



TC: 2504-77

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No 212 s. 2025

**DISSEMINATION OF VIGAN CITY EIGHT COUNCIL ORDINANCE NO. 32,
SERIES OF 2024**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD & CID)
Public Elementary and Secondary Schools Heads
All Others Concerned

1. In line with the efforts to uphold the right to food, health, and nutrition of the Biguenos, the Local Government of Vigan City through the Office of the Sagguniang Panlungsod Eight City Council is disseminating the provisions of the City Council Ordinance No. 32, Series of 2024, otherwise known as the "An Ordinance Institutionalizing the Vigan Comprehensive Nutrition Program Through Integrated, Strengthened, and Sustained Strategies to Safeguard the Nutritional Well-Being of the Biguenos, Appropriating Funds Thereof and for other Purposes"
2. This ordinance aims to institutionalize a comprehensive, integrated and sustainable nutrition program including its component projects and activities that shall ensure the food security and nutritional well-being of the people, especially the nutritionally vulnerable groups.
3. Enclosed is the copy of the Eight City Council Ordinance for your reference and guidance.
4. Immediate dissemination of this memorandum is desired.

VILMA D. BDA, CESO V
Schools Division Superintendent



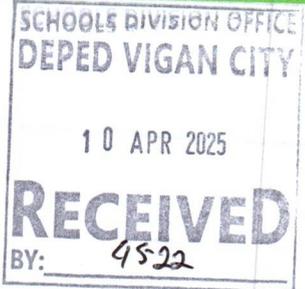
Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@deped.gov.ph
Website: www.depedvigan.city.com

Your Feedback is important to us. Visit this link bit.ly/SDOViganCityCSM



March 27, 2025

MS. VILMA D. EDA, CESO V
Schools Division Superintendent
Deped - Vigan City Division
Vigan City, Ilocos Sur



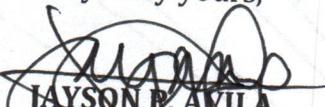
Dear Ms. Eda:

Greetings!

May we respectfully forward herein attached **Eighth City Council Ordinance No. 32, Series of 2024**, otherwise known as **"AN ORDINANCE INSTITUTIONALIZING THE VIGAN COMPREHENSIVE NUTRITION PROGRAM THROUGH INTEGRATED, STRENGTHENED, AND SUSTAINED STRATEGIES TO SAFEGUARD THE NUTRITIONAL WELL-BEING OF THE BIGUEÑOS, APPROPRIATING FUNDS THEREOF AND FOR OTHER PURPOSES."**

For your information and perusal. Thank you.

Very truly yours,


JAYSON P. AVILA
Secretary to the Sangguniang Panlungsod

Telephone Numbers:

Direct Line: (077) 632-2496

Trunk Line: (077) 722-8774 to 75 local 303 and 304

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OFFICE OF THE SANGGUNIANG PANLUNGSOD
EIGHTH CITY COUNCIL

Vice Mayor:

Hon. Randolph "Randy" V. Singson
Presiding Officer

ORDINANCE NO. 32
SERIES OF 2024

Sangguniang Panlungsod Members:

(On Leave)

Hon. Janina Carine Medina-Fariñas

"AN ORDINANCE INSTITUTIONALIZING THE VIGAN COMPREHENSIVE NUTRITION PROGRAM THROUGH INTEGRATED, STRENGTHENED, AND SUSTAINED STRATEGIES TO SAFEGUARD THE NUTRITIONAL WELL-BEING OF THE BIGUEÑOS, APPROPRIATING FUNDS THEREOF AND FOR OTHER PURPOSES"

Hon. Evaristo A. Singson III

Explanatory Note

Hon. Larry A. Raboy

Hon. Nestor B. Pajaro

(On Leave)

Hon. Glendale L. Benzon

WHEREAS, maternal and child malnutrition continue to be of alarming levels in the Philippines as reported by the National Nutrition Survey conducted by the Food and Nutrition Research Institute – Department of Science and Technology (FNRI-DOST);

Hon. Ada Joana Fe E. Artajos, MPA

WHEREAS, the nutrition profile of the City of Vigan indicated by the Operation Timbang Plus (OPT Plus) results reveal that the levels of stunting and wasting among under five-year-old children and other forms of malnutrition in the city remain to be of serious public health concern;

Hon. Alistin A. Arce

WHEREAS, global studies show that children with severe nutritional deprivation in the early years have 40% less brain mass than well-nourished children. These affected children have poorly developed temporal lobe which is critical to memory, perception, comprehension, and language, negatively affecting development and learning potentials of children in later years;

Hon. Liborio F. Arca

Hon. Karen R. Baquiran

Hon. Jay F. Andia

Ex-Officio Members:

Hon. Enrico Shawn Patrick L. Singson

Hon. Carl Louie F. Alquetra

Attested by:

Jayson P. Avila
Secretary to Sangguniang Panlungsod

WHEREAS, the first 1000 days of life is the critical window of opportunity for a child's growth and development taking off from three major stages namely: (1) pregnancy, (2) birth to 6 months, and (3) older stage of infancy and toddlerhood (6-24 months) to which proper nutrition during this period leads to a child having 10 times more likelihood to overcome the most life-threatening diseases, complete 4.6 more grades in school, leads to more productive lives as adults earning 21% more in wages, thereby ensuring their ability to secure the overall health and well-being of future families in the City of Vigan;

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

WHEREAS, the Coronavirus disease (COVID-19) pandemic experienced by the country has further emphasized the need of the people to achieve good nutrition for optimum health, wellbeing, and immunity

DATE TRANSMITTED: 02 SEP 2024

DATE RETURNED: 17 OCT 2024

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SECTION 54(b) OF RA 7160.

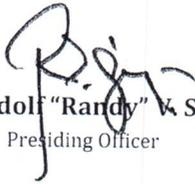


Republic of the Philippines
Province of Ilocos Sur
CITY OF VIGAN



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Vice Mayor:


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Presiding Officer

Sangguniang Panlungsod Members:

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Hon. Evaristo A. Singson III


Hon. Larry A. Baboy


Hon. Nester B. Pajaro

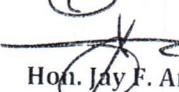
(On Leave)
Hon. Glendale L. Bencion


Hon. Ada Joana Fe E. Artajos, MPA


Hon. Alistin A. Arce

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Ex-Officio Members:


Hon. Enrico Shawn Patrick L. Singson


Hon. Carl Louie F. Alquetra

Attested by:


Jayson P. Avila
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

DATE TRANSMITTED: 02 SEP 2024
DATE RETURNED: 14 OCT 2024

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Date Approved: _____

against non-communicable and infectious diseases and thereby compelling the local government to take proactive measures, both in normal and emergency situations, to secure food, optimum health-service delivery, and nutrition especially among women and children within the critical period of the first 1000 days of life;

WHEREAS, Article II, Section 15 of the 1987 Constitution mandates the State to protect and promote the right to health of the people and to instill health consciousness among them; and Article XV, Section 3 mandates the state to defend the right of children to assistance including proper care and nutrition;

WHEREAS, Section 17 of Republic Act 7160, otherwise known as the Local Government Code of the Philippines, further mandates local government units to exercise their powers and discharge their functions as are necessary and appropriate for the effective provision of basic services including child welfare and nutrition services;

WHEREAS, RA No. 11148 otherwise known as, "Kalusugan at Nutrisyon ng Mag-Nanay Act (First 1000 Days Act)," emphasizes the need to institutionalize and scale up nutrition in the first 1000 days of life in the plans of the national level down to the local government units' investment plans to ensure the health and nutrition of children, especially those aged zero to two years and of the pregnant and lactating women;

WHEREAS, RA No. 11223 - Universal Healthcare Law emphasized the integrated and comprehensive approach to ensure that all Filipinos are health literate, provided with healthy living conditions, protected from hazards, guaranteed equitable access to quality and affordable health care goods and services, and protected against financial risk through a framework that fosters a whole-of-system-government-society approach in the development, implementation, monitoring and evaluation of health policies, programs, and plans;

WHEREAS, the City of Vigan has been a recipient of nutrition recognition and awards (Green Banner, Consistent Regional Outstanding Winner in Nutrition (CROWN) Award, Nutrition Honor Award) conferred by the National Nutrition Council;

WHEREAS, the City of Vigan, recognizes that all nutrition interventions shall be anchored to the Philippine Government's commitment to United Nations Sustainable Development Goals (UN SDGs), the AmBisyon Natin 2040,



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(On Leave)

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Hon. Evaristo A. Singson III

Hon. Larry A. Raboy

Hon. Nestor B. Pajaro

(On Leave)

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Ex-Officio Members:

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Hon. Carl Louie F. Alquetra

Attested by:

Jayson P. Avina
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

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Date Approved: SECTION 54(B) OF RA 7160.

the Philippine Development Plan (PDP), and the Philippine Plan of Action for Nutrition (PPAN), the Regional Plan of Action for Nutrition of Region I and aligned with the over-all vision of the Province of Ilocos Sur;

WHEREAS, the DILG MC. 2024-071 on the Adoption and Implementation of the PPAN 2023-2028 states the roles and responsibilities of LGUs in ensuring the integration of the nutrition programs, projects, and activities in the Comprehensive Development Plan and in the annual budget/appropriations of the city/municipality and in all its barangays;

WHEREAS, there is a need to institutionalize a comprehensive nutrition program in the City of Vigan recognizing that nutrition is fundamental to achieving optimum health and well-being as well as in the overall development of all its constituents.

NOW THEREFORE, BE IT ORDAINED, by the Eighth Sangguniang Panlungsod in session duly assembled to enact:

**ARTICLE I
TITLE**

SECTION 1. SHORT TITLE. This ordinance shall be known as the, "**Vigan City Comprehensive Nutrition Program Ordinance.**"

**ARTICLE II
DECLARATION OF POLICY AND PRINCIPLES**

SECTION 2. DECLARATION OF POLICY AND PRINCIPLES. The City of Vigan upholds the right to food, health, and nutrition of its constituents and shall ensure that all appropriate measures are in place to uphold such rights. It recognizes the multilevel and multi-stakeholder nature of addressing hunger and all forms of malnutrition, adhering to the global Scaling Up Nutrition Movement principle of bringing together sectors and stakeholders in a whole-of-government approach to address malnutrition. It acknowledges that evidence-based interventions and good governance are key elements towards attaining nutritional well-being of its constituents. It prioritizes the most nutritionally vulnerable pregnant and lactating women, adolescent females including pregnant adolescents and children especially during the first 1,000 days of a child's life for their optimum health, well-being, and overall development.



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Attested by:

Jayson P. Avila
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

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**ARTICLE III
OBJECTIVES**

SECTION 3. OBJECTIVES. The implementation of this Ordinance aims to:

- a. Institutionalize a comprehensive, integrated and sustainable nutrition program including its component projects and activities that shall ensure the food security and nutritional well-being of the people, especially the nutritionally vulnerable groups;
- b. Ensure the delivery of proven and tested nutrition interventions and actions with special focus on the first 1,000 days of a child's life delivered during normal and emergency situations through multilevel, multi-sectoral strategies and approaches;
- c. Strengthen and define the roles of the City Nutrition Committee and the program management structure including streamlining of roles and functions of the lead and support offices;
- d. Strengthen the coordination and monitoring mechanisms for the effective and efficient implementation of the Comprehensive Nutrition Program (CNP);
- e. Ensure the active and meaningful participation of various groups of stakeholders from both the government, non-government agencies and private sector;
- f. Provide an enabling policy environment towards improved nutrition;
- g. Establish the process of formulating the City Nutrition Action Plan and its integration to development plans and budgets to operationalize the CNP; and
- h. Define the roles and responsibilities of the barangays in the implementation of the CNP.

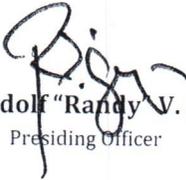
**ARTICLE IV
COVERAGE**

SECTION 4. COVERAGE. The Ordinance shall cover all the constituents of the City with special focus on the nutritionally vulnerable groups to include pregnant and lactating women, adolescent females including adolescent mothers, and all newborns, infants and young children. It shall be implemented in all barangays with priority accorded to those residing in barangays with highest prevalence and magnitude of malnutrition, disaster-prone areas, and Geographically Isolated and Disadvantaged Areas (GIDAs).



OFFICE OF THE SANGGUNIANG PANLUNGSOD
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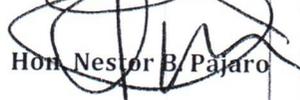

Hon. Randy "Randy" V. Singson
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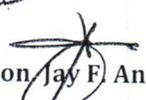
(On Leave)
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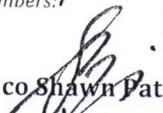

Hon. Alistin A. Arce

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Hon. Jay F. Andia

Ex-Officio Members:


Hon. Enrico Shawn Patrick L. Singson


Hon. Carl Louie F. Alquetra

Attested by:

Jayson P. Avila
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

DATE TRANSMITTED: 02 SEP 2024

DATE RETURNED: 14 OCT 2024

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SECTION 54 (b) OF RA 7160.

ARTICLE V
DEFINITION OF TERMS

SECTION 5. DEFINITION OF TERMS. The following terms used in this Ordinance shall be defined as follows:

- a. **Civil Society Organizations (CSOs)** – refers to non-State actors whose aims are neither to generate profits nor to seek governing power, such as nongovernment organizations (NGOs), professional associations, foundations, independent research institutes, community-based organizations (CBOs), faith-based organizations, people’s organizations, social movements, networks, coalitions, which are organized based on ethical, cultural, scientific, religious or philanthropic considerations;
- b. **Dietary supplementation program** – commonly termed as “Supplementary Feeding Program”, a nutrition specific intervention which includes balanced energy and protein supplements intended to add further nutritional value to the normal diet to ensure adequacy in the dietary intake;
- c. **Enabling program** – refers to actions that aim to assist the nutrition-specific programs and projects to be achieved with greater degree of efficiency and effectiveness through mobilization of the barangays for the delivery of positive nutrition outcomes, policy development for food and nutrition, and strengthening of management support for the improved management and coordination in the implementation;
- d. **First 1000 days of life** – refers to the period of a child’s life, spanning the nine (9) months in the womb starting from conception to the first twenty-four (24) months of life, considered to be the critical window of opportunity to promote health and development and prevent malnutrition and its life-long consequences;
- e. **Food security** – refers to the state at which people, at all times, have physical and economic access to sufficient safe and nutritious food that meets their dietary needs and food preferences for an active and healthy life;
- f. **Geographically Isolated and Disadvantaged Areas (GIDA)** – refer to areas that are isolated due to distance or geographical isolation, weather conditions and lack of modes of transportation. This also refers to unserved and underserved communities and other areas identified to have access or service delivery problems, high

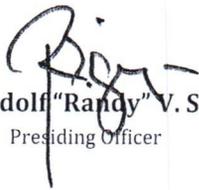


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**OFFICE OF THE SANGGUNIANG PANLUNGSOD
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Vice Mayor:

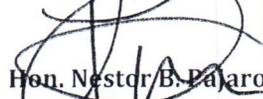

Hon. Randolph "Randy" V. Singson
Presiding Officer

Sangguniang Panlungsod Members:

(On Leave)
Hon. Janina Carine Medina-Fariñas


Hon. Evaristo A. Singson III

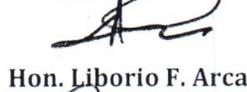

Hon. Larry A. Raboy


Hon. Nestor B. Palaro

(On Leave)
Hon. Glendale L. Benzon


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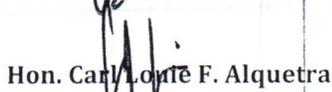

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Ex-Officio Members:


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Attested by:


Jayson P. Avila
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

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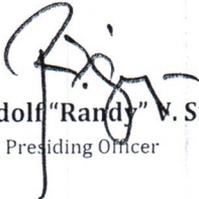
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SECTION 54 (b) OF RA 7160

- incidence of poverty, presence of vulnerable sector, communities in or recovering from situation of crisis or armed conflict, and those recognized as such by a government body;
- g. **Malnutrition** - refers to deficiencies, excesses or imbalances in a person's intake of protein, energy (carbohydrates and fats) and/or nutrients covering both undernutrition which includes suboptimal breastfeeding, stunting, wasting or thinness, underweight and micronutrient deficiencies or insufficiencies, as well as overnutrition, which includes overweight and obesity;
 - h. **MELLPI PRO** - Monitoring and Evaluation of Local Level Plan Implementation Pro (MELLPI PRO) is the annual national monitoring and evaluation exercise by the National Nutrition Council that provides a quantitative assessment of LGU's progress towards compliance to quality standards in nutrition program management, evidence-based validation, and mentoring through joint discussion for learning and action discussion with the LGU or nutrition workers being assessed;
 - i. **Moderate Acute Malnutrition** - refers to low weight-for-length/height, defined as between two (2) and three (3) Standard Deviations (SD) below the median (<-2 up to -3 SD) of the WHO growth standards or a Mid-Upper Arm Circumference (MUAC) measurement of less than one hundred twenty-five millimeters (<125mm) and greater than or equal to one hundred fifteen millimeters (>115mm);
 - j. **Nutrition-sensitive programs and projects** - refer to interventions or programs that address the underlying determinants of maternal, fetal, infant and child nutrition and development, such as those pertaining to food security, social protection, adequate caregiving resources at the maternal, household and community levels; and access to health services and a safe and hygienic environment and incorporate specific nutrition goals and actions. Nutrition-sensitive programs can serve as delivery platforms for nutrition-specific interventions, potentially increasing their scale, coverage, and effectiveness;
 - k. **Nutrition-specific interventions** - refer to interventions or programs that address the immediate determinants of maternal, fetal, infant and child nutrition and development, adequate food and nutrient intake, feeding, caregiving and parenting practices, and low burden of infectious diseases;



**OFFICE OF THE SANGGUNIANG PANLUNGSOD
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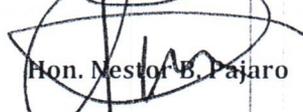

Hon. Randolph "Randy" V. Singson
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Sangguniang Panlungsod Members:

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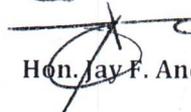
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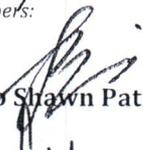

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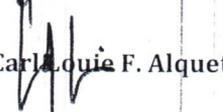
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Jayson P. Avila
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

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- l. **Nutritionally-at-risk pregnant women** - refers to pregnant women, including teenage mothers, with a low pre-pregnancy body mass index (BMI) or those who do not gain sufficient weight during pregnancy, with any of the following predisposing factors: narrowly-spaced pregnancies and births, situated in families with low income, with large number of dependents where food purchase is an economic problem, has previously given birth to a preterm or low birth weight infant, or other unfavorable prognostic factors, such as obesity or anemia, with diseases which influence nutritional status such as diabetes, tuberculosis, drug addiction, alcoholism and mental disorder;
- m. **Operation Timbang Plus** - refers to the annual weighing and height measurement of all preschool children 0-59 months old in the communities done to identify and locate the malnourished children for referral to relevant nutrition and nutrition-related services;
- n. **Severe Acute Malnutrition** - refers to very low weight for length/height, defined as less than three (3) SD below the median (<-3SD) of the World Health Organization (WHO) Growth Standards, characterized by visible severe wasting, or by the presence of bipedal pitting edema, or a MUAC measurement of less than one hundred fifteen millimeters (<115mm);
- o. **Stunting** - refers to chronic undernutrition during the most critical periods of growth and development in early life. It is defined as the percentage of children aged zero (0) to fifty-nine (59) months whose height for age is below minus two (2) SD (moderate stunting) and minus three (3) SD (severe stunting) from the median of the WHO Child Growth Standards; and
- p. **Wasting** - defined as percentage of children aged zero (0) to fifty-nine (59) months with less than two (2) SD below the median weight for height from the median of the WHO Child Growth Standards, indicates in most cases a recent and severe process of weight loss, often associated with acute starvation or severe disease.

ARTICLE VI

THE COMPREHENSIVE NUTRITION PROGRAM - COMPONENTS AND STRATEGIES

SECTION 6. COMPREHENSIVE NUTRITION PROGRAM (CNP) FRAMEWORK - The CNP shall adopt the program framework provided in the Philippine Plan of Action for Nutrition consisting of three distinct types of programs:



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nutrition-specific programs, nutrition-sensitive programs and enabling programs. The CNP has five (5) major programs with component projects and activities implemented together by various offices, barangays, and other stakeholders of the City Government. It shall ensure the efficient, effective and sustainable implementation of the CNP to address food security, health and nutrition issues and concerns of its constituents.

SECTION 7. PROGRAM COMPONENT PROJECTS AND STRATEGIES FOR IMPLEMENTATION – The following are the component projects of the CNP and their corresponding strategy for implementation:

A. Philippine Integrated Management of Acute Malnutrition (PIMAM)

The City shall adopt and fully implement the PIMAM Program as a nutrition-specific program to address cases of Severe Acute Malnutrition (SAM) and moderate acute malnutrition (MAM) among children age zero to 59 years old as determined by nutrition assessment. Component projects and activities under the program are as follows:

1. Organization and delivery of Out-patient Therapeutic Care (OTC) for the Integrated Management of Severe Acute Malnutrition (SAM) and Moderate Acute Malnutrition (MAM) including Active Case Finding;
2. Referral of SAM cases with complications to facilities with In-Patient Therapeutic Care (ITC) capacity;
3. Training of Health and Nutrition Workers on the identification and management of SAM and MAM cases;
4. Coordination and monitoring interventions and activities on the PIMAM including the management and delivery of PIMAM commodities;
5. Review of SAM cases; and
6. Other PIMAM-related projects and activities as identified in the City Nutrition Action Plan.

Strategy for Implementation:

The City shall assign/designate a PIMAM Manager responsible for planning, implementation, monitoring, and evaluation of progress of the PIMAM program, in accordance with the DOH PIMAM Guidelines. He/she shall perform the following tasks, but not limited to:
1. Coordination of in-patient and out-patient therapeutic care monthly reports and submit to



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Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
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- the City Health Officer and the Provincial DOH Office;
2. Collate monthly and annual reports with an overview of program achievements constraints including survey and screening data and budgets;
 3. Seek ways for a more efficient and effective case finding and referral;
 4. Monitor and account for the delivery and utilization of PIMAM commodities and report issues related to problems on supply chain suggesting ways to overcome them;
 5. Report to the regular quarterly meetings of the Nutrition Committee the status of the program and the cases in the city;
 6. Institute a mobile system of monitoring progress of the cases of SAM and MAM;
 7. Facilitate activities of the BNS and BHW for the management of SAM and MAM cases;
 8. Liaise with other agencies and NGOs for collaboration in the local government's efforts for the management of SAM and MAM cases; and
 9. Other tasks required for the effective implementation of the PIMAM program.

The City Government of Vigan shall ensure the active case finding of SAM and MAM cases, the availability of commodities at treatment points by enhancing the supply chain management for the efficient, effective, and timely management of identified cases of SAM and MAM.

B. First 1000 Days Program

The City Government of Vigan shall provide specific health and nutrition interventions during the first 1000 days period of a child including pregnant and lactating women, adolescent females and pregnant adolescents as provided for in Ordinance No. 03, Series of 2024 otherwise known as, "An Ordinance establishing the Vigan City Comprehensive Nutrition Program for the First 1000 Days of a child's life, appropriating funds thereof and for other purposes."

C. National Government Agency Funded Programs.

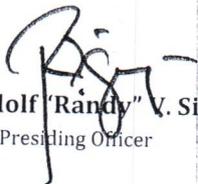
The National Government Agency (NGA) Funded programs consist of programs implemented by the city but are either fully or partially funded by the national government agencies. These include the following:

1. Dietary Supplementation in Child Development Centers (CDCs) and Supervised Neighborhood Plays (SNPs) for children three (3) to five (5)



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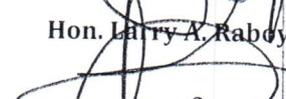
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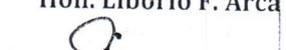
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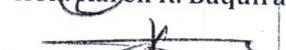
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- years old by DSWD;
- 2. School Based Feeding Program by DepEd;
- 3. Healthy Lifestyle Program by DOH; and
- 4. Other NGA-funded programs as identified by the City Nutrition Committee and stipulated in the City Nutrition Action Plan.

Strategy for Implementation:

All programs in items 1 to 3 have implementing strategies and program focal points in DSWD, DepEd, and DOH at the city level. Budgets for NGA-funded programs come from the national government. The city government may augment resources to improve the implementation of the programs if deemed necessary, as determined by the City Nutrition Committee.

Close coordination with the concerned offices shall be ensured for data sharing, progress reporting, and joint resolution of issues and concerns arising from program coordination and implementation.

D. Nutrition-sensitive Program

Ensuring community and household food security and building food resiliency during pandemic, disaster and emergency situations, sustained community and household food production shall be a primordial consideration in the implementation of this Ordinance. Consistent to the pandemic-proofing through nutrition investments, the projects listed below are projects that lend easily to tweaking the design to produce their original objectives as well as nutritional outcomes:

- 1. Sustainable Community and Home Food Production;
- 2. Sustainable Livelihood Programs;
- 3. Fisheries (TARGET);
- 4. Coconut Farming Development (KAANIB);
- 5. Infrastructure projects such as Farm to Market Roads, etc.;
- 6. Agrarian Reform Beneficiaries Organizations projects; and
- 7. Other development projects as identified by the City Nutrition Committee and stipulated in the City Nutrition Action Plan.

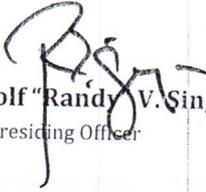
Strategy for Implementation:

Upon identification of development projects for nutrition-sensitivity, the following tweaking strategies shall be applied by the implementing office together with the City Nutrition Office with the involvement of the Barangay Nutrition Committees:



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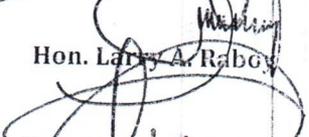
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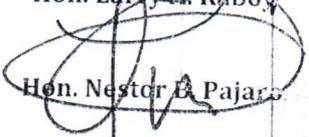

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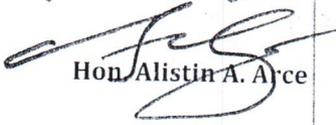

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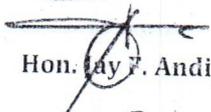
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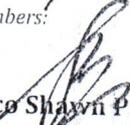

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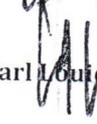
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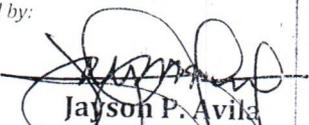

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1. Prioritization of beneficiaries to the program from food insecure and nutritionally-disadvantaged households, as identified by the Nutrition Office with the barangay;
2. Provision of nutrition education and mentoring on maternal and infant and young child nutrition and proper meal management to the members of beneficiary households by the Barangay Nutrition Scholar and nutrition support groups while the development projects are being implemented; and
3. Continuous monitoring and report of the nutrition status of pregnant women and children age zero to 23 months within beneficiary households by the Barangay Nutrition Scholar.

E. Enabling Program for Nutrition

The Enabling Program for Nutrition shall have the following components projects and activities:

1. Mobilization.
 - a. Advocacy and mobilization efforts for constituent barangays in the city;
 - b. Learning exchange visits (LEV) with other LGUs on nutrition programming; and
 - c. Incentives and awards for performing barangays, innovations in nutrition programming with results.
2. Policy development for food and nutrition.
 - a. Meetings on policy development on food and nutrition; and
 - b. Capacity building activities among members of the City Nutrition Committee, Local Sanggunian and key stakeholders.
3. Strengthened management support for nutrition.
 - a. Policy Implementation and Coordination.
 - i. Establishment and operations of the City Nutrition Office and deployment of staff; and
 - ii. Establishment of the City Nutrition Committee and regular meetings.
 - b. Support to Barangay Nutrition Scholar (BNS) Program.
 - i. Support for honorarium and other benefits/incentives to Barangay Nutrition Scholars (BNS);
 - ii. Support to BNS meetings; and
 - iii. Trainings and continuing education for BNS and BHWs.
 - c. Planning, Monitoring, and Evaluation.
 - i. Support to nutritional assessment/e-OPT
 - ii. Policies including the provision of equipment, and
 - iii. Regular calibration of weighing scales and



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- ii. Formulation and updating of the three-year City Nutrition Action Plan;
 - iii. Participation in the MELLPI PRO exercise of the NNC;
 - iv. Compliance monitoring of food fortification (e.g. Bantay Asin); and
 - v. City-wide communication/advocacy on food fortification.
- d. *Nutrition in Emergencies (NiE).*
- i. Inclusion of a food security and nutrition component in the DRRM-H Plan with core agency commitments among partners for response to emergencies, disasters including pandemics;
 - ii. Review of City's pandemic preparedness, including its response in the 2020 pandemic as well as learning from good practices;
 - iii. Training on NiE, including information management and training simulation for different types and levels of disasters and pandemic;
 - iv. Conduct of Nutrition Initial Needs Assessment (NINA) during emergencies, disasters including pandemics and conduct of post emergency nutrition assessment; and
 - v. Nutrition Cluster Coordination meetings before, during, and in the aftermath of disasters, emergencies and pandemic as provided for in the guidelines issued by DOH-NNC.

Strategy for Implementation:

The planning, implementation, monitoring and evaluation of the enabling program rests with the Nutrition Action Officer and the City Nutrition Office. Periodic review of the staff performance is an integral part of the management of the entire CNP including the Enabling Program. The conclusions and findings of these periodic review shall feed the overall management of the CNP, including adjustments and adaptation needed to ensure relevance, effectiveness of the strategies and activities of the program and their enablers.

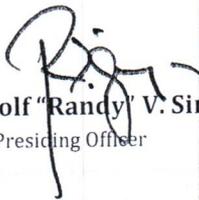
F. Other Component Nutrition Programs and Projects

The City may add the necessary additional component programs, projects, and activities to the CNP



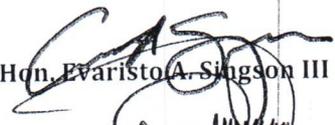
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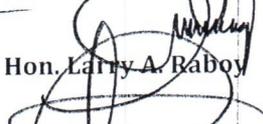
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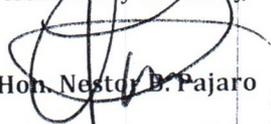

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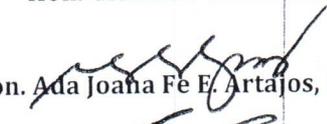
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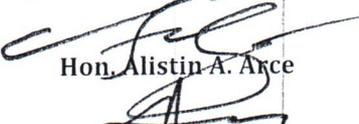

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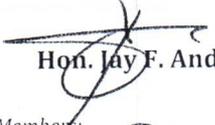
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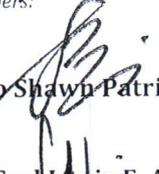

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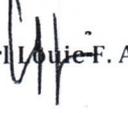

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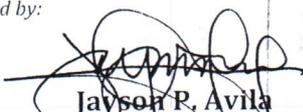

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and include these in the City Nutrition Action Plan to respond to emerging nutrition issues and concerns within the City.

SECTION 8. STRATEGY FOR EFFECTIVE IMPLEMENTATION OF THE CNP. The CNP's overall strategy is premised that nutrition is a movement of government and its people and therefore fosters a whole-of-system-government-society approach in the development, implementation, monitoring and evaluation of policies, programs, and plans. The ordinance shall be implemented across the city with the support of the CNC member offices, the constituent barangays, down to the level of the households.

The CNP shall pursue the following specific strategies with the following but not limited to corresponding actions:

Strategy 1. *Maximizing involvement of stakeholders in the CNP:*

- a. Creation of a social movement for nutrition improvement in the city participated by stakeholders from the city, barangay, and household level;
- b. Increasing youth participation for nutrition by engaging the youth, through the *Sangguniang Kabataan* (SK) and other local youth-led organizations, in the implementation of the CNP; and
- c. Continuous advocacy and mobilization to barangays and their involvement in the CNP.

Strategy 2. *Strengthening health and nutrition service delivery system:*

- a. Utilization of community-based platforms at the barangay level for the delivery of services such as Dietary Supplementation for pregnant women and children; and
- b. Introduction of transitivity to existing programs and projects in the occurrence of disasters and emergencies.

Strategy 3. *Ensuring food security for every household, at all times:*

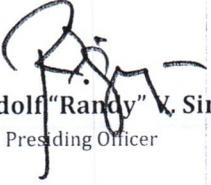
- a. Implementation of far-reaching community and household food production programs with produce used as source of the requirements of the feeding programs implemented by the barangay and linked to supply chain for income generation.

Strategy 4. *Scaling up delivery of the six critical*



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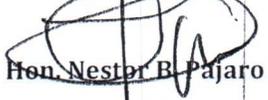

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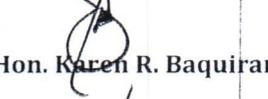

Hon. Nester B. Pajaro

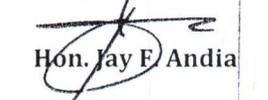
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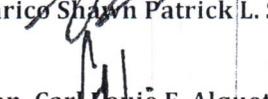

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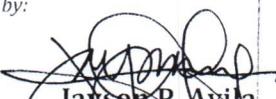

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interventions during the First 1000 Days:

- a. Prioritization of pregnant and lactating women and children age zero to 23 months old in the implementation of the component projects of the CNP to effectively address all forms of malnutrition particularly stunting.

Strategy 5. Expansion of resource generation and mobilization for nutrition.

- a. Creation of an appropriate and sustainable resource generation mechanism in the city to finance the requirements of the CNP
- b. Community resource mobilization for nutrition such as localized fundraising activities for the Dietary Supplementation Program for pregnant women and children.

Strategy 6. Improving monitoring and evaluation systems for the nutrition program:

- a. Modern technological case finding and tracking of cases of identified wasted children enrolled in the PIMAM program;
- b. Immediate enrollment of pregnant women to the First 1000 Days program and continuous follow-up; and
- c. Regular capacity building to field health and nutrition workers on nutrition assessment such as height and weight data collection of children 0-59 months old as well as identification of wasted children.

In addition to the above listed strategies, maximum effort shall be undertaken by City to ensure that its component programs and projects are available and accessible to areas with high incidences of poverty, constituents in GIDA areas, as the resources of City with the barangays can provide.

ARTICLE VII

**IMPLEMENTATION AND COORDINATION
MECHANISMS**

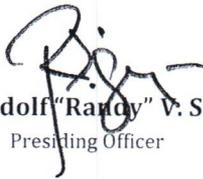
A. The City Nutrition Committee

SECTION 9. COMPOSITION AND FUNCTIONS OF THE CITY NUTRITION COMMITTEE. There shall be established a City Nutrition Committee (CNC) through an Executive Order. The CNC shall serve as the mechanism for planning, coordination, monitoring and evaluation of the CNP. Members of the CNC shall include the following agencies/units or offices, and other agencies it deems



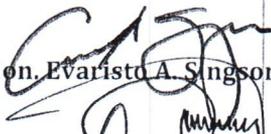
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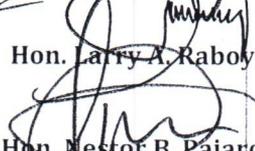
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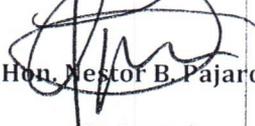

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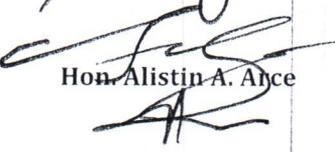

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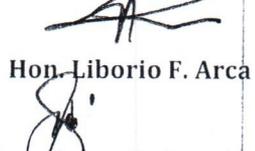

Hon. Larry A. Raboy

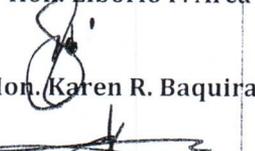

Hon. Nestor B. Pajaro

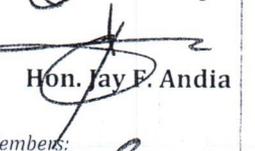
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Hon. Ada Joana Fe E. Artajos, MPA

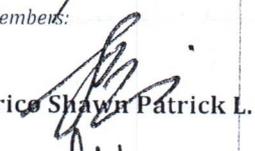

Hon. Alistin A. Abce

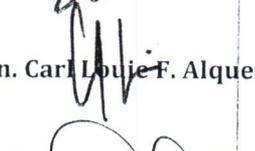

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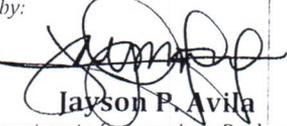

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Hon. Carl Louie F. Alquetra

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Approved by:

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City Mayor

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important depending on the current and emerging state of affairs in the locality:

- Chairperson:** - City Mayor
Vice Chairperson: - City Vice Mayor
Secretariat: - City Nutrition Office
Members: - Sangguniang Panlungsod Chairperson of the Committee on Health and Sanitation
- Sangguniang Panlungsod Chairperson of the Committee on Finance and appropriation
- City Planning and Development Coordinator
- City Budget Officer
- City Health Officer
- City Agriculture Officer
- City Social Welfare and Development Officer
- City Population Officer
- City Disaster Risk Reduction and Management Officer
- City Engineer
- City Treasurer
- Public Employment Services Officer (PESO)
- Local Government Operations Officer (LGOO) of the DILG
- Department of Education, Schools Division Superintendent
- Liga ng mga Barangay (LNB) President
- Barangay Nutrition Scholars (BNS) Federation President
- NGO Representative
- Private Sector Representative

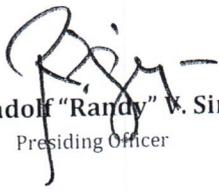
As per guidance provided by the National Nutrition Council, the City Nutrition Committee shall have the following functions:

- a. Review, enhance and provide directional and technical inputs to the Local Nutrition Action Plan that shall be complementary and integrated to the development plan of the City and higher-level plans;
- b. Serve as advocates and champions to help mobilize support and resources to finance the plan;
- c. Keep track of the progress and status of the implementation of the plan and participate in the



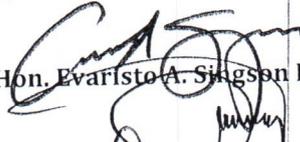
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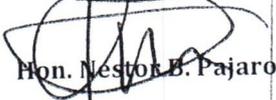

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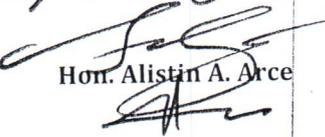

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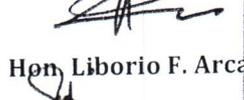

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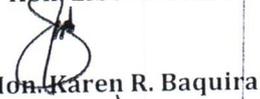

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- periodic program implementation and other monitoring and evaluation efforts;
- d. Review proposed local ordinances and recommend policies and interventions for scaled up implementation of programs;
 - e. Review reports on enforcements of nutrition laws and policies and recommend measures to support and strengthen assigned offices;
 - f. Incorporate nutrition measures/actions into their own agency / organization plans;
 - g. Participate in training/orientation on technical updates on nutrition program management and endeavor to develop capability of their own organization's personnel on nutrition. Serve as the City Nutrition Cluster to manage nutrition services during disaster and emergency situations; and
 - h. Closely coordinate with City Health Board for technical and financial support, augmentation of nutrition personnel and facility enhancement for nutrition as needed.

SECTION 10. INTERNAL RULES OF THE CNC. The CNC shall adopt their own internal rules of procedures and regulations to serve as guidelines for the members in the discharge of their official functions such as the organization's structure, parliamentary procedure, order of meeting and quorum, discipline and such other rules the committee may adopt. It shall convene regular quarterly meetings and hold special meetings as deemed necessary or as called by the Chairperson.

B. The City Nutrition Office.

SECTION 11. ESTABLISHMENT AND FUNCTIONS OF THE CITY NUTRITION OFFICE. The City Nutrition Office (CNO) shall be established and strengthened to beef up the capacity of the City in realizing the provisions of this Ordinance. It shall be under the City Health Office and serve as the coordinating and implementing arm to focus on the effective and efficient management of the Comprehensive Nutrition Program.

SECTION 12. FUNCTIONS OF THE CITY NUTRITION OFFICE. The functions of the CNO are as follows:

- a. Prepare inputs/data/reports needed in the formulation of LNAP and follow up integration into relevant local development plans and other



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- sectoral/thematic plans in the city;
- b. Follow up the inclusion of nutrition measures in other local government offices' plans;
- c. Review nutrition laws/policies, disseminate to concerned units/offices, recommend adoption/adaptation as needed; consolidate local ordinances in support to nutrition; keep tract of compliance or violations relative to nutrition laws and local ordinances;
- d. Conduct inventory of training needs of BNS and CNC members and organize orientation/training programs in coordination with NNC, DOH, other agencies;
- e. Make inventory of potential partners in nutrition and prepare advocacy materials for use by CNAO and CNC members in mobilizing resources for nutrition;
- f. Assist in the development of IEC messages and materials, conduct IEC among targeted groups in coordination with concerned local offices;
- g. Keep track of the allocation and utilization of budget allocated for the CNP;
- h. Supervise the conduct of OPT Plus ensuring standards are followed, consolidate and analyze data, prepare report and ensure timely submission;
- i. Consolidate data from different local information systems as inputs to preparing progress reports and regular updates to the LCE and CNC members;
- j. As the City Nutrition Cluster, mount and carry out activities for managing nutrition services before, during and aftermath of disasters and emergencies; and
- k. Serve as the secretariat to the City Nutrition Committee.

The functions of the City Nutrition Office as Secretariat to the CNC are as follows:

- a. Prepare the agenda for the regular and special meetings of the CNC including necessary materials, technical documents, reports, presentations to be used as references;
- b. Document minutes of meetings and furnish copies to all members;
- c. Follow-up actions of members of the CNC given or assigned with tasks during the meeting and ensure that agreements and resolutions reached are followed and acted upon accordingly by those concerned;
- d. Update the Chair/Vice- chair and other concerned members of the CNC of any development or progress on key issues concerning them;



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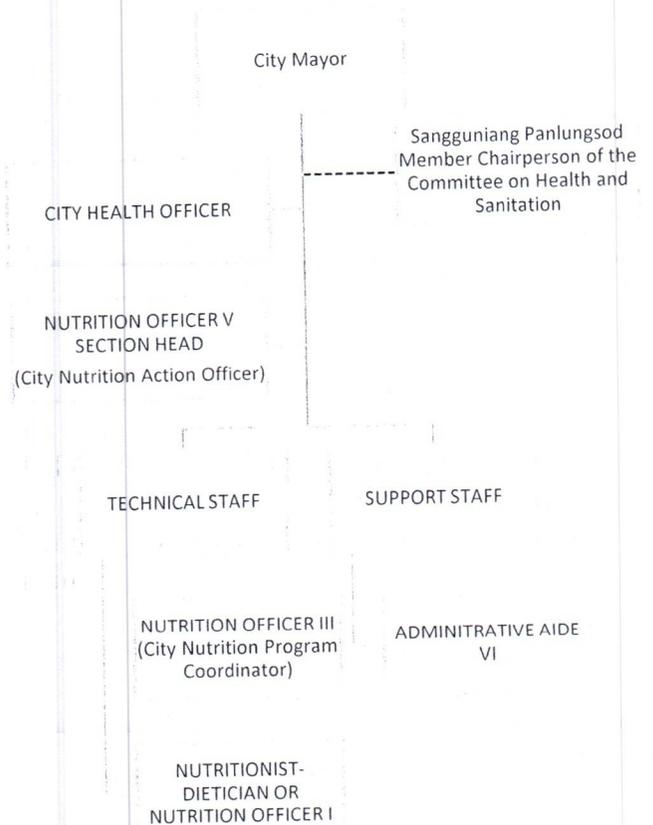
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- e. Undertake desk review or researches on certain nutrition-related matters as needed by the CNC;
- f. Schedule CNC meetings and issue notice of meetings signed by the Chair to all members;
- g. Draft letters to resource persons or guests invited to the CNC meetings, and signed by the Chair;
- h. Arrange logistics for the meeting (venue, equipment, food/meals) including reproduction of materials/documents; and
- i. Maintain communication and other files.

SECTION 13. STAFFING AND OPERATIONS OF THE CITY NUTRITION OFFICE. The Nutrition Office of the City shall be staffed with an adequate number of technical and administrative personnel. The operations of the City Nutrition Office shall be fully supported by the City Government.

Organizational Chart of the City Nutrition Office



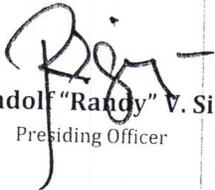
It shall be headed by a City Nutrition Action Officer (CNAO) tasked to oversee day to day operations of the Nutrition Office as well as the management and implementation of the CNP. The CNAO shall also act as the Secretary of the CNC.

SECTION 14. FUNCTION OF THE CITY NUTRITION



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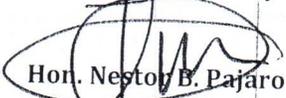

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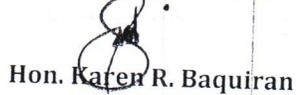

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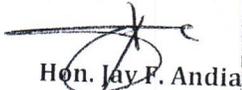
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Secretary to Sangguniang Panlungsod

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ACTION OFFICER. The CNAO shall perform the following functions:

- a. Supervise and manage the staff of the City Nutrition Office, and in performing their secretariat functions to the City Nutrition Committee;
- b. Provide technical and administrative support to the chair/head of the City Nutrition Committee to maintain its functionality by ensuring regular meetings and facilitating attendance of members;
- c. Organize and lead a planning core group in the formulation of the LNAP and its integration with other relevant city development plans and other sectoral plans;
- d. Coordinate with other local government offices to incorporate nutrition measures/ actions into their own agency/ organization plans;
- e. Mobilize the support of various groups of stakeholders from other government offices, the barangay captains, including the civil society organizations and private sector in the implementation of nutrition programs/activities;
- f. Review and facilitate the adoption of national nutrition laws, policies and guidelines and ensure dissemination and monitor compliance to provisions;
- g. Develop and coordinate the capacity building program for Nutrition Office staff, BNS, members of the City and Barangay Nutrition Committees;
- h. Provide technical oversight in the overall design and development and dissemination of nutrition messages and communication materials;
- i. Advocate for budget allocation and funding from the city government and other external funding sources;
- j. Take the lead in the monitoring and evaluation of the status and outcome of the CNP and in the review of proposed research designs and proposals; and
- k. Act as coordinator of the City Nutrition Emergency Cluster and ensure delivery of nutrition in emergencies services before, during, and aftermath of disasters and emergencies.

**ARTICLE VIII
ROLES AND RESPONSIBILITIES OF CNC MEMBERS
AGENCIES, OTHER AGENCIES OF THE CITY
GOVERNMENT, BARANGAYS, AND OTHER
STAKEHOLDERS**

SECTION 15. THE ROLE OF CNC MEMBER AGENCIES.
The management and implementation of the CNP



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requires the participation and involvement of all concerned city government offices and other stakeholders. The following are their roles and responsibilities as they contribute to addressing the malnutrition problem in the city:

a. City Health Office

- i. Delivers package of quality health and nutrition services across the life stages which include but not limited to: interventions for the first 1000 days, PIMAM services, provision of nutrition commodities, provision of counselling and IEC messages according to DOH protocols and standards;
- ii. Become a member of the health care provider network to be established in the whole city; and adhere to the referral protocol to ensure continuum of care;
- iii. Comply with PhilHealth requirements for reimbursements/financing of health care services;
- iv. Ensure that health and nutrition services are incorporated into the LIPH;
- v. Participate in health and nutrition training programs and train other local health staff and BHWs;
- vi. Promote health and nutrition care and services to various groups of clients and audiences;
- vii. Design alternative service delivery mechanisms to reach GIDAs and other marginalized population groups;
- viii. Maintain and operate health and nutrition information systems such as FHSIS, PIMAM monitoring and commodity allocation and utilization tracking; and
- ix. Ensure that members of the local health board are updated with the progress as well as nutrition-related issues.

b. City Agriculture Office

- i. Spearhead implementation of sustainable community and household food production programs to ensure food security in every household;
- ii. Ensure the availability and adequacy of food supply in normal and emergency situations;
- iii. Promote the movement on vegetable gardening; and
- iv. Tweak/redesign and implement nutrition-sensitive programs in agriculture.

c. City Social Welfare and Development Office

- i. Implement the dietary supplementation program



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- for children in the Child Development Centers (CDC) and Supervised Neighborhood Plays (SNP)
- ii. Integrate nutrition in the design of the Parent Effectiveness Seminars (PES) and Family Development Sessions (FDS) of the *Pantawid Pamilyang Pilipino Program* (4Ps);
- iii. Participate in the Nutrition Cluster during disaster and emergency situations; and
- iv. Tweak/redesign and implement nutrition-sensitive programs in the areas of livelihood, women empowerment, and non-formal training programs for disadvantaged groups such as out-of-school youth, differently-abled persons, and older persons.

d. School District and Schools

- i. Undertake nutritional assessment of elementary school children at the start of the school year and monitor changes in their nutritional status;
- ii. Provide dietary supplementary feeding for school children;
- iii. Integrate in the school curriculum/lesson plan key nutrition messages in relevant subjects; and
- iv. Administer health services such as deworming and immunization.

e. City Environment and Natural Resources Office

- i. Secure environmental sanitation and conduct campaigns on proper solid waste management; and
- ii. Recommend measures relative to the protection, conservation, maximum utilization, application of appropriate technology and other matters related to environment and natural resources considering impact on families at risk to malnutrition.

f. City Planning and Development Office

- i. Lead the integration of nutrition in the local development plans;
- ii. Advocate for the participation of the sectors in the implementation of the nutrition program;
- iii. Review and incorporate the LNAP into Comprehensive Development Plan; and
- iv. Recommend budget allocation for nutrition programs and projects.

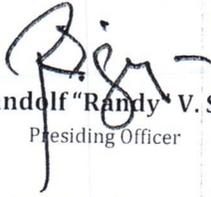
g. Civil Society Organizations and Private Sector

- i. Align their nutrition programs and projects to the LNAP;
- ii. Provide support to the CNP in terms of augmentation in staffing, capacity building, evidence-building, and financing for the



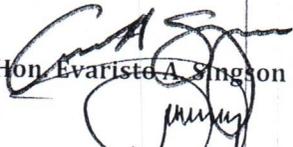
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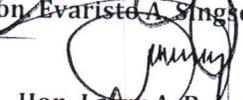
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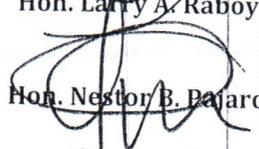

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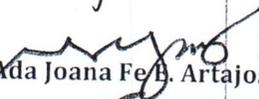
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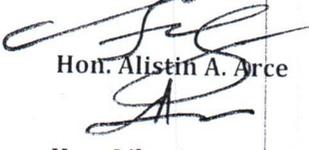

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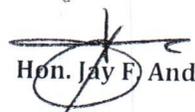
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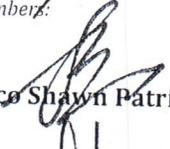

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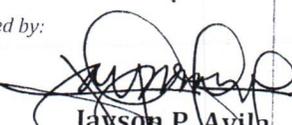

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- implementation of the program;
- iii. Assist in the development and implementation of new approaches and strategies to improve program implementation.

h. City Engineering Office

- i. Ensure the design and construction of public infrastructure supports nutritional initiatives, such as farm to market roads and safe and hygienic spaces for community gardens and feeding centers; and
- ii. Provide technical assistance and recommendations for building and maintaining facilities related to nutrition programs.

i. City Budget Office

- i. Allocate and manage funds for nutrition programs, ensuring that financial resources are efficiently used to support the city's nutrition initiatives;
- ii. Review and approve budget proposals for nutrition projects, ensuring alignment with the city's financial plans; and
- iii. Monitor financial performance and provide periodic financial reports on nutrition programs and identify potential funding sources and prepare funding proposals.

j. City Treasury Office

- i. Handle the collection, management, and disbursement of funds for nutrition programs, maintaining transparency and accountability in financial transactions;
- ii. Monitor financial flows and ensure timely disbursement of funds to support ongoing nutrition activities; and
- iii. Manage accounts and financial records for all nutrition-related expenditures.

k. City Disaster Risk Reduction Management Office

- i. Integrate nutrition considerations into disaster preparedness and response plans, ensuring food security and nutritional support during emergencies;
- ii. Collaborate on strategies to maintain nutrition services during disasters, including the provision of emergency food supplies and support for vulnerable populations;
- iii. Develop emergency feeding programs and stockpiles of essential nutrition supplies;
- iv. Conduct training sessions on emergency nutrition response for barangay officials and volunteers; and



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Hon. Jay F. Andia

Ex-Officio Members:

Hon. Enrico Shawn Patrick L. Singson

Hon. Carl Louie F. Alquetra

Attested by:

Jayson R. Avila
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

02 SEP 2024

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17 OCT 2024

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SECTION 54(b) OF RA 7160.

- v. Evaluate and improve the resilience of nutrition programs to natural disasters and other emergencies.

SECTION 16. THE ROLE OF BARANGAYS. All barangays are encouraged to support the institutionalization and implementation of this Ordinance through the implementation of the Barangay Nutrition Program, organization and strengthening of the Barangay Nutrition Committees and strengthening the Barangay Nutrition Scholar Program, among others.

A. The Barangay Nutrition Program.

The Barangay Nutrition Program shall be developed and implemented at the barangay level and is an integral component of the City CNP. The Barangay Nutrition Committees shall ensure that the Barangay Nutrition Program is consistent with the provisions of this Ordinance. Nutrition actions must be culturally-engaging and elicit maximum participation of the community members across different demographic groups.

The Barangay Nutrition Program is fully described in the Joint Memorandum Circular of DILG, DOH, and NNC 2019-0001. Included are actions to support the PIMAM, First 1000 Days Program, Nutrition-sensitive Program, and Enabling Programs of the City. The Barangays shall appropriate 5% of their Annual Budget for Barangay Nutrition Programs. Funds augmentation can come from the City Government and from other sources including the budgets from the Barangay Council for the Protection of Children (BCPC), Gender and Development (GAD), Barangay Disaster Risk Reduction and Management (BDRRM), *Sangguniang Kabataan* (SK), and those that may be identified by the Barangay Development Committee.

B. The Barangay Nutrition Committee (Ordinance No. 20, Series of 2019).

All barangays in the City shall constitute a Barangay Nutrition Committee (BNC) which shall serve as the mechanism for planning, coordination, reporting, implementation, and monitoring and evaluation of the Barangay Nutrition Program. The BNC is chaired by the Punong Barangay with the participation of the following BNC members. The Punong Barangay may assign additional members of the BNC as deemed necessary. The Barangay Nutrition Committee shall be composed of the following:

- Punong Barangay



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City Mayor

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Vice Chairperson:

- Barangay Council Chairman of the Committee on Health
- Barangay Council Chairman of the Committee on Agriculture
- Barangay Treasurer
- Barangay Health Workers
- Representative of Non-Government Organizations/Civil Society Organization
- City Health Midwife assigned in the Barangay
- Child Development Worker assigned in the Barangay
- Agriculture Technicians assigned in the Barangay
- Barangay Nutrition Scholars

Members:

Secretariat:

The Duties and Responsibilities of the Barangay Nutrition Committee shall be the following:

- a. Formulate and develop the Barangay Nutrition Action Plan after the conduct of regular meetings, nutritional assessment, resource generation and mobilization. Ensure the integration of the Barangay Nutrition Action Plan to the Barangay Development Plan;
- b. Must conduct quarterly meetings which must be held at the first month of every quarter;
- c. Submit reports on the minutes of the meeting, attendance of the meeting, agenda of the meeting and quarterly accomplishment reports. All reports must be submitted to the Office of the City Mayor and City Nutrition Action Office not later than the end of the first month of every quarter. The City Health midwives assigned in the barangay must validate and countersign all Barangay Nutrition Committee Reports. In addition, they must submit report on the agenda and agreements of meeting and separate quarterly accomplishment report;
- d. To deliver nutrition and related services to target groups and related interventions such as but not limited to the conduct of nutrition education activities, vitamin supplementation, counseling on breastfeeding, organization of breastfeeding support group, distribution of seeds, seedlings, fingerlings to families with underweight problem and supplemental feeding;
- e. To monitor and evaluate nutrition activities in their barangays;
- f. Continuous support to the Barangay Nutrition Scholars by allowing them to capacity building



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City Mayor

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Date SECTION 54(b) OF RA 7160.

activities, provision of honorarium and provision of logistic needs such as weighing scale, height board, office supplies for report generation and others;

- g. Formulation of local committee resolution in support to nutrition to be submitted to the Barangay Council for adoption/enactment of local policies;
- h. To ensure that the Barangay Nutrition Scholar is doing his/her duties and responsibilities; and
- i. Comply and update BNC reports from time to time and shall comply to all circulars, issuances and regulations issued by national and local government agencies.

The City Nutrition Action Officer shall serve as the Focal Person who will be responsible in coordinating, supervising and shall provide technical assistance to the Barangay Nutrition Committees (BNC). It shall religiously monitor and evaluate the performance of BNCs and ensure their functionality.

C. The Barangay Nutrition Scholar Program

Essential to the Barangay Nutrition Program and the City CNP is the deployment, adequate capacity building, monitoring of performance of the Barangay Nutrition Scholar (BNS). In accordance with Presidential Decree No. 1569 of 1979, all barangays are mandated to appoint at least one (1) Barangay Nutrition Scholar in their barangay to monitor the nutritional status of children and other nutritionally at-risk groups and link them with nutrition and nutrition-related service providers. The following are the qualifications of the BNS, as provided for in Ordinance No. 45, Series of 2021 and otherwise known as Ordinance Strengthening the Barangay Nutrition Program by Prescribing Standards for Selection and Recruitment of Barangay Nutrition Scholars in the Barangays of Vigan City:

- a. Bonafide resident in the barangay for at least four (4) years, with ability to speak the dialect;
- b. Possession of leadership potentials and the initiative and willingness to serve the barangay;
- c. Willingness to learn and to teach what he has learned to the barangay people;
- d. At least primary school graduate;
- e. Physical and mental fitness; and
- f. At least eighteen (18) years old but not more than sixty (60) years old.

Upon meeting the above qualifications, the BNS shall undergo the 5-day BNS Basic Course and practicum program managed by the local training team led by the



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Jayson P. Avila
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

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City Nutrition Action Officer.

The Punong Barangay and the Barangay Nutrition Committee shall have the power to appoint Barangay Nutrition Scholars in their respective barangays. Provided however that, they shall undergo screening by the Barangay Nutrition Scholar Screening Committee composed of the City Nutrition Action Officer and Nutrition Program Coordinator.

Section 17. BENEFITS GRANTED TO BARANGAY NUTRITION SCHOLARS. Barangay Nutrition scholar shall be granted with the following benefits:

- a. Civil Service Eligibility equivalent to 2nd grade after the completion of at least two (2) years of continuous and satisfactory service in the barangays as per PD 1569;
- b. The National Nutrition Council will provide a travelling allowance of One Hundred Pesos (P100.00) per month;
- c. BNS Honorarium amounting to P1,000.00 per month as provided for in Ordinance No. 24, Series of 2017 with the following conditions:
 - i. The Barangay Nutrition Scholar (BNS) completed the ten (10) day training period as a pre-requisite or condition to become a full pledge Barangay Nutrition Scholar;
 - ii. Rendered one-month continuous service in the barangay.

Provided further, that the grant of honoraria shall be subject to the availability of funds and budgetary limitations on personal services under Republic Act No. 7160.

SECTION 18. THE ROLE OF CIVIL SOCIETY ORGANIZATIONS, PRIVATE SECTOR, AND OTHER STAKEHOLDERS. Civil society organizations (CSOs), private sector, and other stakeholders are partners of the city government in expanding coverage, building capacities, creating best practices, and improving the overall efficiency and effectiveness of the interventions in the CNP to reach the nutritionally-vulnerable groups. The CNO shall coordinate with the CSOs, private sectors, and other stakeholders in enlisting their support and contribution to the CNP and shall conduct matching of needs and resources to optimize efforts and ensure maximum and sustainable impact across areas of partnership.

**ARTICLE IX
FORMULATION OF THE LNAP AND INTEGRATION TO**



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Hon. Carl Lottie F. Alquetra

Attested by:

Jayson P. Avila
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

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DATE RETURNED: 04 OCT 2024

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SECTION 54(B) OF RA 7160.

THE CDP, LDIP, AND AIP

SECTION 19. THE LOCAL NUTRITION ACTION PLAN.

The City of Vigan shall formulate the LNAP and update these every three (3) years in accordance to the guidelines issued by the DILG and DBM. The LNAP shall contain all the program components of the CNP, including the sectoral offices responsible for each component, outcome and output targets, and the annual budgetary requirements with the identified funding sources for the implementation of the CNP. The budget required for the implementation of the CNP shall then be integrated into the Annual Investment Program (AIP) of the city every year.

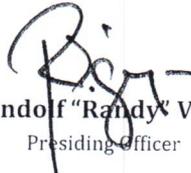
The Nutrition Planning Core Group shall be convened by the CNAO as a sub-group of the City Nutrition Committee to coordinate the planning and budgeting activities for nutrition coinciding with the timelines set by the DILG and DBM for such activities. The members of the planning core group and their duties and responsibilities specific to planning and budgeting for nutrition are as follows:

- a. *City Nutrition Action Officer* - develop the proposed Work Plan for the planning activities as well as resources needed and other requirements; draft the nutrition situation analysis to describe current situation and propose outcome targets and nutrition PPAs; forward sections for integration into the long-term and short-term development plans of the city and identify budgetary requirements of the component programs and projects of the CNP for integration into the annual budgets
- b. *City Planning and Development Coordinator* - ensure the integration of nutrition issues, objectives, targets, and PPAs in the Comprehensive Development Plan (CDP) and applicable national government agency mandated plans and other sectoral or thematic plans of the City.
- c. *City Budget Officer* - ensure the integration of component programs and projects of the CNP in the Nutrition Action Plan in the budget instruments of the city such as the Local Development Investment Program (LDIP) and the AIP.
- d. *City Health Officer* - ensure the integration of applicable component programs and projects of the CNP and their corresponding budgetary requirements into the Local Investment Plan for Health (LIPH).



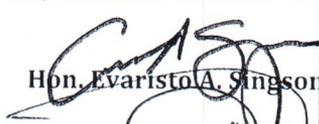
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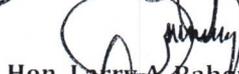
Vice Mayor:

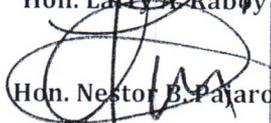

Hon. Randolph "Randy" V. Singson
Presiding Officer

Sangguniang Panlungsod Members:

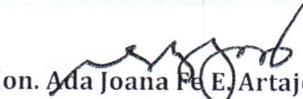
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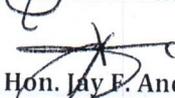
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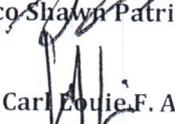
Hon. Liborio F. Arca


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Ex-Officio Members:


Hon. Enrico Shawn Patrick L. Singson


Hon. Carl Louie F. Alquetra

Attested by:


Jayson R. Avila
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

DATE TRANSMITTED: 02 SEP 2024

DATE RETURNED: 14 OCT 2024

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Date Approved: SECTION 54(B) OF RA 7160.

SECTION 20. INTEGRATION OF THE CNP INCLUDING ITS COMPONENT PROJECTS AND ACTIVITIES TO THE CDP, LDIP, AND AIP. The members of the planning core group shall ensure the integration of the CNP, as expressed in the LNAP, into the CDP and other sectoral/thematic plans, as guided by the process for mainstreaming indicated in the planning guidelines and issuances provided by the DILG and NNC.

Furthermore, budgetary requirements for the implementation of the component programs and projects of the CNP as indicated in the LNAP shall be integrated in the three-year Local Development Investment Program (LDIP), annually translated into the Annual Investment Program (AIP), and shall form part of the approved annual budgets of City.

**ARTICLE X
BUDGETARY APPROPRIATIONS**

SECTION 21. FUNDING. The budgetary requirements necessary to carry out the provisions of this Ordinance is hereby authorized to be appropriated annually in the Special Purpose Appropriation (SPA) for Nutrition Programs under the City Health Office.

Provided however that, additional fund sources to finance the implementation of this Ordinance may be drawn from, but not limited to, the following:

- a. 1% Local Council for the Protection of Children (LCPC) Fund;
- b. 5% Gender and Development (GAD) Fund;
- c. 5% Local Disaster Risk Reduction and Management (LDRRM) Fund;
- d. Local Investment Plan for Health (LIPH);
- e. Counterpart funding of barangays to the CNP;
- f. Sangguniang Kabataan (SK) Federation;
- g. PhilHealth package for the management and in-patient SAM clients, small babies, low birth weights (Z-Package); and
- h. Community fund-raising activities.

Provided further that, appropriate PPAs in support to nutrition can also be charged against the 20% Development Fund of the City, subject to the guidelines set by the Department of Budget and Management and the Department of the Interior and Local Government.

**ARTICLE XI
MONITORING, REVIEW, AND ASSESSMENT OF THE
COMPREHENSIVE NUTRITION PROGRAM**

SECTION 22. SETTING UP THE MONITORING AND



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EVALUATION MECHANISM. The City Government, through the CNC, shall regularly monitor, review and assess the implementation of the Vigan Comprehensive Nutrition Program. The CNC shall ensure that a monitoring and evaluation mechanism is in place to determine the impact and effectiveness of the CNP as well as in assessing the extent to which the nutrition goals and targets particularly in wasting and stunting set by the city government are being achieved. The Quarterly management meetings and reporting by the City I Nutrition Committee will be used as the platform for regular monitoring and reporting of agency program accomplishments and resolution of issues arising from the implementation of the Program.

SECTION 23. ANNUAL PROGRAM IMPLEMENTATION REVIEW (PIR). The CNC shall lead the conduct of the annual PIR during the last quarter of every year as a means to undertake a rigorous and reflective analysis of program implementation in the current year. The annual PIR exercise will enable the CNC to effect remedial measures and innovations in the following year. The substantial review during the PIR shall focus on the reduction of the prevalence of wasting and stunting in the city based on the results of the annual Operation Timbang Plus. The OPT Plus will be conducted in accordance to the standards and guidelines set by the National Nutrition Council of the Department of Health.

SECTION 24. REPORTORIAL REQUIREMENTS. The CNO units shall closely coordinate with all concerned offices of the city in order to streamline collection, consolidation, and processing of data for reports required by this Ordinance. Existing information systems shall be updated and harmonized to ensure availability of electronic and real-time generation of reports.

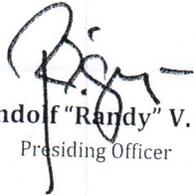
- a. **Quarterly Reports.** Reports on CNP implementation by agencies shall be consolidated by the CNO every quarter and shall be reported during the quarterly meetings of the CNC;
- b. **Annual Nutrition Progress Report.** Before end of fiscal year, an Annual Nutrition Progress Report prepared by the CNO shall be submitted to LCE, Sanggunian, members of the CNC and other relevant offices and stakeholders. The annual report shall contain the report of the member agencies of the CNC, barangays and other relevant stakeholders as well as an analysis of budgets allocated and expended for the implementation of this Ordinance.

It shall also provide the comprehensive assessment of the program as a result of the



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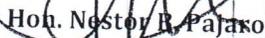

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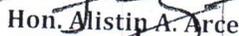

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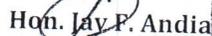
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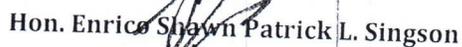

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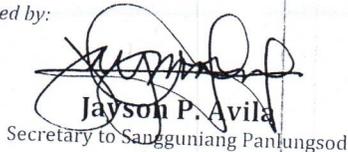

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Ex-Officio Members:


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Hon. Carl Louie F. Alquetra

Attested by:


Jayson P. Avila
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

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SECTION 54(b) OF RA 7160.

annual PIR conducted. Furthermore, gains and lessons on the implementation of the program shall be included in the *Annual State of City Address/Report* of the LCE.

- c. **Evaluation Report.** A three-year evaluation report shall be prepared by the CNO coinciding with the term of the LCE. The report shall consolidate the gains made and lessons learned from the implementation of the CNP and shall serve as reference in the upcoming updating of the Local Nutrition Action Plan.

SECTION 25. INCENTIVE AND AWARDS SYSTEM. The CNC in coordination with key offices of the city government and other stakeholders shall develop an incentive and awards system to recognize performing barangays, program implementers, personnel and private groups or individuals for compliance to set standards in these Rules, achievement of targets and innovative practices. The MELLPI Pro may be considered as a tool for the implement the incentive and awards system.

**ARTICLE XII
FINAL PROVISIONS**

SECTION 26. IMPLEMENTING RULES AND REGULATIONS (IRR). Within sixty (60) days after the approval of this ordinance, Rules and Regulations necessary for the efficient and effective implementation of all provisions of this ordinance shall be formulated. Such rules and regulations shall take effect fifteen (15) days after posting in the three (3) conspicuous places in the City of Vigan.

SECTION 27. SEPARABILITY CLAUSE. If for any reasons, any part of this Ordinance is declared unconstitutional or invalid, the other portion or provisions hereof, which are not affected thereby, shall continue to be in full force effect.

SECTION 28. REPEALING CLAUSE. All existing City/Municipal Ordinance or part thereof which are inconsistent with the provision of this Ordinance, are hereby repealed or modified accordingly.

SECTION 29. EFFECTIVITY. This Ordinance shall take effect fifteen (15) days after its posting at the Bulletin Board within the City Hall at least two (2) other conspicuous places in the City.

Enacted on July 22, 2024.



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Vigan City



11th Sangguniang Panlalawigan

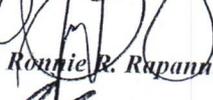
Vice Governor:


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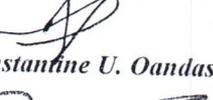
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Hon. Effen A. Ruffahan, Sr.


Hon. Ronnie R. Rupanant


Hon. Christopher Abraham R. Baterina

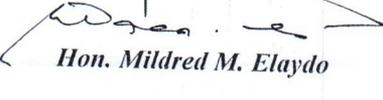

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Hon. Benjamin N. Maggay


Hon. Virginia Cordero-Pe Benito

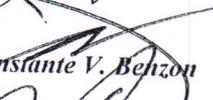

Hon. Leopoldo G. Gironella, Jr.

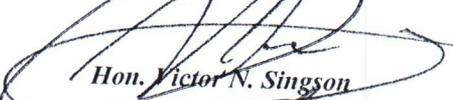

Hon. Francisco Arturo O. Ranches III


Hon. Mildred M. Elaydo

Ex Officio Members:

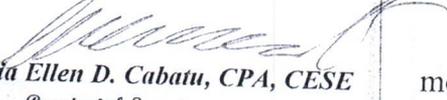

Hon. Jaime "Jimboy" M. Singson, MDE


Hon. Constante V. Benzou


Hon. Victor N. Singson


Hon. Elpidio A. Quines, Sr.

Attested:


Atty. Maria Ellen D. Cabatu, CPA, CESE
Provincial Secretary

EXCERPTS FROM THE MINUTES OF THE 99TH REGULAR SESSION OF THE 11TH SANGGUNIANG PANLALAWIGAN OF ILOCOS SUR HELD VIA e-SESSION, ON OCTOBER 29, 2024

PROVINCIAL RESOLUTION NO. 2275CMS
Series of 2024

A RESOLUTION APPROVING CITY ORDINANCE NO. 32, S.2024, OF VIGAN CITY, ILOCOS SUR, INSTITUTIONALIZING THE VIGAN COMPREHENSIVE NUTRITION PROGRAM THROUGH INTEGRATED, STRENGTHENED, AND SUSTAINED STRATEGIES TO SAFEGUARD THE NUTRITIONAL WELL-BEING OF THE BIGUEÑOS, APPROPRIATING FUNDS THEREOF AND FOR OTHER PURPOSES

WHEREAS, Section 468(1)(i) of the Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that the Sangguniang Panlalawigan has the power to review all ordinances approved by the Sanggunians of component cities and municipalities;

WHEREAS, Section 56(c) of the same Act provides that if the Sangguniang Panlalawigan finds that such an ordinance or resolution is beyond the power conferred upon the Sangguniang Panlungsod or Sangguniang Bayan concerned, it shall declare such ordinance or resolution invalid in whole or in part;

WHEREAS, City Ordinance No. 32, S.2024, of Vigan City, Ilocos Sur, institutionalizing the Vigan Comprehensive Nutrition Program through integrated, strengthened, and sustained strategies to safeguard the nutritional well-being of the Bigueños, appropriating funds thereof and for other purposes, is not contrary to any existing laws, rules and regulations, and the enactment of the ordinance is within the powers, duties, and functions of the said LGU;

NOW THEREFORE, the 11th Sangguniang Panlalawigan of Ilocos Sur, in session assembled, on motion of Hon. Jaime M. Singson, **UNANIMOUSLY SECONDED, RESOLVED**, as it is **HEREBY RESOLVED**, to approve City Ordinance No. 32, S.2024, of Vigan City, Ilocos Sur, institutionalizing the Vigan Comprehensive Nutrition Program through integrated, strengthened, and sustained strategies to safeguard the nutritional well-being of the Bigueños, appropriating funds thereof and for other purposes.

APPROVED AND ENACTED UNANIMOUSLY, by all members present, this 29th day of October 2024.