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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

May 6, 2025

OFFICE MEMORANDUM

No. 25, s. 2025

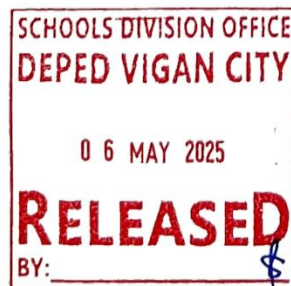
To: Rodrigo Q. Reyes, Jr.
Chief Education Supervisor (SGOD)

NOTICE AND UTILIZATION OF ALLOTMENT

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
ROI-25-0605 School-Based Feeding Program (Current Appropriations)	Program Support Funds for the Hiring of Technical Assistants and Feeding Assistants under Contract of Service (CoS) for the SBFP, Wash in Schools (WinS) and Nutrition Sensitive Programs (NSP).	369,600.00

2. Please prepare the corresponding Work and Financial Plan (WFP), Program Procurement Management Plan (PPMP), Purchase Request (PR), Payroll, Itinerary of Travel and/or necessary documents for the full implementation of the program within fifteen (15) working days upon receipt of this memorandum.
3. For information and strict compliance.



VILMA D. EDA, CESO V
Schools Division Superintendent *85/6*



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Republic of the Philippines
Department of Education
Regional Office I

Finance Division
Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310400100001000 School-Based Feeding Program (SBFP)		REFERENCE: OSEC-1-25-01339 dated 03/26/25 (CMI)	SUB-ALLOTMENT RELEASE ORDER NO: ROI-25-0605
FUND CODE: 01101101	ORGANIZATION CODE: 0801014	LEGAL BASIS: FY 2025 GAA R.A. No. 12116	DATE: May 2, 2025
			FISCAL YEAR: FY 2025
Purpose: Transfer of funds or the Hiring of Technical Assistants and Feeding Assistants under Contract of Service (COS) for the School-Based Feeding Program (SBFP), Wash in Schools (WinS) and Nutrition Sensitive Programs (NSP).			
TO: The Schools Division Superintendent Division of Vigan City Vigan City			
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	369,600.00
Total			369,600.00
AMOUNT IN WORDS: THREE HUNDRED SIXTY-NINE THOUSAND SIX HUNDRED PESOS.			
NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2026.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

ARNOLD L. VINO
Chief Administrative Officer
Finance Division

APPROVED:

TOLENTINO G. AQUINO
Director IV



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