



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

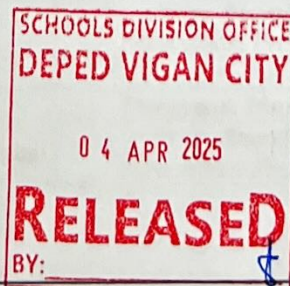
No. 189, s.2025

**CONDUCT OF LEADERSHIP BEGINS WITH YOU: CULTIVATING
THE MINDSET OF A VISIONARY LEADER**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Section/Unit Heads
Public Elementary, Secondary and Integrated School Heads

1. Pursuant to Republic Act No. 9155, also known as the Governance of Basic Education Act of 2001, which empowers school leaders to strengthen educational governance and promote effective leadership, the Schools Division of Vigan City will conduct the **Leadership Begins with You: Cultivating the Mindset of a Visionary Leader** with the theme: "**Self-Leadership as the Foundation**" at the **Vigan Culture and Trade Center Auditorium** on **April 11, 2025, 8:00 A.M.**
2. The activity aims to capacitate school leaders to become agile, resilient, and transformative leaders. Specifically, it seeks:
 - a. To have a better and more in-depth understanding of school leadership;
 - b. To prepare and develop the knowledge, skills, and abilities of school leaders which are necessary for leading and improving their learning environment;
 - c. To leverage thought on leadership and to help find solutions that concern the improvement of learning outcomes for impactful sustainability; and
 - d. To improve information exchange and the understanding of how to improve learning and building leadership, technical and functional capabilities which are linked to real-time experience.
3. Enclosed are the Program of Activities, List of Participants and Program Management Team for reference.
4. Immediate dissemination of this Memorandum is desired.

VILMA D. EDA, CESO V
Schools Division Superintendent



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PROGRAM OF ACTIVITIES

- I. Title of Activity:
Leadership Begins with You: Cultivating the Mindset of a Visionary Leader
- II. Date of Implementation:
April 11, 2025
- III. Venue:
Vigan Culture and Trade Center Auditorium

IV. Program Matrix:

TIME	ACTIVITIES	IN-CHARGE
7:30 – 8:00	Registration	Program Management Team
8:00 – 8:30	Opening Program National Anthem Prayer Message	AVP AVP Mrs. Vilma D. Eda, CESO V <i>Schools Division Superintendent</i>
8:30 – 9:45	Theme: “Self-Leadership as the Foundation” Session 1 - Leading Yourself First: The Cornerstone of Leadership – <i>Understanding the importance of self-discipline, self-motivation, and personal accountability in leadership</i>	Dr. Gloria Torres <i>Former Schools Division Superintendent</i>
9:45 – 10:00	Open Forum	Mrs. Aurelyn F. Fieldad <i>Education Program Specialist II</i>
10:00 – 10:15	Coffee/Tea Break	
10:15 – 11:45	Session 2 - The Power of a Growth Mindset: Becoming a Lifelong Learner – <i>Embracing adaptability, learning from failure, and fostering continuous self-improvement</i>	Dr. Arnel Doctolero <i>College Administrator, ISCC</i>
11:45 – 12:00	Open Forum	Mrs. Aurelyn F. Fieldad <i>Education Program Specialist II</i>
12:00 – 1:00	LUNCH BREAK	
1:00 – 2:30	Session 3 - Emotional Intelligence in Leadership: Mastering Self-Awareness – <i>Developing self-awareness and emotional control to lead effectively and inspire others</i>	Rev. Fr. Edsel R. Demillo, SVD, PhD <i>President, DWCV</i>
2:30 – 3:30	Sharing of Best Practices along School Governance Council	Mrs. Editha C. Bagcal <i>School Principal IV, ISNHS</i>
3:30 – 4:00	Open Forum	Mrs. Aurelyn F. Fieldad <i>Education Program Specialist II</i>
4:00 – 4:30	Coffee/Tea Break	
4:30 – 5:00	Closing Program	Program Management Team
	Moderator	Mrs. Aurelyn F. Fieldad <i>Education Program Specialist II</i>



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LIST OF PARTICIPANTS

School-Based

No.	Name	Position/Designation	School
1	Leticia A. Pugrad	School Principal I	BPES
2	Vivian T. Del Castillo	Head Teacher III	GESIIMS
3	Paulino B. Aninag Jr.	School Principal I	MES
4	Azenith A. Ramos	School Principal I	SPBES
5	Avelina T. Alon	School Principal I	TES
6	Nora P. Paroligan	School Principal III	VCS
7	Marie-Sol A. Castañeda	School Principal III	APES
8	Richard A. Agtutubo	School Principal II	BMSW
9	Royston F. Quidolit	Head Teacher III	CAPES
10	Rosario A. Organo	School Principal II	JSES
11	Maggie Aytona	Master Teacher II, OIC – Office of the School Principal	PIS
12	Pablo B. Bañaga Jr.	Head Teacher II	SJES
13	Lany Q. Corpuz	School Principal I	BMSE
14	Racquel A. Follante	School Principal II	CCES
15	Karen A. Frando	School Principal I	CAMES
16	Ana A. Castor	School Principal III	NES
17	Eric A. Bilgera	Head Teacher III	RES
18	Dina Q. Rivad	School Principal II	RPES
19	Editha C. Bagcal	School Principal IV	ISNHS
20	Anita R. Presto	School Principal III	VNHSE
21	Reynario T. Vilorio	School Principal I	VNHWS
22	Glenn U. Tadena	Asst. Principal II	ISNHS
23	Salvador S. Avisa	Asst. Principal II	ISNHS
24	Raymond Florendo	Asst. Principal II	ISNHS
25	Ronald P. Alejo	Head Teacher VI	ISNHS
26	Aileen Joy R. Manzano	Head Teacher VI	ISNHS
27	Maria Theresa F. Redondo	Head Teacher VI	ISNHS
28	Joseph Q. Obrero	Head Teacher VI	ISNHS
29	Efren A. Armandico	Head Teacher VI	ISNHS
30	Erlinda F. Anicas	Head Teacher VI	ISNHS
31	Dennis A. Quillopo	Head Teacher VI	ISNHS
32	Eloisa B. Aquino	Head Teacher VI	ISNHS
33	Romano Quitevis	Master Teacher II, TVL Subject Group Head	ISNHS
34	Janice V. Alonzo	Master Teacher II, HUMSS/GAS Subject Group Head	ISNHS
35	Ricky Bosque	Master Teacher II, STEM/ABM Subject Group Head	ISNHS

SDO Personnel

No.	Name	Position/Designation	Office
1	Vilma D. Eda, CESO V	Schools Division Superintendent	OSDS
2	Annie D. Pagdilao, CESO VI	Assistant Schools Division Superintendent	OSDS
3	Marie Christine Natividad	Chief Education Supervisor	CID
4	Rodrigo Reyes Jr.	Chief Education Supervisor	SGOD
5	Atty. Kim Tagorda	Administrative Officer V	OSDS
6	Elsie Amorin	Education Program Supervisor	CID
7	Pelagio Cardenas	Education Program Supervisor	CID
8	Clarito Siababa	Education Program Supervisor	CID
9	Edgar Pescador	Education Program Supervisor	CID
10	Solito Cortel	Education Program Supervisor	CID
11	Nelson Robiñol	Education Program Supervisor	CID
12	Felipa Regaspi	Education Program Supervisor	CID
13	Peter John Frial	Education Program Supervisor	CID

	Amelyn Abella	Education Program Supervisor	CID
15	Rommel Rabo	Education Program Supervisor	CID
16	Susiemar Rapisura	Education Program Supervisor	SGOD
17	Arlyn Batulan	Medical Officer III	SGOD
18	Mac Lubert Rapacon	Dental Officer I	SGOD
19	Cherry Joy Discaya	Senior Education Program Specialist	SGOD
20	Princess Torricer	Senior Education Program Specialist	SGOD
21	Christopher Michael Gasmen	Accountant III	OSDS
22	Mary Joy Suero	Administrative Officer V – Budget Officer	OSDS
23	Eric Tapat	Information Technology Officer	OSDS
24	Gloria Cabotaje	Planning Officer III	SGOD
25	Aurelyn Fieldad	Education Program Specialist II	SGOD
26	Aphrodite Hope Martinez	Project Development Officer II	SGOD
27	Daisy Ancheta	Administrative Officer IV	OSDS
28	Sherelyn Riodil	Administrative Officer IV	OSDS
29	Mark Allen Sinogo	Administrative Officer IV	OSDS
30	Greatest Yeng Molina	Administrative Officer IV	OSDS
31	Sherwin Fabre	Project Development Officer I	SGOD

PROGRAM MANAGEMENT TEAM

Consultants:	Vilma D. Eda, CESO V Schools Division Superintendent Annie D. Pagdilao, EdD, CESO VI Assistant Schools Division Superintendent
Program Managers:	Rodrigo Q. Reyes Jr., CES – SGOD Princess G. Torricer, SEPS
Resource Speakers:	Dr. Gloria Torres, Former SDS Dr. Arnel Doctolero, President, ISCC Rev. Fr. Edsel R. Demillo, SVD, PhD, DWCV President
Monitoring and Evaluation:	Grace F. Castaneda, SP2, QAME
Welfare Officer	Maria Korynne P. Taborda, Nurse II
Secretariat/ Documenter:	Sherwin A. Fabre, PDO 1
Moderator:	Aurelyn F. Fieldad, EPS II

