



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 296, s.2025

REQUEST FOR TRAINERS TO SERVE IN THE 2025 ADVANCED TRAINING COURSES FOR UNIT LEADERS AND COURSE FOR MANAGERS OF LEARNING

To: Assistant Schools Division Superintendent
 Chief Education Supervisor (SGOD & CID)
 School Head – Ilocos Sur National High School
 All Others Concerned

1. Pursuant to Regional Memorandum No. 670, s. 2025 titled Request for Trainers to Serve in the 2025 Advanced Training Courses for Unit Leaders and Course for Managers of Learning, at various training venues in region I on May 24 to June 8, 2025, below are the participants from this Division:

No.	NAME	POSITION	SCHOOL
1.	Raymund J. Florendo	Asst. Principal II	Ilocos Sur National High School
2.	Marvelous Ragasa	Master Teacher I	Ilocos Sur National High School

2. Identified teaching personnel shall be guided by the provisions of DepEd Order No. 9 s. 2025 titled: Amendment to DepEd Order No. 9, 2024, particularly in relation to the use of official time, application of vacation leave credits, and recognition of participation in co-curricular and non-formal training programs.

3. Attached is the Regional Memorandum No. 670, s. 2025 and official request of Boy Scouts of the Philippines (BSP) – Ilocos Region for reference.

4. Immediate dissemination of this memorandum is desired.


VILMA D. EDA, CESO V
 Schools Division Superintendent

Encl: as stated
 To be indicated in the Perpetual Index
 under the following subject:

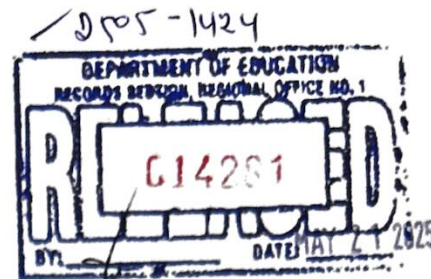
SCOUTING
 TRAINING
 LEARNERS

SGOD/ YPD/ SDF





Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 670, s. 2025

**REQUEST FOR TRAINERS TO SERVE IN THE 2025 ADVANCED
TRAINING COURSES FOR UNIT LEADERS AND COURSE FOR
MANAGERS OF LEARNING**

To: Schools Division Superintendents

1. This pertains to the official request of the Boy Scouts of the Philippines (BSP) – Ilocos Region for the participation of selected personnel as trainers in the conduct of the 2025 Advanced Training Courses for Unit Leaders and Course for Managers of Learning, scheduled from May 24 to June 8, 2025, at various designated training venues in Region I.

2. The DepEd personnel listed in the attached BSP letter dated May 14, 2025 are requested to serve as trainers and support staff for the said training courses (Please refer to the attached document for the complete list of names and assignments).

These individuals are expected to report to their respective training venues on the date indicated in the BSP letter for orientation and preparation prior to the start of the training activities.

3. The Schools Division Superintendents concerned are requested to grant approval for the participation of the aforementioned personnel, after due consideration of all pertinent laws, rules, regulations, and Department policies.

4. All participating teaching personnel shall be guided by the provisions of DepEd Order No. 9, s. 2025 (Amendment to DepEd Order No. 9, s. 2024), particularly in relation to the use of official time, application of vacation leave credits, and recognition of participation in co-curricular and non-formal training programs.

5. Furthermore, the 2025 Unit Leaders Training Course and Course for Managers of Learning, as endorsed by the BSP Ilocos Region, are hereby attached for reference and are likewise referred to all Schools Division Offices for information, guidance, and appropriate dissemination.

6. All expenses of those who will serve as trainers in the conduct of the Advanced Training Courses shall be borne by the Boy Scouts of the Philippines – Ilocos Region. However, those participating as trainees in the



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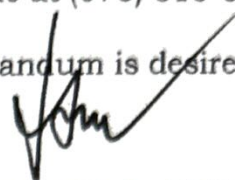
Doc. Ref. Code	RO-ORD-FQ18	Rev	00
Effectivity	11.07.2024	Page	1 of 2



2025 Unit Leaders Training Course and Course for Managers of Learning shall register and pay the corresponding registration fees at their own expense.

7. For further details and clarification, concerned offices may contact the BSP Ilocos Region at irco@scouts.gov.ph or via telephone at (075) 615-3461.

8. Immediate and wide dissemination of this Memorandum is desired.


TOLENTINO G. AQUINO
Regional Director

Incls: As stated

To be indicated in the PERPETUAL INDEX
under the following subjects:

LEARNERS
ORGANIZATIONS
SCOUTING

ESSD/dcn/RM-2025-BSP-Advance-Training-Course
May 19, 2025



BOY SCOUTS OF THE PHILIPPINES

Ilocos Regional Coordination Office, Maramba Blvd., Lingayen, Pangasinan

(075) 615-34-61

lrco@scouts.gov.ph

www.scouts.gov.ph

"Laging Handa"

14 May 2025

Dir. TOLENTINO G. AQUINO

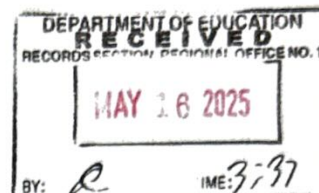
Regional Director

Department of Education

Region 1

City of San Fernando City

La Union



Sir:

In line with the conduct of the Advanced Training Course for Unit Leaders and Course for Managers of Learning, may we request that your office endorse our request that the herein listed trainers of the Ilocos Region, Boy Scouts of the Philippines be officially released to serve in the conduct of the Advanced Training Courses for Unit Leaders and Course for Managers of Learning to wit:

a) Schools Division Office of Pangasinan II

1. Melchor Perez	Don Ramon MNHS	25 May – 1 June 2025
2. Eddie Quiming	Villasis District I	25 May – 1 June 2025
3. Ariel Muyargas	Pozorrubio District I	25 May – 1 June 2025
4. Lailani Pimentel	Natividad District	25 May – 8 June 2025
5. Elizalde Sarmiento	Bautista National HS	24 May – 1 June 2025
6. Angelo Cerezo	Pozorrubio I	25 May – 1 June 2025
7. Dennis Raposas	Villasis I	25 May – 1 June 2025
8. Wilfredo Ceneze	Manaoag District	2-8 June 2025
9. Marilyn Alcaide	Pozorrubio District 1	2-8 June 2025
10. Marly Villacrusis	Pozorrubio District 1	2-8 June 2025
11. Amah Lea Jacobo	Sto. Tomas District	2-8 June 2025
12. Mariefe Muyargas	Pozorrubio District 1	2-8 June 2025
13. Jover L. Rudio	Natividad District	2-8 June 2025
14. Rodel Magno	Pozorrubio I	25 May – 1 June 2025

b) Schools Division Office of Pangasinan I

1. Vladimir K. Arizala	Bani District	24-27 May & 2-8 June 2025
2. Neilbrien A. Pamo	Bani District	24-27 May & 2-8 June 2025
3. Almer O. Colcol	Abagatanen Integrated HS	24 May – 1 June 2025
4. Jovie C. Danan	Bani District	24 May – 1 June 2025
5. Randy C. Candelario	Anda District	24 May – 1 June 2025
6. Benjie Panglingayen	Calasiao CHS	2-8 June 2025
7. Ronie Bumenlag	Aguilar Integrated School	24 May – 8 June 2025
8. Raymund Perreras	Aguilar Integrated School	25 May – 1 June 2025

c) Schools Division Office of La Union

1. Adonis Button	Sudipen District	24 May – 8 June 2025
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LETTER REQUEST TO DIR AQUINO FOR THE OFFICIAL RELEASE OF TRAINERS

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2. John Matthew Macalalay	Rosario Integrated HS	24 May – 1 June 2025
3. Joanne Lou Clores	Rosario Integrated HS	24 May – 1 June 2025
4. Jimson Seli	Sto. Tomas District	24 May – 1 June 2025
5. Ian Arce	Sudipen District	24 May – 1 June 2025
6. Joy D. Vilorea	Rosario District	2-8 June 2025
7. German Yaranon	Aringay District	2-8 June 2025

d) Schools Division Office of Vigan City

1. Raymond J. Florendo	Ilocos Sur NHS	24 May – 1 June 2025
2. Marvelous Ragasa	Ilocos Sur NHS	24 May – 1 June 2025

e) Schools Division Office of Ilocos Sur

1) Mark Angelo Norberte	Saint Mary's College	24 May – 8 June 2025
2) Carlos C. Vargas	Cabugao District	24 May – 1 June 2025
3) Arnel Bacnis	Cabugao District	24 May – 1 June 2025
4) John Cesar Azcueta	Cabugao District	24 May – 1 June 2025
5) Arbin John Benedicto	Suyo National HS	24 May – 1 June 2025
6) Nathaniel Santela	Cabugao District	24 May – 1 June 2025
7) John Lee Ugale	San Juan National HS	2-8 June 2024

f) Schools Division Office of Ilocos Norte

1) Mark Anthony Baloalao		24 May – 1 June 2025
2) Grace Romero	Pasuquin District	2-8 June 2025
3) Avegail Natividad	Pasuquin District	2-8 June 2025
4) May Lyne Sarian	Pasuquin District	2-8 June 2025
5) Eduardo Pacis, Jr.	Currimao National HS	2-8 June 2025
6) Xyleth R. Mamacday	Banna District	2-8 June 2025

g) Schools Division Office of Candon City


1) Edwin Gamoso	SDO Office	24 May – 1 June 2025
2) Jefferson Pendaden	Sto. Tomas NHS	24 May – 1 June 2025
3) Florence Altez		24 May – 1 June 2025

h) Schools Division Office of Urdaneta City

1. Charles B. Sarne	Palina NHS	24 May – 1 June 2025
2. Rodel B. Madriaga	Anonas National HS	24 May – 1 June 2025

We also request that our 2025 Unit Leaders Training Course, which is attached to this letter, be endorsed to the various School Division Offices for information.

Thank you very much for your endless support of the Boy Scouts of the Philippines.


IMELDA S. SAMSON
 Youth Development Officer V
 Regional Scout Director



Ilocos Regional Coordination Office, Maramba Blvd., Lingayen, Pangasinan
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www.scouts.gov.ph

"Laging Handa"

2 May 2025

REGIONAL OFFICE MEMORANDUM

No. 6

s. 2025

To: **ALL COUNCIL SCOUT EXECUTIVES, OFFICERS-IN-CHARGE
REGIONAL & COUNCIL TRAINING COMMISSIONERS**

Subject: **2025 ILOCOS REGION UNT LEADERS TRAINING SCHEME &
TRAINERS TRAINING SCHEME**

1. In line with the conduct of the 2025 Ilocos Region Unit Leaders Training Course & Trainers Training Course, we are pleased to announce the conduct of the following Unit Leaders Training Scheme and Trainers Training Scheme:

1.a ADVANCED TRAINING COURSE FOR TROOP LEADERS

Date: 26 May – 1 June 2025
Venue: Suyo, Ilocos Sur
Registration Fee: Seven Thousand Five Hundred Pesos (P 7,500.00)
To cover meals (from dinner of 24 May lunch of 1 June 2025), Woodbadge Tokens, Training Supplies & Equipments, Staff Honorarium, and other administrative expenses.
Reporting Time: 25 May 2025 @ 1500hrs
Uniform: Polo/Blouse w/ Short Pants (female w/ flap), Green Garter Tabs, Black Shoes w/ Lace, Stockings
Deadline for Submission of Participation Form shall be on 20 May 2025 through submission to the Ilocos Region email address irco@scouts.gov.ph including copy of the preregistration deposit slip to the host council in the amount of three thousand five hundred pesos (P 3,500.00)

1.b ADVANCED TRAINING COURSE FOR OUTFIT ADVISORS

Date: 25 May – 1 June 2025
Venue: Suyo, Ilocos Sur
Registration Fee: Seven Thousand Five Hundred Pesos (P 7,500.00)
To cover meals (from dinner of 24 May lunch of 1 June 2025), Woodbadge Tokens, Training Supplies & Equipment, Staff Honorarium, and other administrative expenses.
Reporting Time: 24 May 2025 @ 1500hrs
Uniform: Polo/Blouse with Long Pants (female with/ flap), black shoes with lace,
Deadline for Submission of Participation Form shall be on 20 May 2025 through submission to the Ilocos Region email address irco@scouts.gov.ph, including a copy of the preregistration deposit slip to the host council for three thousand five hundred pesos (P 3,500.00)

1.c ADVANCED TRAINING COURSE FOR KAWAN LEADERS

Date: 3 – 8 June 2025
Venue: Farmville Resort, Aringay, La Union
Registration Fee: Seven Thousand Five Hundred Pesos (P 7,500.00)

To cover meals (from dinner of 2 June to lunch of 8 June 2025), Training Venue Daily Entrance Fee, Woodbadge Tokens, Training Supplies & Equipment, Staff Honorarium, and other administrative expenses.

Reporting Time: 2 June 2025 at 1500hrs
Uniform: Blouse & skirt with flap (female), Polo and shorts (male), black shoes with lace, stockings with yellow garter tabs
Deadline for Submission of Participation Form shall be on 25 May 2025 through submission to the Ilocos Region email address irco@scouts.gov.ph, including a copy of preregistration deposit slip to the host council in the amount of three thousand five hundred pesos (P 3,500.00)


1.d COURSE FOR MANAGERS OF LEARNING

Date: 3 – 8 June 2025 (3-4 Virtual, 5-9 Face to Face)
Venue: The President's Hotel
Registration Fee: Nine Thousand Pesos (P 9,000.00)
To cover meals (from dinner on 24 May to lunch of 1 June 2025), Training Supplies & Equipment, Staff Honorarium, and other administrative expenses.
Reporting Time: 5 June 2025 at 1300hrs
Uniform: Kawan Leaders shall wear blouse and skirt with stockings and yellow garter tabs; Troop Leaders shall wear Polo/Blouse with shorts and green garter tabs; Outfit Advisors shall wear Polo/Blouse with long pants; black shoes with lace.

Deadline for Submission of Participation Form shall be on 25 May 2025 through submission to the Ilocos Region email address irco@scouts.gov.ph, including a copy of the preregistration deposit slip to the host council in the amount of three thousand five hundred pesos (P 3,500.00)

2. Trainers who are in the process of completing the requirements for the issuance of their honorable charge as Leader Trainers or in taking the Course for Managers of Training are given priority to serve; however, in case their local council fails to send the required number of quota for participation, the slots will be given to the other councils. These trainers are requested to recruit participants to ensure their assistance in the training courses.
3. Payment/deposit made is non-refundable but transferable to other unit leaders. Should we fail to complement the required 32 participants (better management the course) in a course, it is only the time that we will return the reservation fee.

4. As embodied in DepEd Unnumbered Memorandum dated 14 April 2025, all participants who signified participation in these training courses of Advanced Training Courses shall coordinate with their respective school heads on their desire to avail their declared 30-day vacation leave.
5. Council Scout Executives are enjoined to assist their participants in seeking support for the payment of their registration from their local government using the joint DBM, DepEd and DILG Joint Memorandum No. 1 & 2 series 2020 and DILG Memorandum No. 11 series 2018.
6. Other matters relevant to the conduct of these training courses will be issued from time to time.
7. All concerned are enjoined to disseminate and give attention to this memorandum to especially those who failed to complement the number of qualified staff in the conduct of their unit leaders basic training courses.


IMELDA S. SAMSON
Youth Development Officer V/
Regional Scout Director