



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 280, s.2025

**COMMENCEMENT OF THE E-LEARNING COURSES SCHOLARSHIP
 PROGRAM FOR DEPED EDUCATORS - INTAKE 2**

TO: Public Elementary, Secondary and Integrated School Heads

1. In reference to the Regional Memorandum No. 636, s. 2025, the Department of Education – Regional Office 1 (DepEd-RO1) through the National Educators Academy of the Philippines Region 1 (NEAP R1), announces the **Commencement of the E-Learning Courses Scholarship Program - Intake 2**.
2. Participants must register through the official e-learning registration form at <https://tinyurl.com/Region1NEAPELearningForm>.
3. Participants will receive a three (3) month license upon activation of their accounts. During this time, they may freely navigate the learning platform and explore all available courses.
4. Attached are the List of Participants/Scholars and Regional Memorandum No. 636, s. 2025 for reference.
5. Immediate dissemination of this Memorandum is desired.

VILMA D. EDA, CESO V
 Schools Division Superintendent



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
 Telephone No: (077) 722-20-23 / (077) 632-05-33
 Email Address: vigan.city@depd.gov.ph
 Website: www.depdevigan.city.com

Your Feedback Is important to us. Visit this link bit.ly/SDOViganCityCSM





Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

LIST OF PARTICIPANTS/SCHOLARS

No.	Name	Position	School
1	Renalyn Claire Ablog	Teacher III	Ayusan-Paoa ES
2	Alexis Ricanor	Master Teacher I	BMS East
3	Marife Retuta	Teacher III	BMS West
4	Weena Jane Regpala	Teacher III	BMS West
5	Lexieveah Pardo	Teacher III	Cabaroan-Cabalangegan ES
6	Jerick Cloyd Tactay	Teacher III	Camangaan ES
7	Ofelia De Peralta	Teacher III	Camangaan ES
8	Maribel Adame	Teacher III	Gov. E. Singson II MS
9	Wayne Alconis	Teacher I	Ilocos Sur NHS
10	Danny Mar Frio	Teacher III	Ilocos Sur NHS
11	Janice Alonzo	Master Teacher II	Ilocos Sur NHS
12	Zimadar Aporongao	Master Teacher I	Ilocos Sur NHS
13	Francisco Rabino	Master Teacher II	Ilocos Sur NHS
14	Rolly Raceles	Master Teacher II	Ilocos Sur NHS
15	Evelyn Vera Cruz	Master Teacher II	Ilocos Sur NHS
16	Benelyn Alcausin	Master Teacher II	Ilocos Sur NHS
17	Doriden De Classica Fabre	Master Teacher II	Ilocos Sur NHS
18	Cosmedine Guimangal	Teacher II	Ilocos Sur NHS
19	Romano Quitevis	Master Teacher II	Ilocos Sur NHS
20	Lilia Rabena	Teacher II	Ilocos Sur NHS
21	Joy Jean Marie Rapada	Master Teacher II	Ilocos Sur NHS
22	Cathy Lyn Rapisura	Teacher II	Ilocos Sur NHS
23	Joan Regua	Master Teacher II	Ilocos Sur NHS
24	Esmeralda Timbreza	Teacher II	Ilocos Sur NHS
25	Teresita R. Quiton	Teacher III	Jose Singson ES
26	Elizabeth Choi	Master Teacher I	Jose Singson ES
27	Margie Bulaoat	Master Teacher I	Mindoro ES
28	Khlemen Cabotaje	Teacher I	Nagsangalan ES
29	Roel Rabang	Teacher III	Pantay IS
30	Marilou Aninag	Master Teacher I	Pantay IS
31	Ruby-An Tenorio	Teacher III	Raois ES
32	Jeffrey Acena	Master Teacher I	Raois ES
33	Precy Yu	Teacher III	Raois ES
34	Kazel Abella	Teacher III	Rugsuanan-Puroc ES
35	Jhoelle Anne Tacadena	Teacher I	Salindeg, Pong-ol, Barraca ES
36	Neriza Julio	Teacher III	San Julian ES
37	Jomerose Rivad	Teacher I	Tamag ES
38	Janeel Llanes	Teacher III	Vigan CS
39	Evangeline Alcain	Master Teacher I	Vigan CS
40	Gina Rabot	Teacher II	VNHS East
41	Maricor G. Anyog	Teacher II	VNHS West



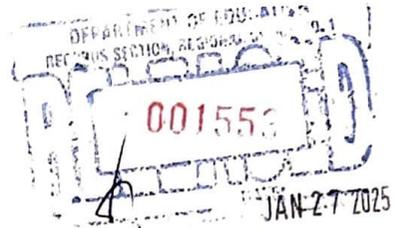
Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
 Telephone No: (077) 722-20-23 / (077) 632-05-33
 Email Address: vigan.city@deped.gov.ph
 Website: www.depedviganacity.com



Your Feedback Is Important to us. Visit this link bit.ly/SDOViganCityCSM



Republic of the Philippines
Department of Education
 REGION I



REGIONAL MEMORANDUM

No. 107, s. 2025

SUPPLEMENTAL MEMORANDUM TO DM-OUHROD-2025-0127: GUIDANCE ON THE IMPLEMENTATION OF THE E-LEARNING COURSES SCHOLARSHIP PROGRAM FOR DEPED EDUCATORS

To: Schools Division Superintendents

1. In line with DM-OUHROD-2025-0127 "Provision of E-Learning Courses in DepEd Educators" dated 16 January 2025, this is to provide guidance on the implementation of the **E- Learning Courses Scholarship Program**.
2. **Procedures and Actual Implementation (Timeline and Reminders)**
 - A. The timeline of procedures and actual implementation of the scholarship program is as follows:

Procedure/ Phase	Schedule		
	Intake 1 https://tinyurl.com/ElearningPaxIntake1	Intake 2 https://tinyurl.com/ElearningPaxIntake2	Intake 3 https://tinyurl.com/ElearningPaxIntake3
Submission of Undertaking signed by the SDS as confirmation of participation (by identified participants)	21-24 January 2025	15-28 February 2025	01-19 July 2025
Finalization of List of Participants with DepEd email addresses (by SDO HRDTS)	24-29 January 2025	04-20 March 2025	20-31 July 2025
	Submission link: https://tinyurl.com/4twn2j9h		
Provision of E- Learning License Access Credentials to scholars via email	24 January – 04 February 2025	21-25 April 2025	05-16 August 2025
Exploration/ Navigation by scholars	27 January -04 February 2025	21-29 April 2025	27 August – 05 September 2025
Start of the Program/ Actual Subscription to E-Learning Courses	05 February 2025	05 May 2025	08 September 2025
Submission to NEAP Co of hard copies of the Undertaking signed by the Regional Director (by RO HRDD)	28 January – 14 February 2025	28 April -08 May 2025	Until 08 August 2025

B. Since official communications relative to the implementation of the scholarship program will be via email, the identified participants are expected to provide their correct DepEd email addresses to the SDO-HRTDS. The E-Learning License Access Credentials will be provided to the scholars through their official DepEd email accounts.

C. Depending on the prescribed learning paths, the scholars will be required to complete mandatory/non-negotiable courses that are aligned with established professional standards (for teachers, for school heads, and for supervisors). After this, they may take other e-learning courses that are in line with their professional development goals.





Republic of the Philippines
Department of Education
REGION I

D. Each scholar will be given a minimum of three (3) months up to one (1) year of subscription to complete the e-learning courses.

E. The National Educators Academy of the Philippines (NEAP) will implement a support system to assist scholars in platform navigation, course selection, troubleshooting, and other issues and concerns.

F. NEAP certificates shall be provided to scholars upon successful completion of the e-learning courses. Scholars may apply for crediting of appropriate Continuing Professional Development (CPD) units pursuant to Professional Regulation Commission (PRC) guidelines on self-directed learning.

G. The NEAP CO will prepare a progress monitoring report on the status of implementation of the scholarship program after each Intake.

2. **Replacement of Participants and Waiver**

A. In cases where the identified participants will not be able to join the scholarship program due to retirement, resignation, health-related issues, or any form of separation from DepEd, the concerned SDO – HRTDS will find replacements from the same division and job group as listed in Intakes 2 and 3. The SDO – HRTDS will then submit the accomplished **List of Replacements (Enclosure 1)**, duly approved and signed by the Schools Division Superintendent, to the NEAP RO.

B. Additionally, the identified participants with health concerns must submit a duly signed **Waiver of Participation (Enclosure 2)**, with medical abstract/certificate issued by a government physician or government-accredited hospital/clinic, to the SDO – HRTDS.

C. The SDO – HRTDS will then submit the abovementioned forms to the RO HRDD, through the link <https://tinyurl.com/LORandWOP-Intake1-R1> **until 28 January 2025**.

3. **Support Mechanisms**

A. The SDOs, and the School Heads are advised to strongly support the participation of the selected scholars in the program.

B. Furthermore, the School Heads are advised to implement arrangements to support the participation of teacher-scholars in the e-learning courses, such as making resources available for this purpose and including the same as part of teacher ancillary tasks.

a. The School Heads are encouraged to allow the teacher-scholars to use a portion of the two (2) hours allocated for teacher ancillary tasks every day for their participation in the e-learning courses which may be spent within or outside school premises. However, the number of hours spent for this purpose shall not exceed two (2) hours per week. Teacher-scholars shall not be required to submit documentary evidence or accomplishment reports on how the 2 hours of ancillary tasks were spent outside school premises.



Republic of the Philippines
Department of Education
REGION I

- b. Guidelines under DepEd Order No. 005, s. 2024 "Rationalization of Teachers' Workload in Public Schools and Payment of Teaching Overload" and DepEd Memorandum No. 053, s. 2024 "Implementation Guidelines for DO No. 005" must be observed.
 - c. To reiterate, the *No Disruption of Classes Policy* must be strictly observed in all cases.
4. SDO HRDS SEPS/EPS II shall submit the accomplished final list of participants with DepEd email addresses and submit it through the link: <https://tinyurl.com/FinalizationOfList-IntakeI-R1> **on or before January 28, 2024.**
 5. For further concerns/questions, please contact HRDD-NEAP R1 through (072) 682-23-21 or email at neap.region1@deped.gov.ph.
 6. Immediate dissemination of this Memorandum is desired.

For the Regional Director:

RHODA T. RAZON
Director III

Encl.: As stated
Reference: DM-OUHROD-2025-0194
To be indicated in the Perpetual Index
Under the following subjects:

TRAINING PROGRAMS

SCHOLARSHIPS

HRDD/njcc/c/ RM_SupplementalMemorandumProvisionofELearningCourses
January 27, 2025



Documan 2

DepEd RO1

HRDD250102



Flores St., Catbangen, City of San Fernando, La Union
Telephone Nos.: (072) 607-8137/682-2324
DepEd Region I region1@deped.gov.ph
www.depedro1.com

Doc. Ref. Code	RM-ORD	Rev	00
Effectivity	11.18.2024	Page	3 of 3





Republic of the Philippines
Department of Education
 REGION I



2503-770

REGIONAL MEMORANDUM
 No. 436 s. 2025

**COMMENCEMENT OF THE E-LEARNING COURSES SCHOLARSHIP PROGRAM
 FOR DEPED EDUCATORS - INTAKE 2**

To: Schools Division Superintendents
 All Concerned Personnel

1. In reference to DM-OUHROD-2025-0127 titled Provision of E-Learning Courses to DepEd Educators dated January 16, 2025 and DM-OUHROD-2025-0194 titled Supplemental Memorandum to DM-OUHROD-2025-0127: Guidance on the Implementation of the E-Learning Courses Scholarship Program for DepEd Educators dated January 23, 2025, this Office, through the National Educators Academy of the Philippines - Region I announces the **Commencement of the E-Learning Courses Scholarship Program - Intake 2.**

2. The Schools Division Offices (SDOs) shall endorse new participants for Intake 2 or re-endorse teachers listed in Intake 1 who have not yet activated their accounts. The table below indicates the number of slots to be filled by each SDO.

SDO	Slots to be Filled
Alaminos City	45
Batac City	45
Candon City	45
Dagupan City	95
Ilocos Norte	95
Ilocos Sur	95
La Union	45
Laoag City	95
Pangasinan I	143
Pangasinan II	143
San Carlos City	95
San Fernando City	45
Urdaneta City	95
Vigan City	45
TOTAL	1,126

3. The selection of participants must strictly adhere to the following qualifications and parameters to ensure transparency, fairness, and alignment with program objectives:



Doc Ref Code	RM-ORD	Rev	00
Effectivity	11/18/2024	Page	1 of 3



- a. **FY 2024 Performance – IPCRF Rating:** Priority shall be given to educators with at least two (2) years of service based on their FY 2024 IPCRF ratings, with consideration to the following categories:
- Teachers I-III needing intervention
 - Master Teacher I-III needing intervention
 - High-performing Teachers I-III
 - Head Teachers aiming for reclassification to the teaching career line
- b. **Expected Interest:** Interested educators must signify their willingness and intent to join the program by submitting a fully completed and signed Undertaking (template attached) within ten (10) days after activating their *LinkedIn Learning* account. The SDO must submit to NEAP R1 the complete and accurate consolidated *Undertaking* of their respective participants.
- c. **Digital Readiness:** Participants must possess digital literacy and be equipped with the necessary resources, such as a computer or laptop and a stable internet connection, to access and navigate the *LinkedIn Learning* platform.
- d. **Equitable Distribution:** The SDOs must ensure equitable representation across schools.

4. To streamline the documentation process and ensure the accuracy of participant information, all identified and endorsed scholars/participants must register through the official e-learning registration form at <https://tinyurl.com/Region1NEAPELearningForm>.

5. The final scholars/participants, as endorsed by the SDOs, will receive a three (3)-month license upon activation of their accounts. During this time, they may freely navigate the learning platform and explore all available courses.

6. Please refer to the timeline of the procedures and e-learning account activation below:

Procedure	Schedule
First Wave	
RO's First Endorsement of Participants/Scholars to the NEAP CO	May 14, 2025 (Deadline)
Sending of Invitations/E-Learning License Access Credentials to Participants/Scholars via email	May 15, 2025
Participants' Account Activation (First Wave)	May 16, 2025
Second Wave	
RO's Second Endorsement of Participants/Scholars to the NEAP CO	May 19, 2025 (Deadline)
Sending of Invitations/E-Learning License Access Credentials to Participants/Scholars via email	May 20, 2025
Participants' Account Activation (Second Wave)	May 21, 2025

concerns or queries, please contact **NEAP-R1** at region1@deped.gov.ph or call 072-682-2324 local 122.

Immediate dissemination of this Memorandum is desired.



TOLENTINO G. AQUINO
Director IV

Encl.: As Stated
Reference: As Stated
To be indicated in the Perpetual Index
Under the following subjects:

TEACHERS TRAINING PROGRAMS

HRDD/rmm/RM_E-LearningCoursesIntake2
May 13, 2025



Flores St., Catbangen, City of San Fernando, La Union
Telephone Nos.: (072) 607-8137/682-2324
DepEd Region 1 region1@deped.gov.ph
www.depedregion1.com

Doc. Ref. Code	RM-CRD	Rev	00
Effectivity	11.18.2024	Page	3 of 3





Republika ng Pilipinas
Department of Education

UNDERTAKING

I, [full name], [position] of [school, division, region], [age], [civil status], [citizenship], and residing at [address] hereby agree to participate in the E-Learning Courses Scholarship Program provided by DepEd through NEAP.

- a. I acknowledge that I have been selected to participate in the program which aims to enhance my competencies and support my continuous development as a school leader/teacher.
- b. I confirm that I have the necessary access to a computer or laptop with internet connection to take the online courses.
- c. I will commit the necessary time and effort to engage with the course content, take responsibility for the activities, and complete assignments.
- d. I am aware that the courses are self-paced and recognize my responsibility to manage my time effectively to ensure the completion of the courses within a reasonable period of time.
- e. In line with the *No Disruption of Classes Policy*, I will ensure that my participation in the online courses will not interfere with my leadership/teaching and other responsibilities in school.
- f. I agree to submit required reports related to the scholarship program in a timely manner.
- g. I shall conduct myself in such a manner that will uphold the moral integrity and professionalism of a DepEd personnel and a public servant throughout the course.
- h. I shall apply the knowledge, skills, and learning experiences that I will gain from the courses in my professional practice.
- i. Should I fail to fulfill my commitment towards the completion of the available online courses without any valid reason, I agree to refund in full to DepEd such sums of money as may have been defrayed by the Philippine government in relation to the scholarship program.

By signing this undertaking, I recognize my personal responsibility for my professional growth and commit to the application of the knowledge and skills gained through this program to contribute positively to the enhancement of students' learning outcomes and the development of basic education in the country.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____
at _____.

(Scholar's Name and Signature)

With the endorsement and approval of:

Schools Division Superintendent

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 20____ in
_____.

Regional Director