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Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

No. 205, s.2025

**DISSEMINATING THE AMMENDMENT TO DEPED ORDER NO. 009 S. 2024  
(Implementing Guidelines on the School Calendar and Activities for the School  
Year 2024-2025)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors (CID & SGOD)  
Unit and Section Heads  
Public School Heads  
Teaching and Non-Teaching Personnel

1. The Department of Education issued an amendment to DepEd Order No. 009 s. 2024 or the Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025 to specify provisions regarding the 60-day vacation for teachers and learners.
2. The highlights of the said amendment are as follows:
  - a. Teachers, including ALS teachers, as well as learners, shall be entitled to a 60-day vacation period. The 30 days of this break shall be designated as a period for teachers and learners to relax and enjoy well-deserved personal time without school-related commitments.
  - b. The 30-day vacation of teachers shall be implemented on a flexible arrangement. Teachers shall be allowed to determine the period/s whether on a continuous or staggered basis—spread out during the school break from April 16, 2025 to June 1, 2025.
  - c. School heads are excluded from the benefit of the 60-day vacation period as they are entitled to vacation and sick leave credits.
  - d. Teachers shall not be assigned any voluntary or mandatory tasks or activities on their declared options for school break.
  - e. There shall be no Performance Management Evaluation System-related activities during the 30-day break for teachers.
  - f. Teachers' participation and attendance in other trainings, including School-Based Training of Teachers shall be voluntary. The school heads should ensure that these activities are conducted outside the declared options of teachers.
  - g. Teachers shall not be prevented from entering the school premises or participating in activities at their own discretion.
3. In line with these, all teachers are directed to submit their intent or options of their declared 30-day break to the school heads based on the schedule of summer programs/activities issued by the Department of Education **before April 16, 2025.**



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4. A record of the schedule of teachers' declared options shall be maintained and kept at the Office of the School head for reference or any future use.
5. The Administrative Unit shall monitor the presence of the said schedules.
6. For widest dissemination, information, and compliance.

**VILMA D. EDA, CESO V**  
Schools Division Superintendent



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