



2024-1610

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 261 s. 2025

**DISSEMINATION OF VIGAN CITY EIGHT COUNCIL ORDINANCE
NO. 39, SERIES OF 2024**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD & CID)
Public Elementary and Secondary Schools Heads
All Others Concerned

1. Pursuant to the ongoing efforts to establish a program that ensures the provision of free and regular clinical assessments for Bigueño learners and children with special needs, the Local Government of Vigan City through the Sangguniang Panglungsod Eight City Council and in coordination with the Schools Division Office of Vigan City, issues the dissemination of City Council Ordinance No. 39, s. 2024, entitled An Ordinance Providing for a Special Education Clinical and Needs Assessment Program for Bigueño Learners in the City of Vigan by Expanding Services of the Persons with Disability Affairs Office (PDAO) and Appropriating Funds Thereof.
2. This ordinance aims to allocate annual funds for the detection of disabilities and special education needs of indigent children; institutionalize a mechanism to ensure the proper assessment and response to the special education needs of these children and promote positive and significant changes in community beliefs and behaviors towards children with disabilities.
3. Enclosed is the copy of the Eight City Council Ordinance for your reference and guidance.
4. Immediate dissemination of this memorandum is desired.

W. D. Eda
WILMA D. EDA, CESO V
Schools Division Superintendent

Encl: As stated
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

ASSESSMENT

SPECIAL EDUCATION

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
09 MAY 2025
RELEASED
BY: *[Signature]*



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@deped.gov.ph
Website: www.depedvigan.city

Your Feedback is important to us. Visit this link bit.ly/SDOViganCityCSM



SECTION 54(b) OF RA 7160, have established a Persons with Disability Affairs Office

2504-1610



Republic of the Philippines
Province of Ilocos Sur
City of Vigan



**OFFICE OF THE SANGGUNIANG
PANLUNGSOD**

April 25, 2025

MS. VILMA D. EDA, CESO V
Schools Division Superintendent
Deped - Vigan City Division
Vigan City, Ilocos Sur



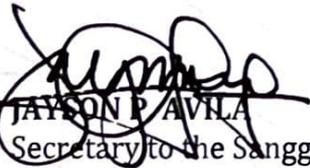
Dear Ms. Eda:

Greetings!

May we respectfully forward herein attached **Eighth City Council Ordinance No. 39, Series of 2024**, otherwise known as **"AN ORDINANCE PROVIDING FOR A SPECIAL EDUCATION CLINICAL AND NEEDS ASSESSMENT PROGRAM FOR BIGUEÑO LEARNERS IN THE CITY OF VIGAN BY EXPANDING SERVICES OF THE PERSONS WITH DISABILITY AFFAIRS OFFICE (PDAO) AND APPROPRIATING FUNDS HEREOF."**

For your information and perusal. Thank you.

Very truly yours,


JAYSON P. AVILA
Secretary to the Sangguniang Panlungsod

Telephone Numbers:

Direct Line: (077) 632-2496

Trunk Line: (077) 722-8774 to 75 local 303 and 304

Telefax No. (077) 632-2496

Email: sp@vigancity.gov.ph



OFFICE OF THE SANGGUNIANG PANLUNGSOD
EIGHTH CITY COUNCIL

Vice Mayor:


Hon. Randy "Randy" V. Singson
Presiding Officer

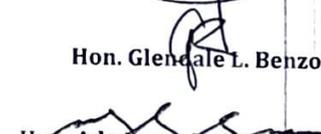
Sangguniang Panlungsod Members:

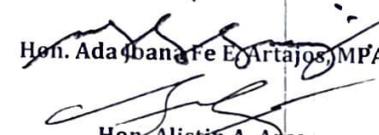
Hon. Janina Carine Medina-Fariñas

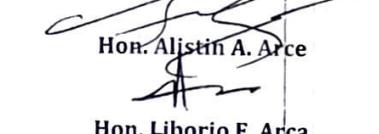

Hon. Evaristo A. Singson III

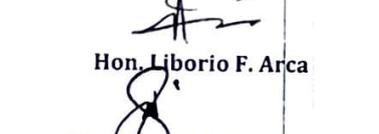

Hon. Larrañaga Raboy

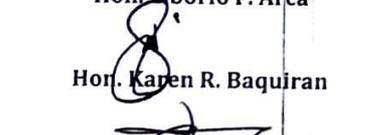

Hon. Nestor B. Fajaro

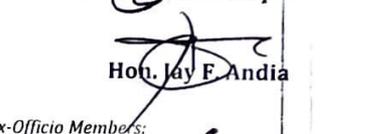

Hon. Glendale L. Benzon


Hon. Ada Banga Fe E. Artajos, MPA


Hon. Alistin A. Arce


Hon. Liborio F. Arca


Hon. Karen R. Baquiran


Hon. Jay F. Andia

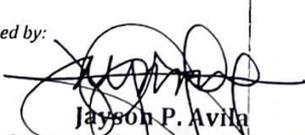
Ex-Officio Members:


Hon. Enrico Shawn Patrick L. Singson

(On Leave)

Hon. Carl Louie F. Alquetra

Attested by:


Jayson P. Avila
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

DATE TRANSMITTED: 14 NOV 2024
DATE RETURNED: 30 JAN 2025
DEEMED APPROVED BY VIRTUE OF
Date SECTION 54(B) OF RA 7180.

ORDINANCE NO. 39
SERIES OF 2024

"AN ORDINANCE PROVIDING FOR A SPECIAL EDUCATION CLINICAL AND NEEDS ASSESSMENT PROGRAM FOR BIGUEÑO LEARNERS IN THE CITY OF VIGAN BY EXPANDING SERVICES OF THE PERSONS WITH DISABILITY AFFAIRS OFFICE (PDAO) AND APPROPRIATING FUNDS HEREOF"

Explanatory Note

WHEREAS, an estimated 1.3 billion people, or approximately sixteen percent (16%) of the global population experience a significant disability (WHO, 2023). About 80% live in low- and middle-income countries (LMICs) and 240 million are children (UNICEF, 2022);

WHEREAS, Republic Act No. 11650 also known as the "Instituting a Policy of Inclusion and Services for Learners with Disabilities in Support of Inclusive Education Act" states that it is the policy of the State to protect and promote the right of all citizens to quality education at all levels and shall take appropriate steps to make such education accessible to all;

WHEREAS, Republic Act No. 7277 or the Magna Carta for Persons with Disability as amended by RA 10754, provides that "State shall give full support to the improvement of the total well-being of disabled persons and their integration into the mainstream of society. Toward this end, the State shall adopt policies ensuring the rehabilitation, self-development and self-reliance of disabled persons";

WHEREAS, Section 10(D)(5)(n) of Republic Act No. 8988 (Vigan City Charter) states that the Sangguniang Panlungsod shall enact ordinances that provide for the care of disabled persons, paupers, the aged, the sick, persons of unsound mind, abandoned minors, juvenile delinquents, drug dependents, abused children and other needy and disadvantaged persons, particularly children and the youth below eighteen (18) years of age; and subject to availability of funds, establish and provide for the operation of centers and facilities for the said needy and disadvantaged persons;

WHEREAS, relative to this mandate, the City Government through the Persons with Disability (PWD) Code of Vigan have established a Persons with Disability Affairs Office



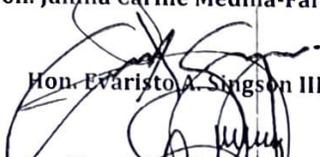
**OFFICE OF THE SANGGUNIANG PANLUNGSOD
EIGHTH CITY COUNCIL**

Vice Mayor:

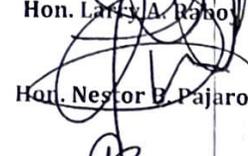

Hon. Randolph "Randy" V. Singson
Presiding Officer

Sangguniang Panlungsod Members:

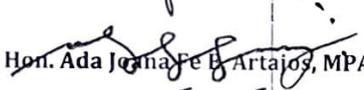
Hon. Janina Carine Medina-Fariñas

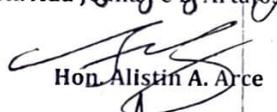

Hon. Evaristo A. Singson III


Hon. Larry A. Ranoy


Hon. Nestor B. Pajaro

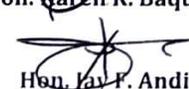

Hon. Glendace L. Benzon


Hon. Ada Jocina Fe B. Artajos, MPA


Hon. Alistin A. Arce


Hon. Liborio F. Arca


Hon. Karen R. Baquiran


Hon. Jay F. Andia

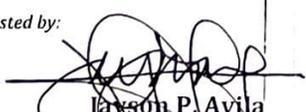
Ex-Officio Members:


Hon. Enrico Shawn Patrick L. Singson

(On Leave)

Hon. Carl Louie F. Alquetra

Attested by:


Jayson P. Avila
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

DATE TRANSMITTED: 14 NOV 2024

DATE RETURNED: 30 JAN 2025

DEEMED APPROVED BY VIRTUE OF

Section 54(b) of RA 7160.

(PDAO), the Stimulation Therapeutic Activity Center (STAC) which had been the agencies primarily responsible in the implementation of Programs, Projects and activities for the benefit and welfare of PWDs, especially the children with disabilities. The PWD Code provides among others policies for access to quality education, educational, health and wellness assistance to PWDs, incentives, benefit and measures to protect their rights;

WHEREAS, based on the latest data (2023), there are 249 learners that are enrolled for Special Education (SPED) at the Vigan Central School and 184 learners at the city owned and managed STAC. The City Government of Vigan as well as the Department of Education have been working together to deliver a sustainable educational service to these special children;

WHEREAS, however, there are still students/learners/children who have yet to be properly assessed on their special conditions and are enrolled in regular classes, because of the inability to pay the fee for a clinical assessment by a specialized doctor, especially those who are underprivileged. As such, the educational services and interventions needed for their development are not responsive and appropriate;

WHEREAS, considering this, the City Government through this Ordinance shall establish a program that will ensure the provision of a free and regular clinical assessment of learners and children with special needs. Proper clinical assessment is crucial for early detection and early intervention which is needed in order to develop and provide the appropriate special educational needs.

NOW THEREFORE, BE IT ORDAINED, by the Eighth Sangguniang Panlungsod of Vigan in session duly assembled to enact:

SECTION 1. TITLE. This Ordinance shall be known as the, "**Clinical Special Education Needs Assessment Program for Bigueño Learners Ordinance of Vigan City.**"

SECTION 2. OBJECTIVES. The objectives of this ordinance are the following:

- To provide for the annual appropriation funds for the detection of disabilities and special education needs of indigent children;
- To institutionalize a mechanism wherein the special education needs of indigent children are properly assessed and addressed; and



OFFICE OF THE SANGGUNIANG PANLUNGSOD
EIGHTH CITY COUNCIL

Vice Mayor:

Hon. Randolph "Randy" V. Singson
Presiding Officer

Sangguniang Panlungsod Members:

Hon. Janina Carine Medina-Fariñas

Hon. Evangelista A. Singson III

Hon. Larry A. Baboy

Hon. Nestor B. Pajaro

Hon. Glendale L. Benzon

Hon. Adolfo Fe E. Artajos, MPA

Hon. Alistin A. Arce

Hon. Liborio F. Arca

Hon. Karen R. Baquiran

Hon. Jay E. Andia

Ex-Officio Members:

Hon. Enrico Shawn Patrick L. Singson

Hon. Carl Louie F. Alquetra

Attested by:

Jayson P. Avila
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

DATE TRANSMITTED: 14 NOV 2024

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SECTION 54(G) OF RA 7160.

- c. To effectuate significant and positive changes in community beliefs and behavior towards children with disability

SECTION 3. COVERAGE. This ordinance shall cover Bigueño children or learners at least at the age of three (3), and learners with disabilities until the exit age of twenty-four (24) years old.

SECTION 4. DEFINITION OF TERMS. The following terms used in this Ordinance shall mean:

- a. **Assessment** - a systematic process of data-gathering using varied tools and strategies for building a profile of child's individual strengths and needs. The assessment shall be conducted by persons possessing such expertise and qualifications.
- b. **Assessment Report** - details a child's health and educational needs.
- c. **Persons with Disability (PWD)** -include those who have long term physical, mental, intellectual or sensory impairments which in interaction with various barriers may hinder their full and effective participation in society in equal basis to others.
- d. **Special Education (SPED)** - basic education that takes into account the special needs of both disabled children and gifted children that require individually planned, systematically implemented and carefully evaluated instruction to help students achieve the greatest possible personal self-sufficiency and success in present and future environment;
- e. **Special Education Needs** - a restriction in the capacity of a person to participate in, and benefit from, education on account of an enduring physical, sensory, mental health, or learning disability, or any other condition which results in a person learning differently from a person without that condition.

SECTION 5. PROVISION OF CLINICAL SPECIAL EDUCATION NEEDS ASSESSMENT PROGRAM. The City Government shall provide a Free Clinical Special Education Needs Assessment to all Bigueño children and learners in Vigan. The Persons with Disability Affairs Office (PDAO) shall be responsible in the evaluation of eligible children upon submission of a certificate of residency and any of the following:

- a. Referral from a licensed pediatrician or medical doctor;
- b. Recommendation for assessment from the City Health Office or CSWDO;



**OFFICE OF THE SANGGUNIANG PANLUNGSOD
EIGHTH CITY COUNCIL**

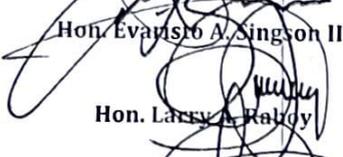
Vice Mayor:

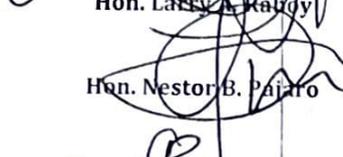

Hon. Randolph "Randy" V. Singson
Presiding Officer

Sangguniang Panlungsod Members:


Hon. Janina Carine Medina-Fariñas


Hon. Evaristo A. Singson III


Hon. Larry A. Raboy

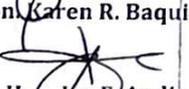

Hon. Nestor B. Pajaro

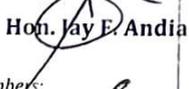

Hon. Glendale L. Benzon


Hon. Adajana E. Artajos MPA


Hon. Alistin A. Arce


Hon. Liborio F. Arca


Hon. Karen R. Baquiran

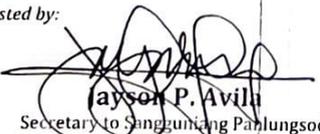

Hon. Jay F. Andia

Ex-Officio Members:


Hon. Enrico Shawn Patrick L. Singson

Hon. Carl Louie F. Alcuera

Attested by:


Jayson P. Avila
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

DATE TRANSMITTED: 14 NOV 2024
DATE RETURNED: 30 JAN 2025
DEEMED APPROVED BY VIRTUE OF
Date: _____
SECTION 54 (b) OF RA 7160.

c. Referral from any public/private school offering special education.

Bigueño children who are eligible for clinical assessment shall then be referred by the PDAO to a medical institution accredited by the City Government of Vigan, or by the following licensed medical professional/s:

- a. Persons With Disability Affairs Office (PDAO);
- b. Physiotherapist;
- c. Psychologist or Clinician;
- d. Speech Therapist;
- e. Physical Therapist;
- f. Occupational Therapist;
- g. Neurodevelopmental Pediatrician; and
- h. Medical Specialist depending on the needs as determined by the referring personnel.

The Assessment Team shall be in charged in the assessment of learners, referral to a licensed professional or medical institution, monitoring and evaluation of the implementation of the program and policy recommendation for consideration of the Sanggunian.

SECTION 6. ASSESSMENT REPORTS AND SPECIAL EDUCATION (SPED SCHOOLS). The result of the special education needs assessment shall be utilized by the Schools Division of Vigan City and the STAC to provide responsive and appropriate educational services to the learner.

SECTION 7. MONITORING. The PDAO shall forward a monthly report to the members of the Vigan City Council for the Protection of Children, specifically highlighting among others the number of beneficiaries in this ordinance.

SECTION 8. LIMITATIONS. This ordinance shall only cover the cost of one (1) assessment per child to an accredited licensed professional or medical institution.

SECTION 9. FUNDING. The initial amount necessary for the effective and efficient implementation of the provisions of this ordinance shall be appropriated from the Persons with Disability Fund of the City of Vigan from the Gender and Development (GAD) Fund.

SECTION 10. IMPLEMENTING RULES AND REGULATIONS. The Persons with Disabilities Affairs Office and the DepEd Schools Division of Vigan City – SPED Section, shall formulate the rules and regulations necessary for the effective implementation of this ordinance. Relevant stakeholders and resource persons



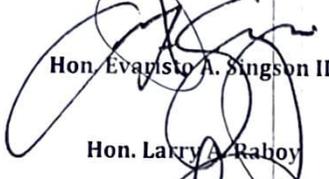
**OFFICE OF THE SANGGUNIANG PANLUNGSOD
EIGHTH CITY COUNCIL**

Vice Mayor:


Hon. Randolph "Bandy" V. Singson
Presiding Officer

Sangguniang Panlungsod Members:

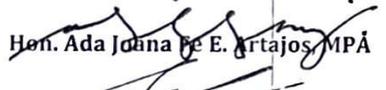
Hon. Janina Carine Medina-Fariñas

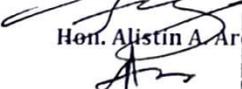

Hon. Evanisto A. Singson III


Hon. Larry A. Raboy


Hon. Nestor B. Pararo

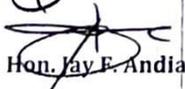

Hon. Glendale L. Benzon


Hon. Ada Juana de E. Artajos MPÁ


Hon. Alistin A. Arce

Hon. Liborio F. Arca


Hon. Karen R. Baquiran

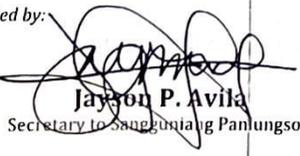

Hon. Jay F. Andia

Ex-Officio Members:


Hon. Enrico Shawn Patrick L. Singson

Hon. Carl Louie F. Alquetra

Attested by:


Jayson P. Avila
Secretary to Sangguniang Panlungsod

Approved by:

Hon. Jose "Bonito" C. Singson, Jr.
City Mayor

DATE TRANSMITTED: 14 NOV 2024
DATE RETURNED: 13 01 JAN 2025

DEEMED APPROVED BY VIRTUE OF
SECTION 54(B) OF RA 7160.

Date Approved:

shall be invited to provide information and to guide the authorities in crafting the said IRR.

SECTION 11. REPEALING CLAUSE. All Ordinances, rules and regulations, executive orders and portion thereof inconsistent with this ordinance are hereby repealed, amended and/ or modified accordingly.

SECTION 12. SEPARABILITY CLAUSE. If any part of this Ordinance is held unconstitutional or invalid, the remainder of the ordinance not otherwise declared so, shall remain valid and effective.

SECTION 13. EFFECTIVITY CLAUSE. This ordinance shall take effect upon approval.

Enacted on October 4, 2024.

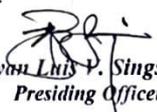


Republic of the Philippines
HERITAGE PROVINCE OF ILOCOS SUR
Vigan City



11th Sangguniang Panlalawigan

Vice Governor:


Hon. Ryan Luis V. Singson, MPA
Presiding Officer

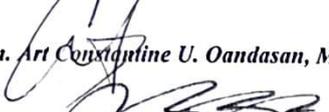
Sangguniang Panlalawigan Members:

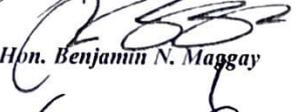

Hon. Ericson G. Singson, MD


Hon. Effen A. Rapanan, Sr.


Hon. Ronnie R. Rapanan

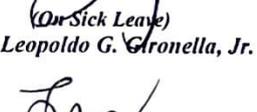

Hon. Christopher Abraham R. Baterina


Hon. Art Constantine U. Oandasan, MD

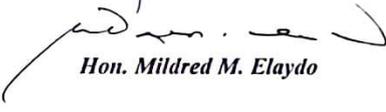

Hon. Benjamin N. Maggay


Hon. Virginia Chivero Pe Benito

(On Sick Leave)

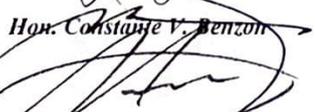

Hon. Leopoldo G. Gronella, Jr.

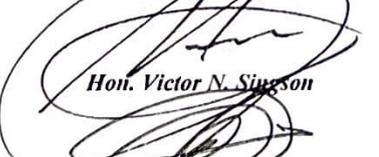

Hon. Francisco Arturo O. Ranches III


Hon. Mildred M. Elaydo

Ex Officio Members:


Hon. Jaime M. Singson, MDE, EMBA


Hon. Constanse V. Benzon


Hon. Victor N. Singson


Hon. Elpidio A. Quires, Sr.

Attested:


James R. Rabot
Board Secretary III

EXCERPTS FROM THE MINUTES OF THE 111TH REGULAR SESSION OF THE 11TH SANGGUNIANG PANLALAWIGAN OF ILOCOS SUR HELD AT THE SESSION HALL, PROVINCIAL FARMERS LIVELIHOOD DEVELOPMENT CENTER (LEGISLATIVE BUILDING), VIGAN CITY, ILOCOS SUR, ON FEBRUARY 18, 2025

PROVINCIAL RESOLUTION NO. 2623CMS
Series of 2025

A RESOLUTION APPROVING CITY ORDINANCE NO. 39, S.2024 OF VIGAN CITY, ILOCOS SUR, PROVIDING FOR A SPECIAL EDUCATION CLINICAL AND NEEDS ASSESSMENT PROGRAM FOR BIGUEÑO LEARNERS IN THE CITY OF VIGAN BY EXPANDING SERVICES OF THE PERSONS WITH DISABILITY AFFAIRS OFFICE (PDAO) AND APPROPRIATING FUNDS HEREOF

WHEREAS, Section 468(1)(i) of the Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that the Sangguniang Panlalawigan has the power to review all ordinances approved by the Sanggunians of component cities and municipalities;

WHEREAS, Section 56(c) of the same Act provides that if the Sangguniang Panlalawigan finds that such an ordinance or resolution is beyond the power conferred upon the Sangguniang Panlungsod or Sangguniang Bayan concerned, it shall declare such ordinance or resolution invalid in whole or in part;

WHEREAS, City Ordinance No. 39, S.2024 of Vigan City, Ilocos Sur, providing for a special education clinical and needs assessment program for Bigueño learners in the city of Vigan by expanding services of the Persons with Disability Affairs Office (PDAO) and appropriating funds hereof, is not contrary to any existing laws, rules and regulations, and that the enactment of the ordinance is within the powers, duties, and functions of the said LGU;

NOW THEREFORE, the 11th Sangguniang Panlalawigan of Ilocos Sur, in session assembled, on motion of Hon. Jaime M. Singson, **DULY SECONDED** by Hon. Christopher Abraham R. Baterina and Hon. Mildred M. Elaydo, **RESOLVED**, as it is **HEREBY RESOLVED**, to approve City Ordinance No. 39, S.2024 of Vigan City, Ilocos Sur, providing for a special education clinical and needs assessment program for Bigueño learners in the city of Vigan by expanding services of the Persons with Disability Affairs Office (PDAO) and appropriating funds hereof.

APPROVED AND ENACTED UNANIMOUSLY, by all members present, this 18th day of February 2025.