



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 239, s. 2025

KUMUSTAHAN WITH ADMINISTRATIVE OFFICERS

TO: School Heads of Elementary and Secondary Schools
 All Others Concerned

1. To establish sustained open communication and engagement with the administrative staff in the field, the Schools Division of Vigan City shall conduct Kumustahan with Administrative Officers II on May 6, 2025 at 2:00 PM at the SDO Mini Conference Hall.
2. The Kumustahan will be an hour dialogue which will channel updates and information relevant to the following:
 - a. Preparation for the national elections;
 - b. Updating of leave cards; and
 - c. Other Matters
3. This memorandum serves as their **Locator Slip**.
4. Widest dissemination of this memorandum is desired.

VILMA D. EDA, CESO V
 Schools Division Superintendent

