptwriters, 4 creative managers/editors/learning area specialists (EPS) 4 illustrators, 3 layout artist, 3 LRMS Personnel/ LR evaluators	Filipino 5 4 scriptwriters, 4 creative managers/editors/learning area specialists (EPS) 4 illustrators, 3 layout artist, 3 LRMS Personnel/ LR evaluators	36
Pangasinan II	English 8 4 scriptwriters, 4 creative managers/editors/learning area specialists (EPS) 4 illustrators, 3 layout artist, 3 LRMS Personnel/ LR evaluators	Filipino 5 4 scriptwriters, 4 creative managers/editors/learning area specialists (EPS) 4 illustrators, 3 layout artist, 3 LRMS Personnel/ LR evaluators	36
San Carlos City	English 8 2 scriptwriters, 2 creative managers/editors/learning area specialists (EPS) 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Wika 3 4 scriptwriters, 4 creative managers/editors/learning area EPS/specialists 3 illustrators, 3 layout artists, 2 LRMS Personnel/ LR evaluator	24
San Fernando City	English 8 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Filipino 8 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12
Urdaneta City	English 8 2 scriptwriters, 2 creative managers/editors/learning area specialists (EPS) 2 illustrators, 1 layout artist,	Filipino 8 4 scriptwriters, 4 creative managers/editors/learning area EPS/specialists 3 illustrators, 3 layout artists,	24

	1 LRMS Personnel/ LR evaluator	2 LRMS Personnel/ LR evaluator	
Vigan City	English 8 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	Filipino 8 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12

Batch 5: GMRC/EsP/Values Educ. and EPP/TLE (July 6, 2025 PM to July 11, 2025 Noon)

	GMRC/EsP/Values Ed.	EPP/TLE	TOTAL
Alaminos City	GMRC 2 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	EPP 5 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12
Batac City	GMRC 2 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	EPP 5 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12
Candon City	GMRC 2 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	EPP 5 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12
Dagupan City	GMRC 2 2 scriptwriters, 2 creative managers/editors/learning area specialists (EPS) 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator	EPP 5 4 scriptwriters, 4 creative managers/editors/learning area EPS/specialists 3 illustrators, 3 layout artists, 2 LRMS Personnel/ LR evaluator	24
Ilocos Norte	GMRC 3 2 scriptwriters, 2 creative managers/editors/learning area specialists (EPS) 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator	EPP 5 4 scriptwriters, 4 creative managers/editors/learning area EPS/specialists 3 illustrators, 3 layout artists, 2 LRMS Personnel/ LR evaluator	24
Ilocos Sur	GMRC 3 2 scriptwriters, 2 creative managers/editors/learning area specialists (EPS) 2 illustrators, 2 layout artists, 1 LRMS Personnel/ LR evaluator	EPP 5 4 scriptwriters, 3 creative managers/editors/learning area EPS/specialists 3 illustrators, 3 layout artists, 2 LRMS Personnel/ LR evaluator	24
Laoag City	GMRC 3	EPP 5	12

	2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	
La Union	GMRC 3 3 scriptwriters, 2 creative managers/editors/learning area specialists (EPS) 2 illustrators, 2 layout artists, 1 LRMS Personnel/ LR evaluator	EPP 8 4 scriptwriters, 2 creative managers/editors/learning area EPS/specialists 3 illustrators, 3 layout artists, 2 LRMS Personnel/ LR evaluator	24
Pangasinan I	GMRC 5 4 scriptwriters, 4 creative managers/editors/learning area specialists (EPS) 4 illustrators, 3 layout artist, 3 LRMS Personnel/ LR evaluators	EPP 8 4 scriptwriters, 4 creative managers/editors/learning area specialists (EPS) 4 illustrators, 3 layout artist, 3 LRMS Personnel/ LR evaluators	36
Pangasinan II	GMRC 5 4 scriptwriters, 4 creative managers/editors/learning area specialists (EPS) 4 illustrators, 3 layout artist, 3 LRMS Personnel/ LR evaluators	EPP 8 4 scriptwriters, 4 creative managers/editors/learning area specialists (EPS) 4 illustrators, 3 layout artist, 3 LRMS Personnel/ LR evaluators	36
San Carlos City	GMRC 5 2 scriptwriters, 2 creative managers/editors/learning area specialists (EPS) 2 illustrators, 1 layout artist, 1 LRMS Personnel/ LR evaluator	EPP 8 4 scriptwriters, 4 creative managers/editors/learning area EPS/specialists 3 illustrators, 3 layout artists, 2 LRMS Personnel/ LR evaluator	24
San Fernando City	Values Ed. 8 2 scripwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	EPP 8 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12
Urduaneta City	Values Education 8 2 scriptwriters, 2 creative managers/editors/learning area specialists (EPS) 2 illustrators,	EPP 8 4 scriptwriters, 4 creative managers/editors/learning area EPS/specialists 3 illustrators,	24

	1 layout artist, 1 LRMS Personnel/ LR evaluator	3 layout artists, 2 LRMS Personnel/ LR evaluator	
Vigan City	Values Education 8 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	EPP 8 2 scriptwriters, 1 creative manager/editor/learning area EPS/specialist 1 illustrator, 1 layout artist, 1 LRMS Personnel/ LR evaluator	12

Annex 3: Composition of the Technical Working Group

Name	SDO/Office	Designation
Michael E. Rame	Pangasinan I	Chief ES, SGOD
Mark Ian Tamayo	Pangasinan I	HT-III
Virgilio O Carolino	Pangasinan I	HT-III
Michael Domondon	Pangasinan I	HT-III
Rhodora A. Yanes	Pangasinan I	HT-III
Roldan B. Eden	San Carlos City	EPS, LRMS
Eunice B. Madriaga	Urdaneta City	EPS, LRMS
Jean A. Tropel	Urdaneta City	EPS, EPP/TLE/TVL
Teresa F. Rabago	Urdaneta City	PDO II
Luzviminda B. Solis	Urdaneta City	HT-III
Ramil B. Leano	Urdaneta City	ADA VI
Sally L. Espiritu	Urdaneta City	Principal IV
Rodel B. Madriaga	Urdaneta City	HT-III/OIC Principal
Benjamin Ramirez	Urdaneta City	HT III/OIC Principal
Jasper A. Domingcil	Laoag City	EPS, LRMS
Juanito V. Labao	Laoag City	EPS, Values Education
Arlo Carl A. Figuracion	Laoag City	ICT Assistant
Dicto Rey R. Juan	Laoag City	PDO I
Rey P. Acojido	Ilocos Norte	Master Teacher I
Roel R. Rabang	Vigan City	Teacher III
Program Management Team		
Arlene A. Niro	Regional Office I	Chief ES, CLMD
Gina A. Amoyen	Regional Office I	EPS, LRMS
Evangeline A. Cabacungan	Regional Office I	EPS, Kindergarten/Multigrade
Joselito Daguison	Regional Office I	EPS, Filipino
Mary Grace Dulay	Regional Office I	EPS, GMRC/EsP/Values Education
Editha T. Giron	Regional Office I	EPS, AP/Makabansa
Rodolfo Ligawad, Jr.	Regional Office I	EPS, Makabansa/MAPEH
Rica A. Perez	Regional Office I	EPS, Mathematics
Jackelyn R. Aguinaldo	Regional Office I	EPS, EPP/TLE
Johnson P. Sunga	Regional Office I	EPS, English
Nida N. Carbajal	Regional Office I	Librarian II
Alvin I. Orine	Regional Office I	Teaching Aids Specialist
Niña Marie C. Ballada	Regional Office I	Administrative Assistant II
Jonalyn Paula Perito	Regional Office I	Job Order- LRMS
Katrina Paula A. Flores	Regional Office I	GIP- LRMS



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TITLE: Skills Enhancement on Scriptwriting and Storyboard Development of Microlearning Resources (MLRs) Based on SLM Contents
DATES: Batch 1: April 19-23, 2025 - Mathematics and MAPEH
 Batch 2: May 13, 2025 (PM) to May 18, 2025 Noon - Makabansa/Araling Panlipunan and Kindergarten
 Batch 3: June 16, 2025 (PM) to June 21, 2025 - Science and Special Curricular Programs
 Batch 4: June 29, 2025 (PM) to July 4, 2025 (Noon) - Reading and Literacy, Language, Filipino and Kindergarten
 Batch 5: July 6, 2025 (PM) to July 11, 2025 (Noon) - GMRC/Values Education, EPP/TLE
VENUE: Ariana Hotel, Paringao, Bauang, La Union

PROGRAM MATRIX

Time	Day 1	In-Charge
8:00 AM-9:00 AM	Opening Program <ul style="list-style-type: none"> • National Anthem • Prayer • Presentation of Participants and Resource Speakers • Welcome Remarks • Messages • Statement of Purpose 	CLMD
10:00 AM-10:20 AM	Program Orientation	CLMD
10:20 AM - 10:40 AM	Health Break	
10:40 AM - 12:00 PM	Session 1: Introduction to Microlearning: Its Importance	Gina A. Amoyen, EPS, CLMD-LRMS
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM - 2:00 PM	Session 2: Revisit the Revised K to12 Curriculum Framework	Michael Rame, Chief EPS, SGOD/ Rhodora Yanes, HT-III, SDO 1 Pangasinan/ CLMD EPS
2:00 pm – 3:00 PM	Session 3: Instructional Design Framework	Michael Domondon, HT-III Pangasinan I/ CLMD EPS
3:00 PM - 3:15 PM	Health Break	
3:15 PM -4:15 PM	Session 4: Learning Needs Assessment: Critical Content	Juanito Labao, EPS (Laoag City) Jean Tropel, EPS (Urdaneta City)



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		Michael Ian Tamayo, HT-III, SDO 1 Pangasinan I CLMD EPS
4:15 PM - 5:00 PM	Session 5: Integration of HOTS SOLO Assessment	Mary Ann Grace Dulay, EPS, CLMD
Expected Outputs	Reflection Journal	

Time	Day 2	In-Charge
8:10 AM - 8:30 AM	Management of Learning	
8:30 AM - 10:00 AM	Session 5: Script Writing	Jasper Domingcil, EPS-LRMS (Laoag City) Eunica Madriaga, EPS-LRMS (Urdaneta City) BLR Representative
10:00 AM - 10:15 AM	Health Break	
10:15AM-12:00 NOON	Workshop 1: Script Writing	Participants Facilitators
12:00-1:00	Lunch Break	
1:00 PM - 3:00 PM	Continuation of Workshop 1	Participants Facilitators
3:00-3:15 PM	Health Break	
3:15-5:00	Continuation of Workshop 1	Participants Facilitators
Expected Outputs	MLR Lesson Script	
Time	Day 3	Speakers/In-Charge
8:00 AM - 8:15 AM	Management of Learning	
8:15 AM - 10:00 AM	Session 6: Storyboard Development	BLR
10:00 AM - 10:15 AM	Health Break	
10:15AM-12:00 NOON	Workshop 2: Storyboard	Participants Facilitators
12:00 PM -1:00 PM	Lunch Break	
1:00 PM - 3:00 PM	Continuation of Workshop 2	Participants Facilitators



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3:00-3:15 PM	Health Break	
3:15-5:00	Continuation of Workshop 2	Participants Facilitators
Expected Outputs	MLR Storyboard	
Time	Day 4	In-Charge
8:00 AM - 8:15 AM	Management of Learning	
8:15 AM - 10:00 AM	Session 7: Evaluation Tool for Script Writing and Storyboard	Roldan Eden, EPS-LRMS (San Carlos City) Rodel B. Madriaga, HT-III/OIC Principal (Urdaneta City)
10:00 AM - 10:15 AM	Workshop 3: Evaluation of Scripts and Storyboards	Evaluators
10:00 AM - 12:00 PM	Health Break	
12:00 PM - 1:00 PM	Continuation of Workshop 3	Evaluators
1:00 PM - 3:00 PM	Lunch Break	
3:00 PM - 3:15 PM	Continuation of Workshop 3	Evaluators
3:15 PM-5:00 PM	Health Break	
Expected Outputs	Continuation of Workshop 3	Evaluators
Time	Quality Assured Scripts	
8:00 AM - 8:15 AM	Day 5	Speakers/In-Charge
8:15 AM - 10:00 AM	Management of Learning	
10:00 AM - 10:15 AM	Revision and Finalization of Scripts and Storyboards	Participants
10:15 AM - 12:00 PM	Health Break	
12:00 PM - 1:00 PM	Presentation of Outputs	Participants
1:00 PM - 3:00 PM	Lunch Break	
3:00 PM - 3:15 PM	Continuation of the Presentation of Outputs	Participants
3:15 PM - 5:00 PM	Health Break	
	Closing Program	RTWG