

2025-530



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 258 s. 2025

**ACCOMPLISHMENT OF THE SCHOOL-BASED MANAGEMENT(SBM)
SELF-ASSESSMENT CHECKLIST**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Division Field Technical Assistance Team (DFTAT)
School Heads, Elementary and Secondary
All Others Concerned

- DepEd Order No. 07, s. 2024 or Policy Guidelines on the Implementation of the Revised School-Based Management (SBM) System**, provides policy of decentralizing decision-making authority to school administrations regarding matters affecting school operations and the provision of technical assistance at the school level.
- Further, Regional Memo No. 601 s. 2025 requires all public schools to accomplish the School -Based Management (SBM) Self-Assessment Checklist.
- In compliance with these, please accomplish the 2025 SBM Self-Assessment Checklist based on the results of the collaborative assessment with the abovementioned stakeholders using the school's DepEd email account on or before June 2, 2025, using this link: <https://bit.ly/R1SBMSelfAssessment>.
- To achieve continuous improvement in practices, processes, and learning outcomes, internal and external stakeholders are encouraged to collaborate in the implementation of SBM. The School Head shall serve as the SBM Coordinator or Focal Person. This responsibility **shall not be delegated or reassigned**, particularly not to any teaching personnel.
- After submission, an automatic response will be sent to the sender's email account. This response will be ready for printing and will serve as documentation of your submission. The results of the assessment will be used as the basis for the provision of Technical Assistance to your school.
- Immediate dissemination of this Memorandum is desired.

Ania K. Kato
VILMA D. EDA, CESO V
Schools Division Superintendent

Reference: DepEd Order No. 7, s. 2024
Enclosure: Regional Memo No. 601 s. 2025

To be included in the Perpetual Index
Under the following subject
SBM SELF-ASSESSMENT CHECKLIST

SGOD/smr/SBM
May 7, 2025

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
08 MAY 2025
RELEASED



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@deped.gov.ph
Website: www.depedvigancity.com

Your Feedback is important to us. Visit this link bit.ly/SDOViganCityCSM





Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 601 s. 2025

**ACCOMPLISHMENT OF THE SCHOOL-BASED MANAGEMENT (SBM)
SELF-ASSESSMENT CHECKLIST**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
CID/SGOD Chiefs
SBM Focal Persons
School Heads, Elementary and Secondary
All Others Concerned

1. The Department of Education issued DepEd Order No. 07, s. 2024, titled "Policy Guidelines on the Implementation of the Revised School-Based Management (SBM) System." This order aims to strengthen the policy of decentralizing decision-making authority to school administrations regarding matters affecting school operations and to establish a mechanism for continuous improvement and the provision of technical assistance at the school level.
2. Relative to this, the internal and external stakeholders of the schools shall collaborate to continuously improve practices, processes, and learning outcomes through the implementation of SBM. The School Head shall assume the role of SBM Coordinator or Focal Person. This role shall not be delegated or reassigned, especially to any teaching personnel.
3. The School Head shall accomplish the 2025 SBM Self-Assessment Checklist based on the results of the collaborative assessment with the above-mentioned stakeholders using the school's DepEd email account on or before June 13, 2025 through the following link: <https://bit.ly/R1SBMSelfAssessment> or Quick-Response Code:



4. After accomplishing the link, automatic response will be sent to the sender's account and ready for printing. The results will serve as the basis for the provision of Technical Assistance.



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Republic of the Philippines
Department of Education
REGION I

5. For any further questions or clarifications, please coordinate with Mr. Ritchie G. Macalanda, EPS of the Field Technical Assistance Division, via email at ritchie.macalanda@deped.gov.ph or by cellphone at +63 999 976 1509.
6. Immediate dissemination of this Memorandum is desired.

TOLENTINO G. AQUINO
Director IV

Encl.: None
Reference: DepEd Order No. 07, s. 2024
To be indicated in the Perpetual Index
Under the following subjects:

SCHOOL-BASED MANAGEMENT
TECHNICAL ASSISTANCE

FTAD/rgm/RM_AccomplishmentSBMSelfAssessment
May 5, 2025



DepEd RO1



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FTAD250069



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