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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

April 03, 2025

OFFICE MEMORANDUMNo. 15, s. 2025

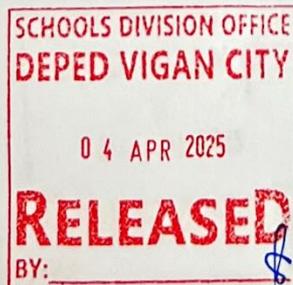
To: Assistant Schools Division Superintendent
SGOD & CID Chiefs
Inventory Committee Chairperson
Administrative Officer V
Section Heads (Budget, Accounting)
Unit Heads (Cash, Supply, Personnel)
Payroll Officer
Bids And Awards Secretariat
Accounting Personnel

COA EXIT CONFERENCE FOR CY 2024

The Commission on Audit through the Audit Team Leader, Ms. Rosemarie N. Madamba and team members will convey to us their audit findings and recommendations for CY 2024 through an Exit Conference on April 07, 2025, at 10:00 o'clock in the morning at SDO Mini Conference.

Relative to this, you are hereby requested to attend the said Exit Conference.

Your usual cooperation is enjoined.



VILMA D. EDA, CESO V
Schools Division Superintendent



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REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
REGIONAL OFFICE NO. I

NGAS Cluster 5 – Education and Employment
Office of the Auditor – Audit Team No. R1-16
DepEd Division of Vigan City, City of Vigan, Ilocos Sur



31 March 2025

MS. VILMA D. EDA, CESO V
Schools Division Superintendent
Schools Division Office of Vigan City
Vigan City, Ilocos Sur

Ma'am:

In view of the preparation of the Management Letter on the Department of Education, Schools Division Office of Vigan City for Calendar Year (CY) 2024, may we request for your indulgence in an exit conference with us together with the Assistant Schools Division Superintendent, Division Accountant, Budget Officer, Administrative Officer V, Personnel Officer, Supply Officer, Bids and Awards Committee, Inventory Committee, Cashier, and others concerned on April 7, 2025 at 10:00 AM to be held at the Schools Division Office of Vigan City.

This is for us to be able to discuss our Audit Observations together with our Recommendations and to seek comments and/or justifications from you on such observations.

Thank you and best regards.

Very truly yours,


ROSEMARIE N. MADAMBA
Audit Team Leader

cc: **ALMA L. LUNA**
Regional Supervising Auditor